

**Township of Teaneck
Proposed
2013
Municipal Budget**

Proposed 2013 Municipal Budget

Budget Preparation Process

1. Department Head Requests
2. Manager/CFO Review
3. Manager/CFO/Department Head Public Hearings
4. Public Input at Council Meeting
5. Manager/CFO final review
6. Manager's presentation to Council of proposed budget appropriations and estimated revenues

Proposed 2013 Municipal Budget

Budget Preparation Process

7. Council review and public hearings
8. Auditor's Revenue and tax levy cap projections
9. Auditor's review and recommendations
10. Council introduction of budget by statutory date of February 10, 2013 (no revised date is available at this time)
11. Hearing and adoption of budget by statutory date of March 20, 2013 (no revised date is available at this time)

Assumptions

2013 Budget is dependent upon:

- Council determination of 2013 Municipal Budget Appropriations
- Fund Balance (Surplus) available for 2013
- 2012 Municipal Revenues' Analysis and 2013 Revenue Anticipations
- State Aid allocations for 2013
- Receipt of Municipal Information Sheet issued by Division of Local Government Services
- BCUA Sewer Increase estimated at 5.99%

Proposed 2013 Municipal Budget

Projected Increase:

Average home assessed at \$462,000

Increase in Taxes

Per year: \$150

Per month: \$12.50

Per Week: \$2.88

Per Day: \$0.41

Proposed budget or appropriations increase 2.99% or \$1,988,826.21

Tax Levy = Budget Appropriations Minus Revenues

No Tax Levy Cap Issue Expected

Tax Levy Increase Comparison

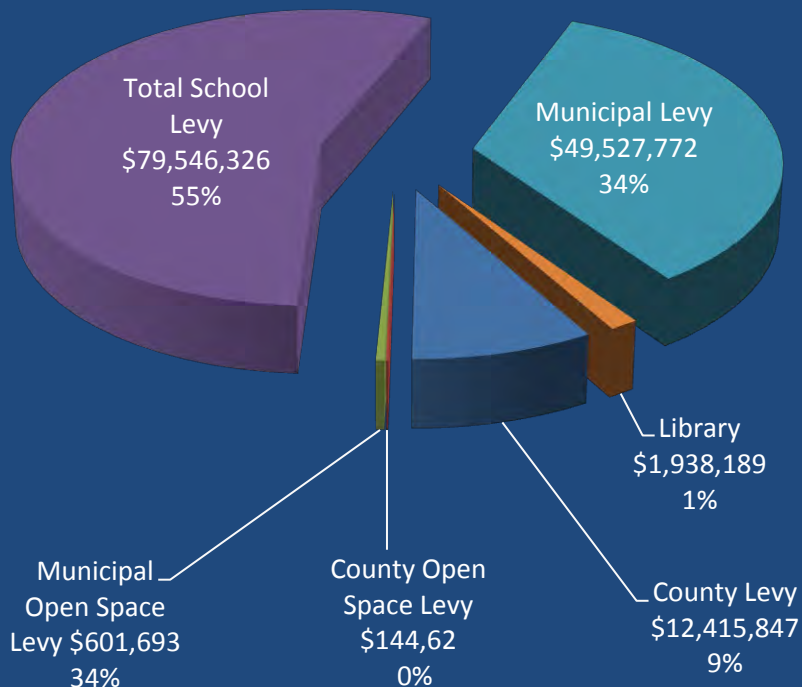
- 2009 Tax Levy Increase was 5.2%
- 2010 Tax Levy Increase was 4.8%
- 2011 Tax Levy Increase was 2.9%
- 2012 Tax Levy Increase was 0%
- 2013 Tax Levy Increase proposed 2.99%



2012 Tax Breakdown

Tax Breakdown

**Total Property Taxes:
\$144,174,489**

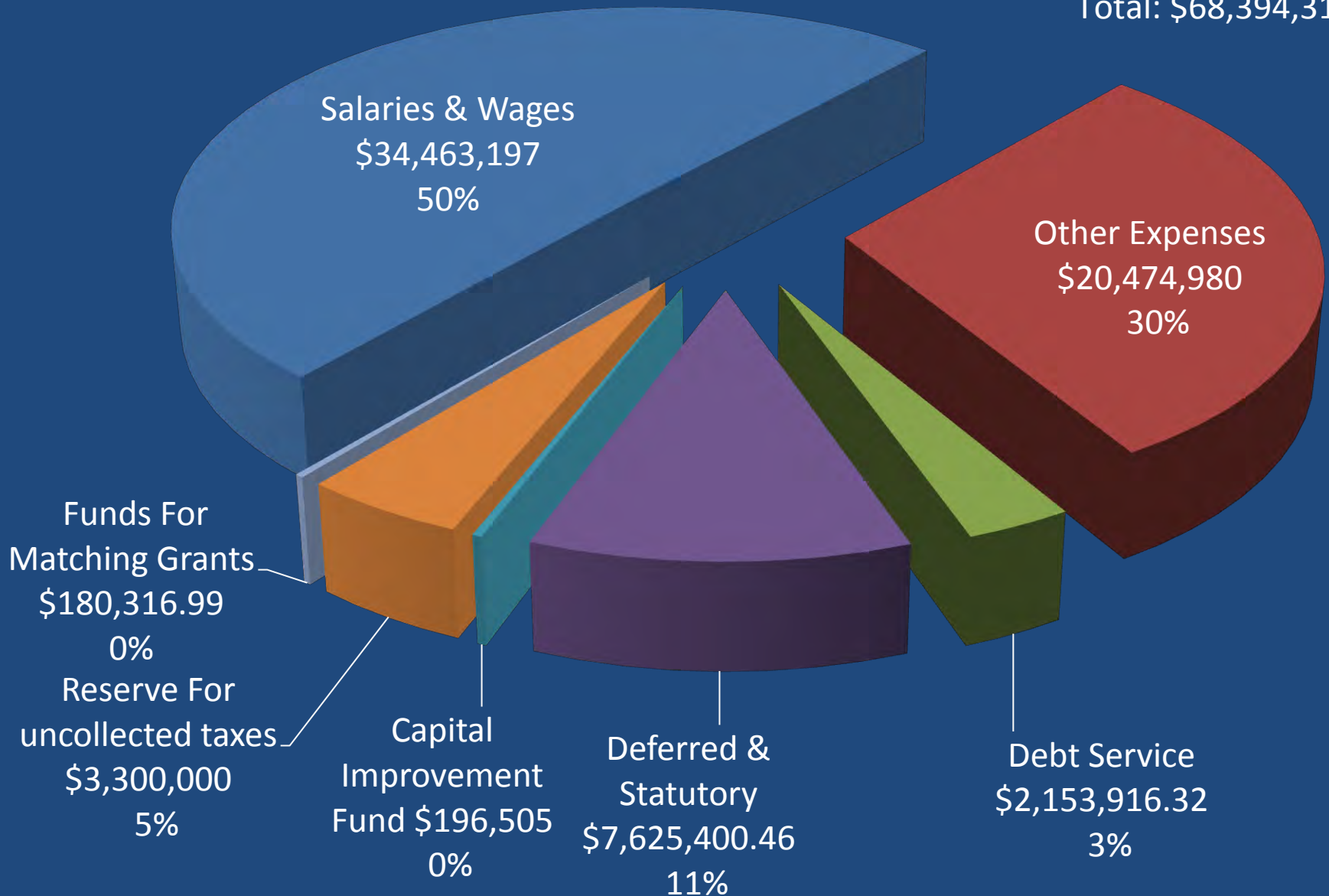


- Proposed budget refers to municipal portion of taxes only
- All taxes collected by the municipality for the taxing entity
- Taxes forwarded to taxing entity biweekly/quarterly

