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### Proposed 2014 Municipal Budget

prepared by

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Municipal Manager

and

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Chief Financial  
Officer

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# Section 1

## Proposed 2014 Municipal Budget Summary

# TOWNSHIP OF TEANECK

## INTER-OFFICE COMMUNICATION

TO: Council

FROM: William Broughton, Municipal Manager

SUBJECT: Summary of the Proposed 2014 Municipal Budget

DATE: December 26, 2013

Enclosed please find a copy of the proposed 2014 Municipal Budget and the 2014 Capital Budget and 6 Year Capital Plan. Below please find a summary and analysis of all expenditures.

	2014	2013	\$	%
Appropriation	Proposed	Adopted	Change	Change
Salaries and Wages	35,295,782.08	34,463,197.00	832,585.08	2.42%
Other Expenses (OE) Departments	20,456,345.00	19,982,818.00	473,527.00	2.37%
Grants*	220,265.96	225,265.96	(5,000.00)	-2.22%
Debt Service	2,561,798.79	2,153,916.32	407,882.47	18.94%
Capital Improvement Fund	-	79,500.00	(79,500.00)	-100.00%
Deferred & Statutory**	8,406,144.00	8,026,276.81	379,867.19	4.73%
Special Emergency - Severance - 5yrs	153,667.00	153,667.00	-	0.00%
Special Emergency - Revaluation - 5yrs	142,494.00	-	142,494.00	NA
Special Emergency - Appeals - 3 yrs	744,000.00	744,000.00	-	0.00%
Subtotal Budget Expenditures	67,980,496.83	65,828,641.09	2,151,855.74	3.27%
Reserve for Uncollected Taxes***	3,300,000.00	3,300,000.00	-	0.00%
Total Expenditures	71,280,496.83	69,128,641.09	2,151,855.74	3.11%

\* Figure subject to change as 2014 Grants are confirmed.

\*\*Reserve for Tax Appeals may need to be increased because the number of appeals and potential refunds are unknown at this time.

\*\*\*Estimated; will have actual once final year- end figures for 2013 are determined.

Public Input on the 2014 Budget was held on November 12, 2013 and December 17, 2013 (see tab 3).

In 2014, preliminary projections indicate one penny on the tax rate will raise approximately \$582,000 versus \$591,942 in 2013. Decrease is due to tax appeal judgments, which resulted in a reduction in the ratable base. Actual figures have been delayed by the county due to the large number of appeals filed in 2013.

The estimated average assessed valuation of a home in Teaneck is \$455,000. The proposed 2014 municipal expenditure increase is 3.11%. Provided that revenue, surplus and other factors remain at the 2013 level, the municipal tax on the average home will rise approximately \$130 with this proposed budget.

Final budget is dependent upon:

1. Council determined 2014 Municipal Budget Appropriations.

**TOWNSHIP OF TEANECK**  
**INTER-OFFICE COMMUNICATION**

2. Fund Balance (surplus) available for 2014.
3. 2014 Municipal Revenues' Analysis and 2013 Revenue Anticipations.
4. State Aid allocations for 2014. Currently, we do not anticipate any decrease in aid, however, the possibility of a decrease exists.
5. BCUA 2014 budget and potential increase.

**TOWNSHIP OF TEANECK**  
**Inter-Office Communication**

On January 9, 2014, I will provide a schedule of budget presentations and a list of department budgets to be reviewed over the four (4) budget meeting dates.

Three (3) copies of the proposed budget will be placed in the Teaneck Library on Friday, January 10th. Furthermore, the proposed budget will be posted on the website on Friday, January 10th. I look forward to our first budget review meeting on Thursday, January 9th.