2013 Proposed Budget

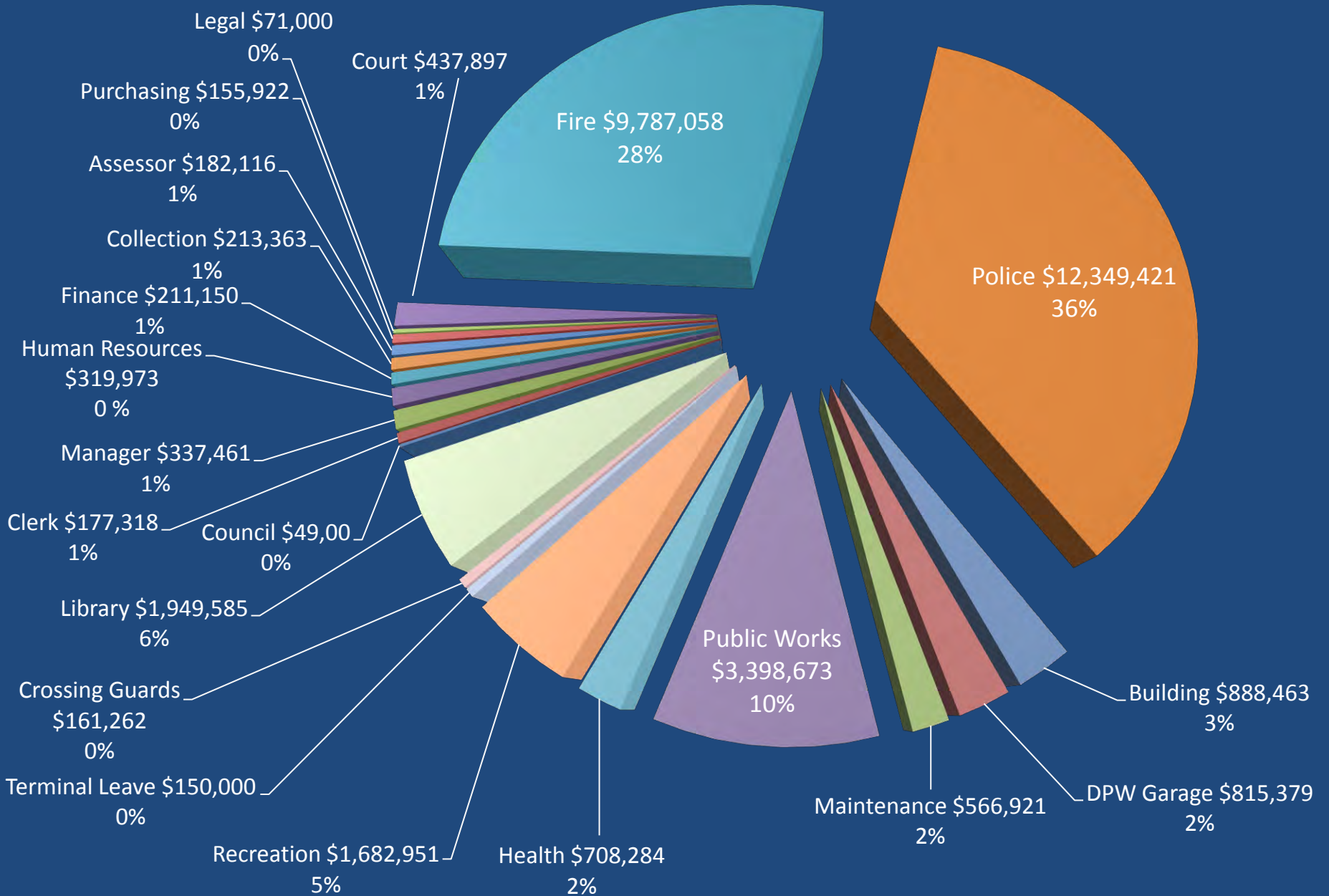
Budget Appropriation Categories

Total: \$68,394,315.77

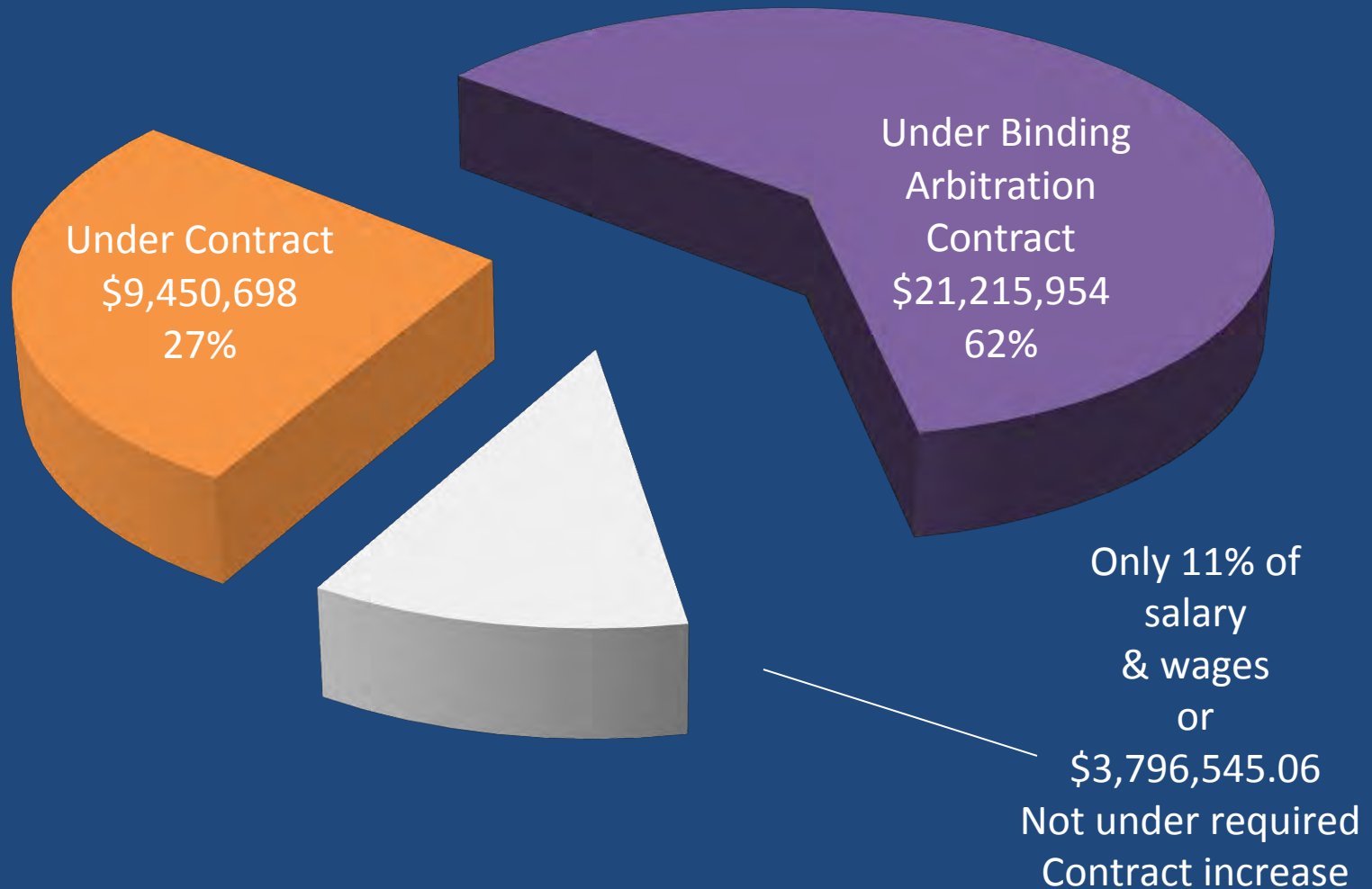


Proposed Salaries & Wages

Total: \$34,613,197



Salary & Wage Increases Required by Union Contract



Total: \$34,463,197

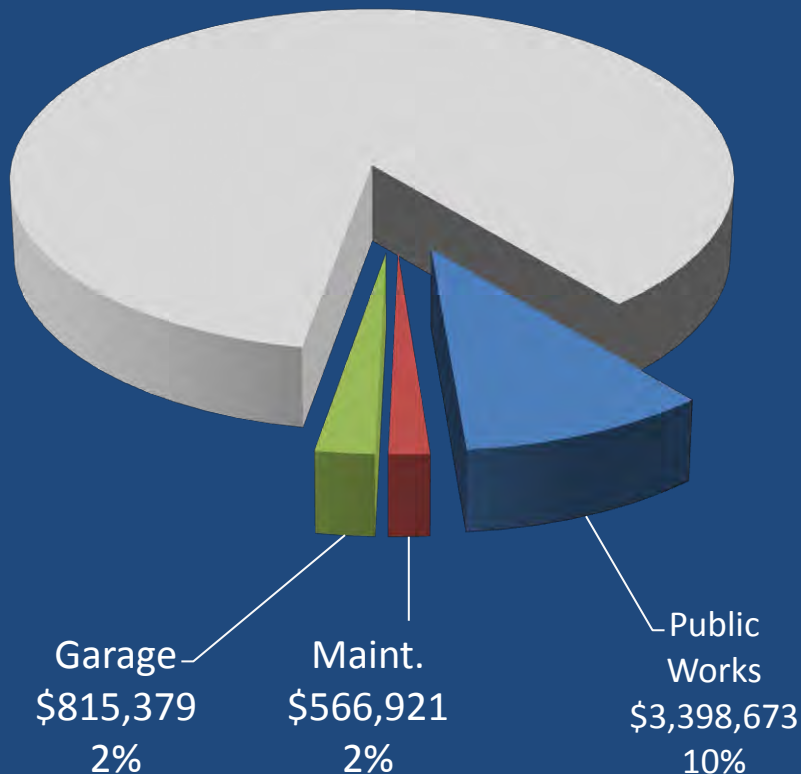
Salaries and Wages

Summary and Recommendations

Department of Public Works (DPW)

2013 Recommendations

- Fill (4) vacant laborer positions
 - (1) Shop & Garage Laborer
 - (1) Buildings & Grounds Laborer
 - (2) Public Works Laborers



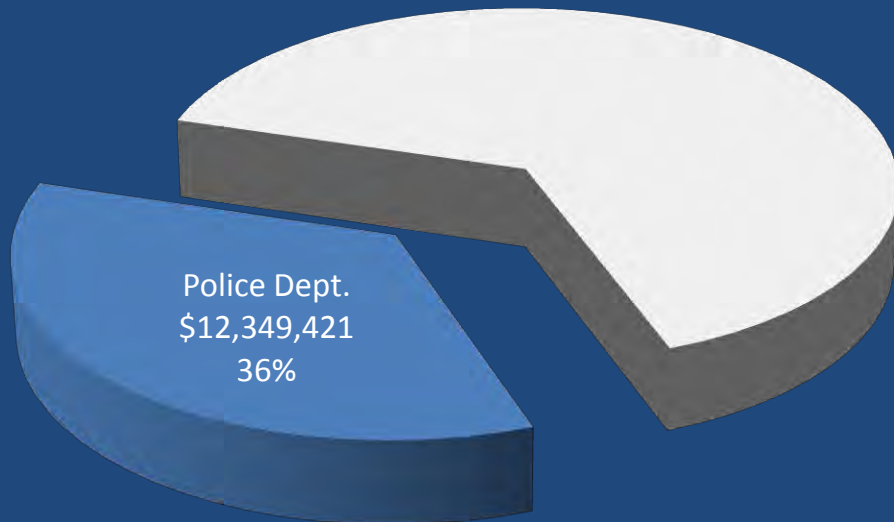
Total: \$4,780,973

Salaries and Wages

Summary and Recommendations

Police

2013 Recommendations



- Authorized strength via ord. (115) uniformed officers
- Maintain strength at (96) sworn officers
- Current staffing level is (95) officers
- Fill (1) vacant Police Officer position
- Additional funds included for Parking Enforcement Officers (1 F/T, 4 P/T)

Salaries and Wages Summary and Recommendations

Fire

2013 Recommendations



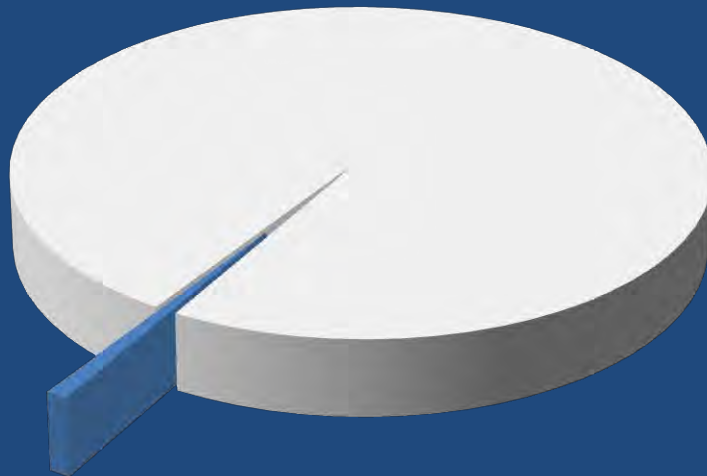
- Current strength of 91 uniformed officers
- Fill (1) vacant entry-level Fire Fighter position
- Maintain Fire Department at 92 uniformed Fire Fighters

Salaries and Wages

Summary and Recommendations

Manager's Office

2013 Recommendations



Manager
\$337,461
1%

- Do not fund Deputy Manager position in 2013, consider for 2014
- Part-time Receptionist position established and filled in 2012