## Section 2

# Proposed 2014 Other Expenses Budget Increases by Major Category

**TOWNSHIP OF TEANECK**  
**INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Municipal Manager

SUBJECT: Proposed 2014 Other Expenses Budget Increases/Decreases by Major Category

DATE: December 26, 2013

Below are selected increases/decreases in major categories:

	2014	2013	\$	%
Category	Proposed	Adopted	Change	Change
<i>Other Expenses:</i>				
BCUA*	4,400,000.00	4,290,000.00	110,000.00	2.56%
Debt Service**	2,561,798.78	2,153,916.32	407,882.46	18.94%
Capital Improvement Fund	-	79,500.00	(79,500.00)	-100.00%
Deferred Charges - Special				
Emergency Authorizations***	296,161.00	153,667.00	142,494.00	92.73%
Clerk#	139,875.00	84,175.00	55,700.00	66.17%
Finance+	50,770.00	60,770.00	(10,000.00)	-16.46%
Self Insurance^	1,185,000.00	1,110,000.00	75,000.00	6.76%
Other Insurance^	277,802.00	256,500.00	21,302.00	8.30%
Group Insurance^	6,325,500.00	6,033,100.00	292,400.00	4.85%
TOTAL	15,236,906.78	14,221,628.32	1,015,278.46	7.14%

\* Actual 2014 bill not issued by BCUA at this time. This amount is estimated based on historical increases.

\*\*Debt Service increase is due to required funding for 2013 actual and 2014 proposed bond sale in accordance with Manager's Debt Management Plan adopted by Council in December of 2012.

\*\*\*Increase due to Council approved Special Emergency for the award of Revaluation contract.

#Increase due to election expenses.

+Decrease due to expected savings related to change in payroll service provider.

^Increases due to premium expenses.

# Section 3

## Public Input on 2013 Municipal Budget



**TOWNSHIP OF TEANECK**  
**INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Township Manager

SUBJECT: Public Input - 2014 Township Budget

DATE: December 26, 2013

A portion of the November 12, 2013 and December 17, 2013 Council meetings were designated for public input on the 2014 Township Budget.

Comments were as follows:

1. A citizen expressed concern regarding tax appeal funding, salary increases to unionized employees, and the format of budget meetings.
2. A citizen expressed concern regarding information provided at public budget meetings.
3. A citizen questioned the budgeting of salary increases and requested the budgeting of a new shed for the Department of Public Works.

## Section 4

# Proposed 2014 Salaries and Wages Budget

# **TOWNSHIP OF TEANECK**

## **INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Municipal Manager

SUBJECT: Proposed 2014 Salaries and Wages Budget

DATE: December 26, 2013

The subject budget and supporting Tables of Organization are attached for your review.

### **I. Summary:**

The overall dollar increase in salaries from 2013 to 2014 is \$832,585 or 2.42%. The increase reflects contractual obligations and funding recommendations included in the Proposed 2014 Budget.

The Proposed 2014 Budget recommends and includes funding for vacant and/or new positions as indicated below:

#### Vacant

- \$100,000 - (2) Police Officers @ \$50,000
- \$400,000 - (8) Police Civilian Dispatchers @ \$50,000
- \$200,000 - (4) Firefighters @ \$50,000
- \$180,000 - (4) Public Works Laborers @\$45,000
- \$100,000 - (1) Engineer @ \$100,000

#### New

- \$ 70,000 - (4) Park Rangers @ \$17,500
- \$ 75,000 - (1) Assistant Construction Official @ \$75,000

## **II. RECOMMENDED BUDGET CHANGES:**

### **1. Account 100 - Township Manager:**

#### **A. Recommended:**

The Deputy Manager's position is not funded in 2014. Funding for this position may be considered for 2015.

### **2. Account 195 - Building Department:**

#### **A. Recommended:**

The 2014 budget includes one additional position in the Building Department for an Assistant Construction Official.

### **3. Account 240 - Police Department:**

#### **A. Recommended:**

The authorized strength of the Police Department is 115 uniformed officers. I recommend that the number of uniformed officers in the department for 2014 be maintained at 96 officers. Currently, the department has 94 uniformed officers. Funding for 2 entry level police officer vacancies are included in this budget. Additionally, funding has been included for part-time park rangers (\$70,000).

### **4. Account 265 - Fire Department:**

#### **A. Recommended:**

The authorized strength of the Fire Department is 92 uniformed personnel and should be maintained at this level for 2014. Currently, the department has 88 uniformed officers. Funding for 4 entry level firefighter vacancies are included in this budget.