Salaries and Wages Summary and Recommendations

Terminal Leave Trust

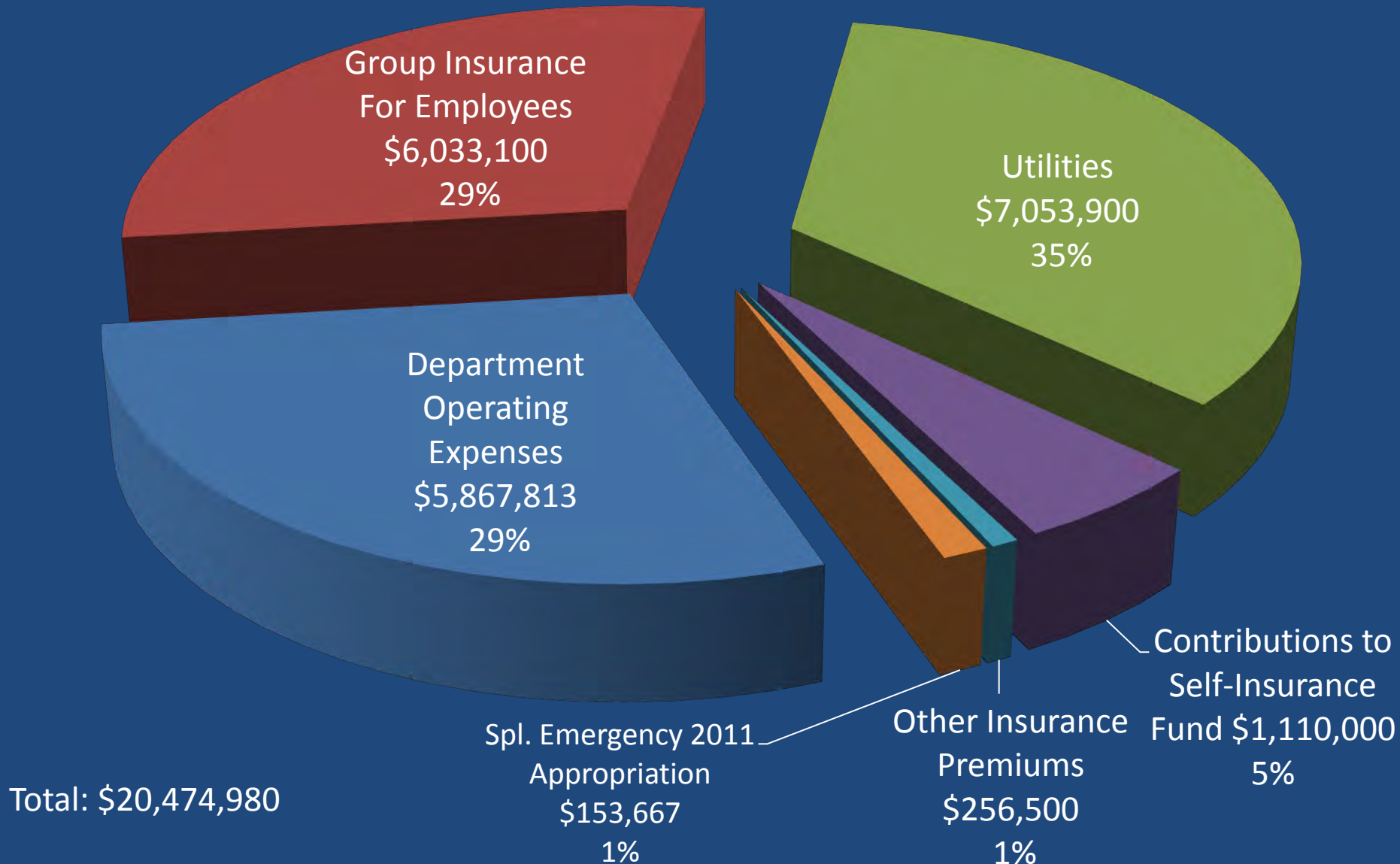
- Funding @ \$150k due to past and future retirement obligations

Salaries and Wages Summary and Recommendations

Overtime

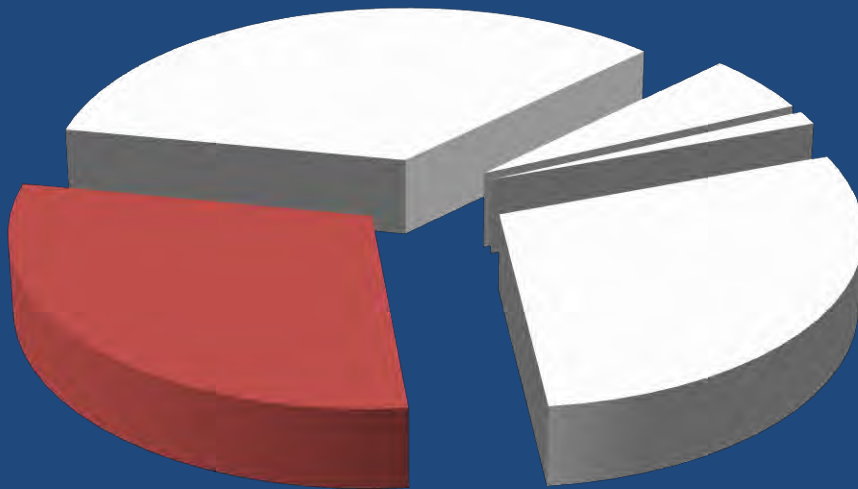
Dept.	2013	2012	Change %	Change \$
Fire	\$425,000	\$400,000	6.25%	\$25,000
DPW	\$320,000	\$295,000	8.47%	\$25,000
Police	\$425,000	\$400,000	6.25%	\$25,000

Appropriations Other Expenses



Group Insurance For Employees

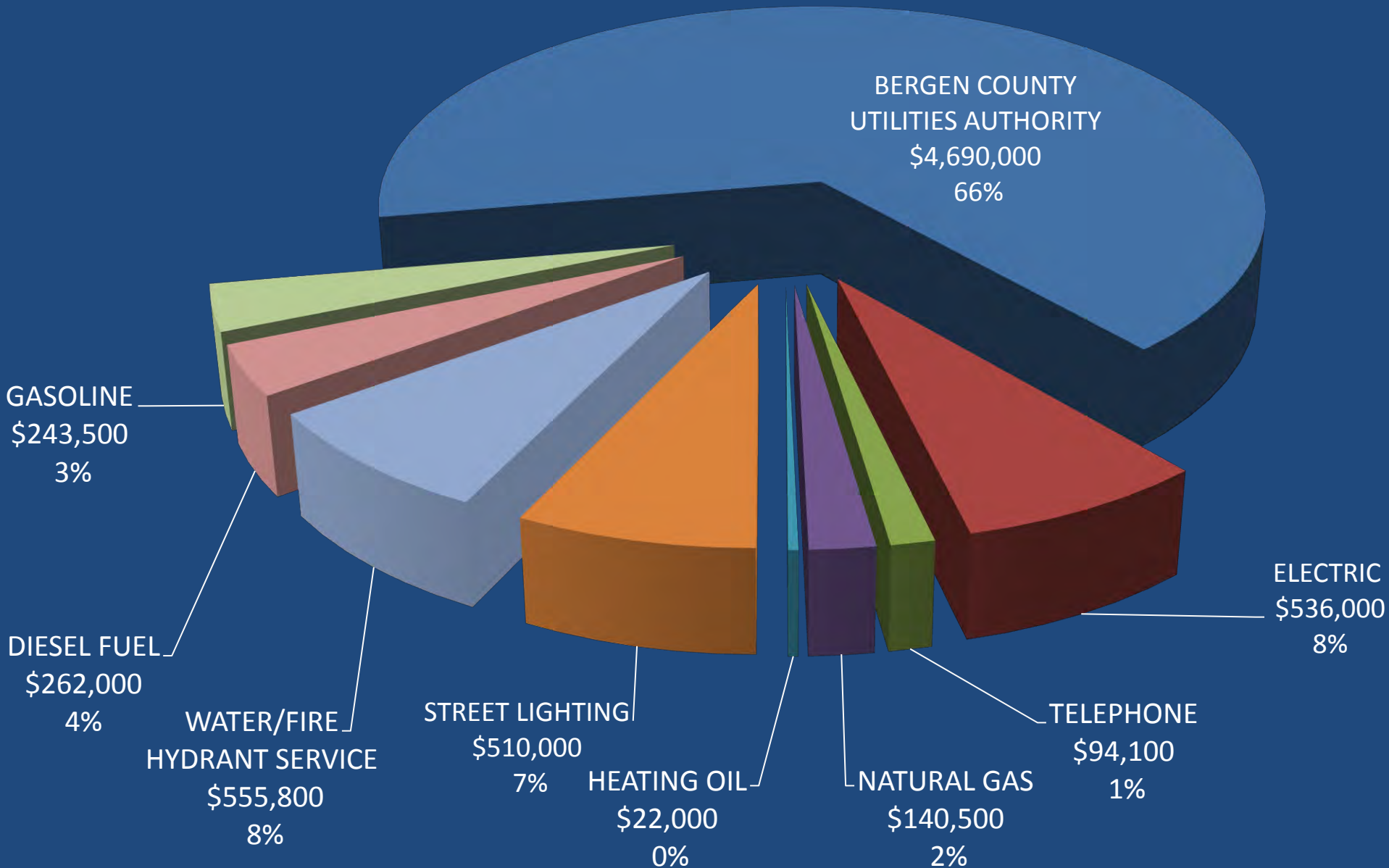
- Increased \$220,900 or 2.3%



Group
Insurance
For
Employees
\$6,033,100
29%

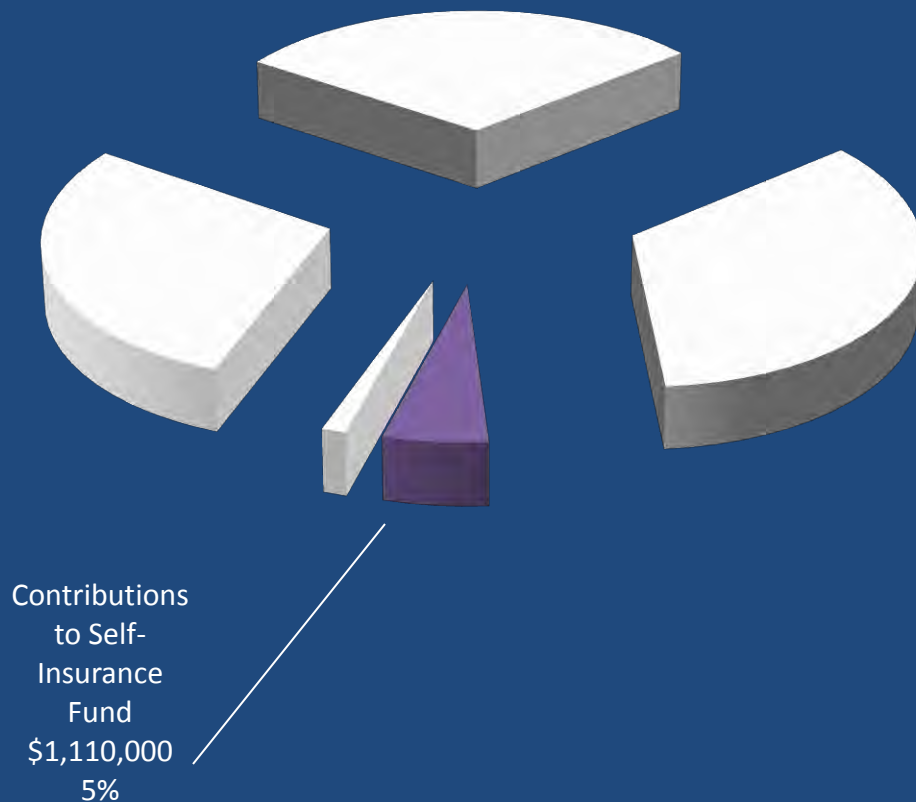
Utilities

Total: \$7,053,900

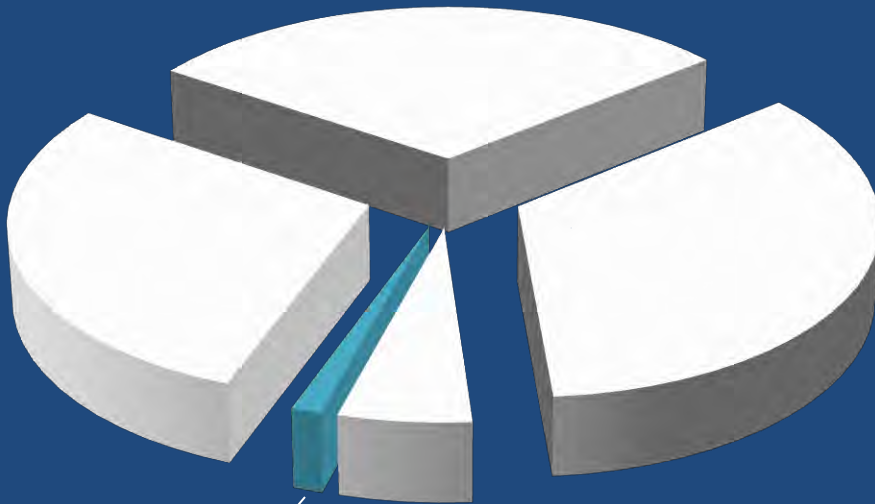


Contributions to Self-Insurance Fund

- Up 5.4% or \$60,000 from 2012



Other Insurance Premiums



Other
Insurance
Premiums
\$256,500
1%

- Auto Liability and collision
- Employment Practices
- Public Officials
- Facilities

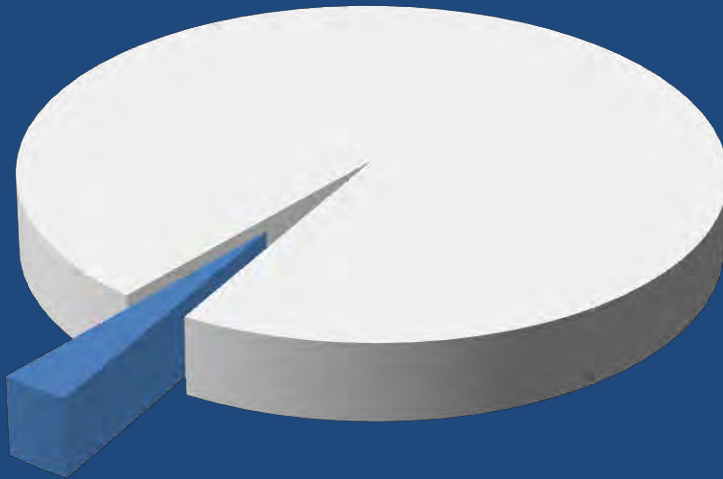
Budgeted 20%
increase

Debt Service

Debt Service

Highlights

- Note Principal Increased \$92,063
- Note Interest Decreased \$131,802.28
- Bond Interest Increased \$288,304.50
- Bond principal Increased \$25,000
- Total increase of \$273,037.27 in Debt Service from 2012

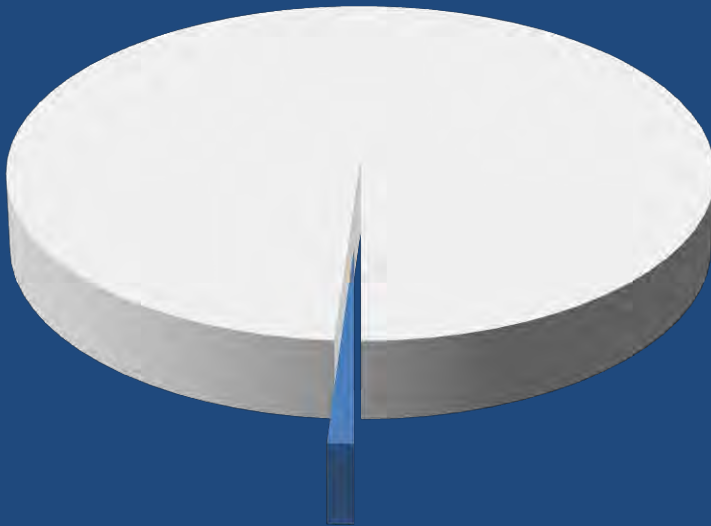


Debt
Service
\$2,153,916
3%

Deferred Charges

Deferred Charges

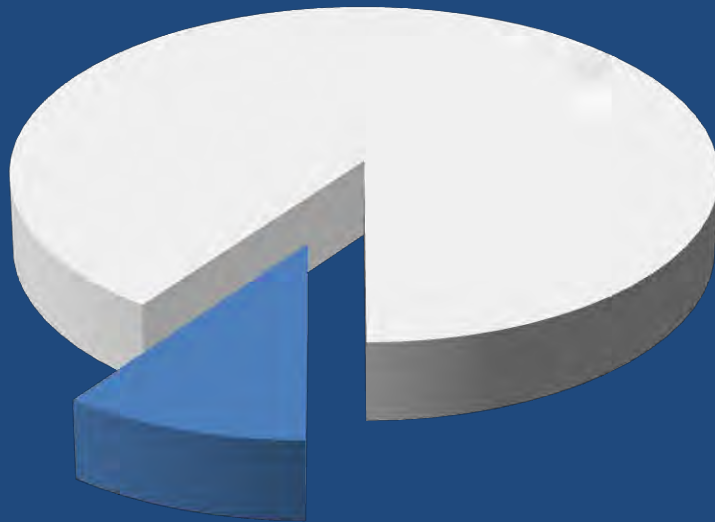
Tax appeal reserve \$600,00
up from \$200,000 in 2012



Deferred
Charges
\$751,940
1%

Statutory Expenditures

Statutory Expenditures



Statutory
Exp.
\$6,873,460
10%

- PFRS Increased \$17,094
- PERS Increased \$17,289
- Social Security Increased \$41,000
- Total line item Increased \$75,383

Capital Improvement Fund

Total Cost of Improvements

\$6,318,500

Funded by Capital Improvement

\$196,505

Capital Improvement Fund Review
January 17, 2013

Reserve for Uncollected taxes

- Reserved amount \$3,300,000
- 2012 tax collection rate (TBD)
- 2011 tax collection rate 97.56%
- 2010 tax collection rate 98.1%
- 2009 tax collection rate 97.9%

Other Expenses Budget Highlights

Category	2013 Proposed	2012 Adopted	\$ Change	% Change	Basis
Reserve for Tax Appeals	\$600,000	\$200,000	\$400,000	200%	- Tax appeals
252 Emergency Mgmt.	\$37,500	\$17,000	\$20,500	54.66%	- Resident Emergency prep. manual
900 Debt Service	\$2,153,916.32	\$1,880,879.05	\$273,037.27	14.52%	
455 BCUA	\$4,690,000	\$4,424,938.14	\$265,061.86	5.99%	- Estimated Increase

Other Expenses Budget Highlights

Category	2013 Proposed	2012 Adopted	\$ Change	% Change	Basis
215 Maintenance Garage	\$470,795	\$447,245	\$23,550	5%	- Repair Costs
220 Group Insurance	\$6,033,100	\$5,812,200	\$220,900	3.66%	- Premium Increase
300 Public Works	\$1,774,715	\$1,920,165	(\$145,450)	(7.57%)	- Tree planting & trimming
460 Gasoline	\$243,500	\$275,500	(\$32,000)	(11.6%)	

Other Expenses Budget Highlights

Category	2013 Proposed	2012 Adopted	\$ Change	% Change	Basis
Capital Improvement Fund	\$196,505	\$326,740	(\$130,235)	(39.85%)	
120 Township Clerk	\$84,175	\$144,425	(\$60,250)	(41.72%)	- Elections

Other Expenses – Deferred Charges

Category	2013 Proposed	2012 Adopted	\$ Change	% Change
410 Deferred Charges	\$751,940	\$363,878 .32	\$388,062	52%

Basis:

Reserved additional \$400,000 for tax appeals

Other Expenses – Self Insurance

Category	2013 Proposed	2012 Adopted	\$ Change	% Change
220 Self Insurance	\$1,110,000	\$1,050,000	\$60,000	5.4 %

Basis:

- General Self Insurance Fund

Contribution (2013): \$560,000 up \$60,000

Estimated Fund Balance (1/2013): \$394,460
approximately \$583,092 below 2012 starting
balance

Other Expenses – Self Insurance

Category	2013 Proposed	2012 Adopted	\$ Change	% Change
220 Self Insurance	\$550,000	\$550,000	0	0

Basis:

- Worker's Compensation – Self-Insurance Fund
- Contribution (2013): \$550,00 same as 2012 covers P.O. Abraham claims
- Estimated Fund Balance (1/2013): \$85,842

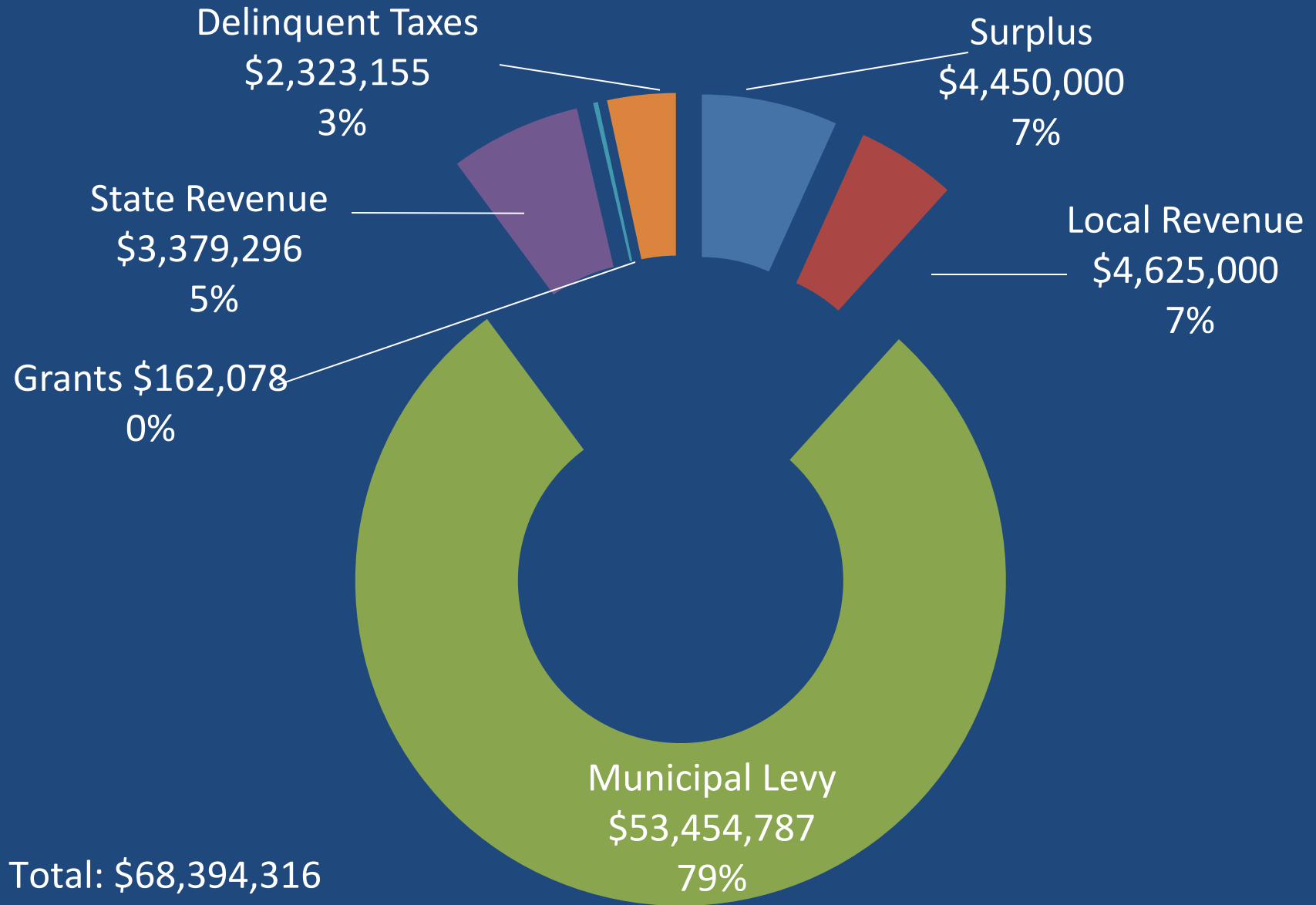
Other Expenses - Recreation

Category	2013 Proposed	2012 Adopted	\$ Change	% Change	Basis
370 Recreation	\$295,978	\$261,613	\$34,365	11.6 %	

Basis:

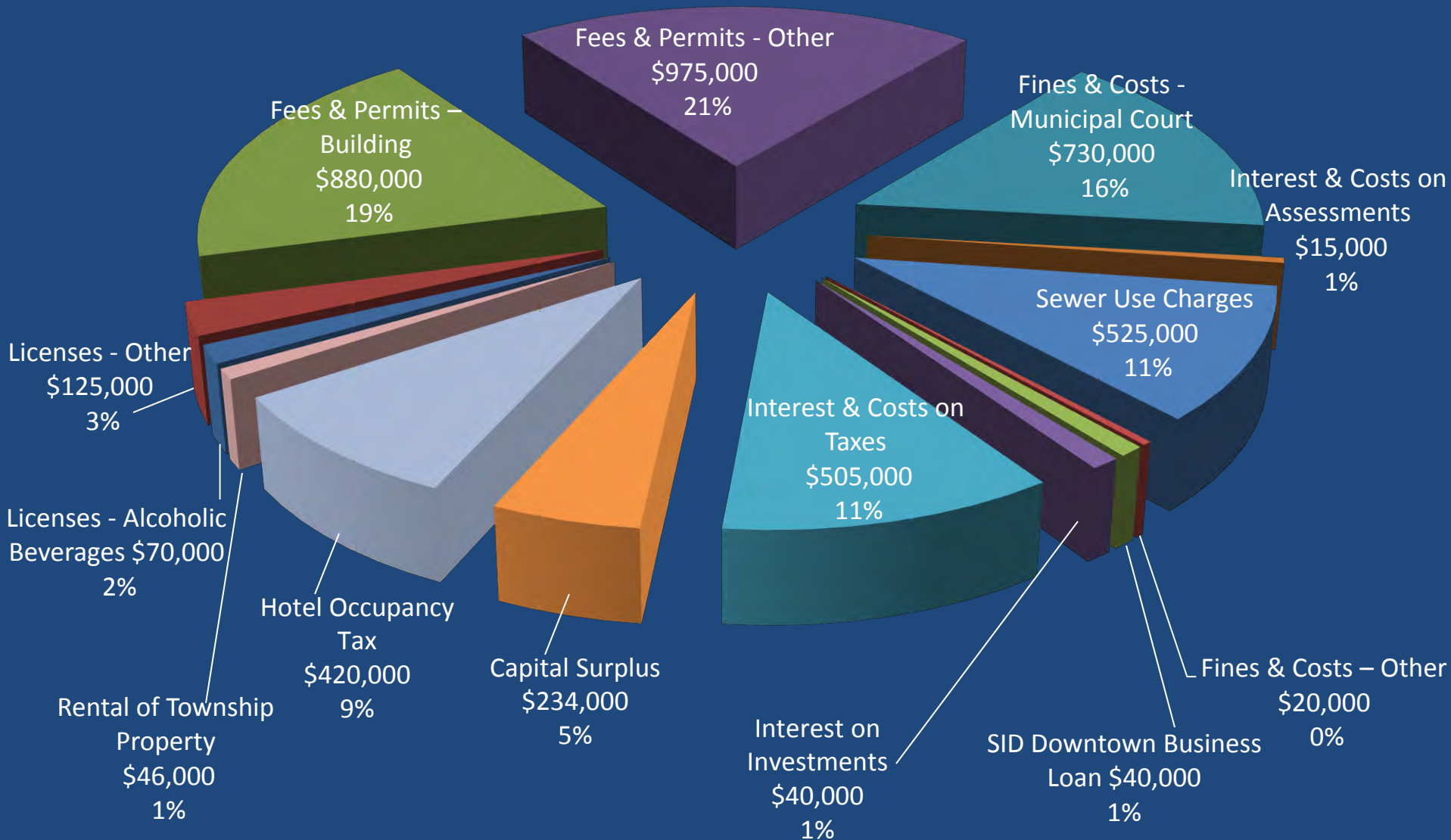
- Online registration software
- Recreation programs
- Building maintenance and equipment

Estimated Revenue



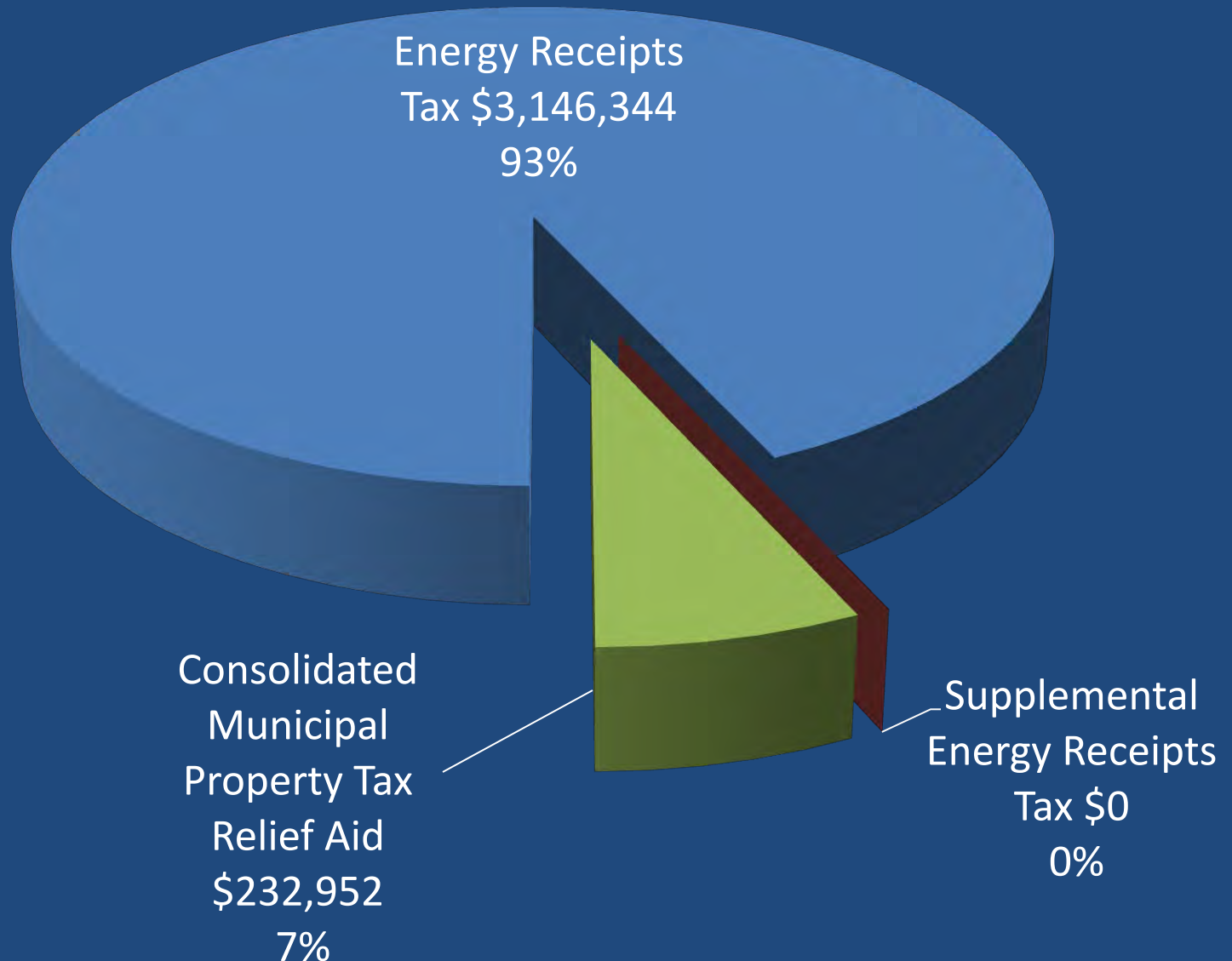
Estimated Local Revenue

Total: \$4,625,000



Estimated State Revenue

Total: \$3,379,296

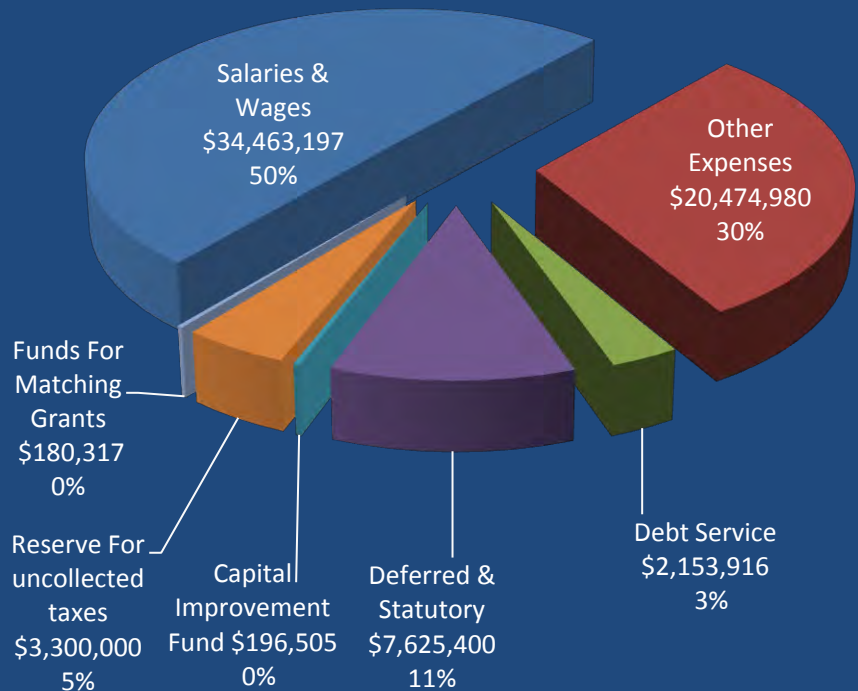


Factors impacting budget

- General state of economy
- Impact of tax appeals
- Ratable Base
- Interest rates
- Reduced or flat state aid
- BCUA sewer

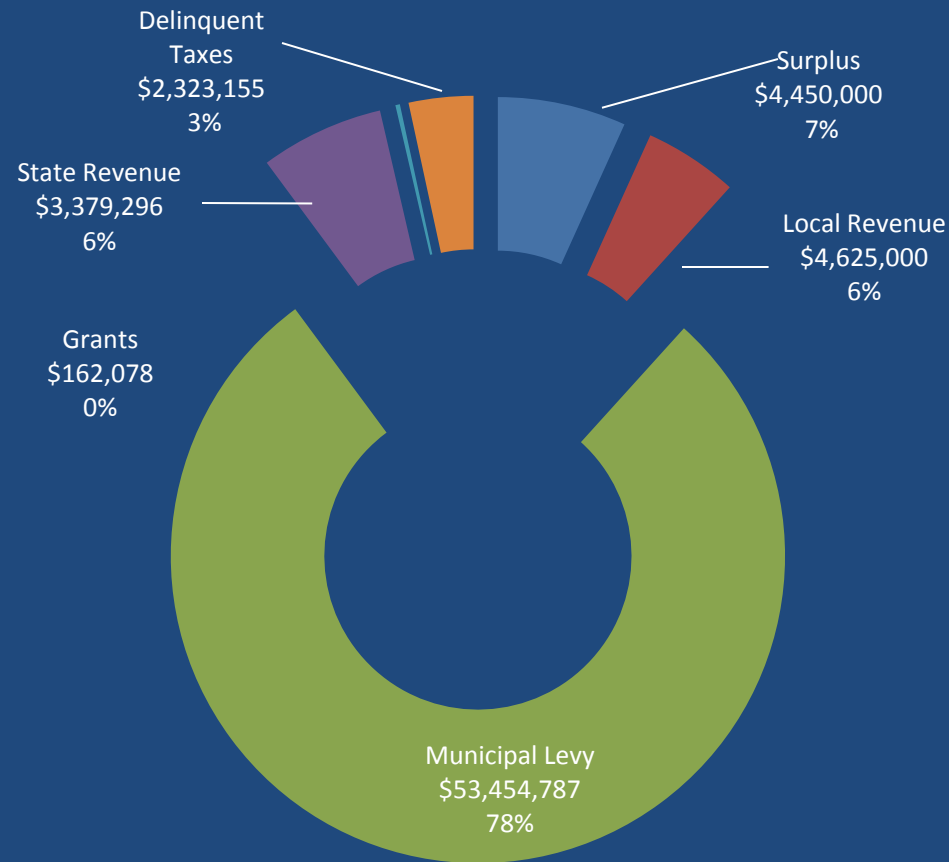
Budget Wrap - UP

Appropriations



Total: \$68,394,316

Revenue



Total: \$68,394,316

Objectives

- Increase revenues
- Shared services (BOE, local towns)
- Cost containment/efficiency
- Police/Fire/EMS Dispatch
- Power Purchase Agreement/Consortium
- Performance Measurement

Upcoming Budget Meeting

Tentative Agenda

Thursday, January 17, 2013

- Review - Police Department budget
- Review - Public Works/Engineering budgets
- Review - Capital budget
- Review - Various budget accounts

Upcoming Budget Meeting

Tentative Agenda

Thursday, January 24, 2012

- Review - Legal Services budget
- Review - Fire Department budget
- Review - Recreation Department budget
- Review - Various budget accounts

Upcoming Budget Meeting

Tentative Agenda

Thursday, January 31, 2012

- Presentation - Auditor
- Presentation - Insurance
- Review - Library Budget
- Review - Council budget
- Review - Township Manager's budget
- Review - Township Clerk's budget
- Review - Various budget accounts

Thank you!