### **5. Account 300 – Public Works Department:**

#### **A. Recommended:**

The Township is in the process of determining whether the vacant engineering position will be filled in-house or through contract services.

The following chart presents the total budgeted amount for all salaries and wages including full-time, part-time, overtime and allowances by department:

		2014	2014	2013	2013		
ACCT #	FUNCTION Department	Budget Proposed	Auth. Full-time Positions	Budget Full-time Adopted	Auth. Full-time Positions	\$ Amount Change	% Amount Change
110	Council	\$ 49,000.00	7	\$49,000	7	0	0.00%
120	Clerk	184,886	3	177,318	3	7,568	4.27%
100	Manager	309,611	4	337,461	4	-27,850	-8.25%
105	Human Res.	328,923	4	319,973	4	8,950	2.80%
130	Finance	215,147	2	211,150	2	3,997	1.89%
145	Collection	231,515	3	213,363	3	18,152	8.51%
150	Assessor	183,709	2	182,116	2	1,593	0.87%
100-1	Purchasing	159,041	2	155,922	2	3,119	2.00%
155	Legal	72,471	1	71,000	1	1,471	2.07%
490	Court	434,965	8	437,897	8	-2,932	-0.67%
265	Fire*	9,974,300	94	9,787,058	94	187,242	1.91%
240	Police**	12,809,152	136	12,349,421	136	459,731	3.72%
265-1	XingGuards	164,488	-	161,262	-	3,226	2.00%
195	Building	975,643	13	888,463	12	87,180	9.81%
300	PublicWorks+	4,863,880	68	4,780,973	68	82,907	1.73%
330	Health	699,917	10	708,284	10	-8,367	-1.18%
370	Recreation	1,702,515	11	1,682,951	11	19,564	1.16%
390	Library	1,936,619	-	1,949,585	-	-12,966	-0.67%
						0	
	<b>TOTALS</b>	<b>\$35,295,782</b>	<b>368</b>	<b>\$34,463,197</b>	<b>367</b>	<b>\$832,585</b>	<b>2.42%</b>
	<b>BUDGETED POSITIONS</b>		<b>340</b>		<b>339</b>		

\*Fire - Authorized strength is 92 uniformed personnel and 2 civilians. All authorized positions are budgeted in 2014.

\*\*Police - Authorized strength per Township code (Sec 2-73) is 115 uniformed officers. Also authorized are 21 civilians. Only 96 uniformed officers and 21 civilians are budgeted in 2014.

+Public Works - Authorized strength is 68. Currently, there are 63 budgeted in 2014 including the vacant engineering position.

The following chart presents the overtime budgeted by department:

		2014	2013	Spent		
ACCT	FUNCTION	Budget	Budget	Jan to Nov	\$ Amount	% Amount
#	Department	Proposed	Adopted	2013	Change	Change
120	Clerk	6,000	6,000	9,413	0	0.00%
105	Human Res.	5,000	5,000	1,595	0	0.00%
145	Collection	600	600	0	0	0.00%
150	Assessor	2,500	2,500	6,707	0	0.00%
490	Court	30,000	30,000	12,454	0	0.00%
265	Fire	425,000	425,000	463,549	0	0.00%
240	Police	425,000	425,000	554,127	0	0.00%
195	Building	20,000	17,200	14,185	2,800	16.28%
300	PublicWorks	320,000	320,000	330,624	0	0.00%
330	Health	18,500	18,500	12,963	0	0.00%
370	Recreation	18,000	18,000	28,344	0	0.00%
390	Library	97,945	97,945	71,593	0	0.00%
					0	
	TOTALS	\$1,368,545	\$1,365,745	\$1,505,555	\$2,800	0.21%

The following chart presents the part-time personnel budgeted by department:

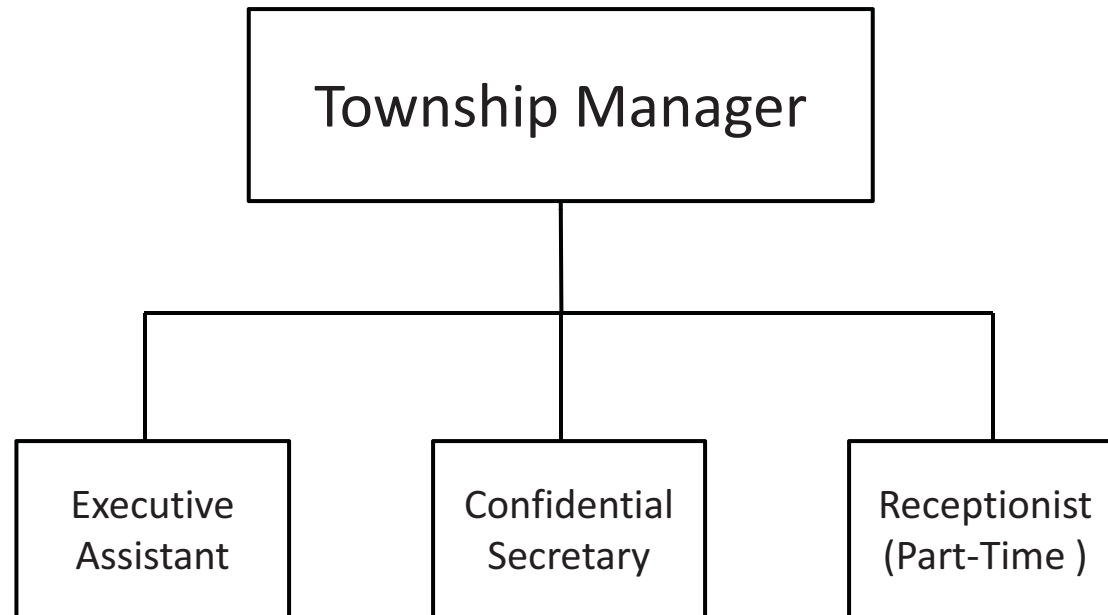
		2014	2013	Spent		
ACCT	FUNCTION	Budget	Budget	Jan to Nov	\$ Amount	% Amount
#	Department	Proposed	Adopted	2013	Change	Change
100	Manager	30,000	30,000	15,116	0	0.00%
105	Human Res.	11,520	11,520	0	0	0.00%
145	Finance	17,000	25,000	17,673	-8,000	-32.00%
145	Collection	15,000	15,000	15,580	0	0.00%
240	Police	120,000	50,000	38,380	70,000	140.00%
265-1	XingGuards	164,488	161,262	114,558	3,226	2.00%
195	Building	50,000	50,000	42,395	0	0.00%
300	PublicWorks	275,800	275,800	271,783	0	0.00%
330	Health	18,500	18,500	12,963	0	0.00%
370	Recreation	970,730	959,280	857,994	11,450	1.19%
490	Court	4,500	4,500	9,311	0	0.00%
390	Library	233,967	229,379	179,337	4,588	2.00%
					0	
	TOTALS	\$1,911,505	\$1,830,241	\$1,575,090	\$81,264	4.44%

# Teaneck Township Manager's Office

## 2014 Table Of Organization

### Personnel

Full-time: 3  
Part-time: 1

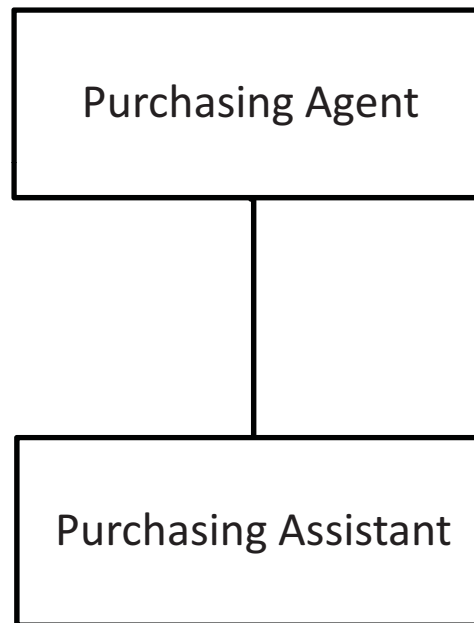


# Teaneck Purchasing Department

## 2014 Table Of Organization

### Personnel

Full-time: 2



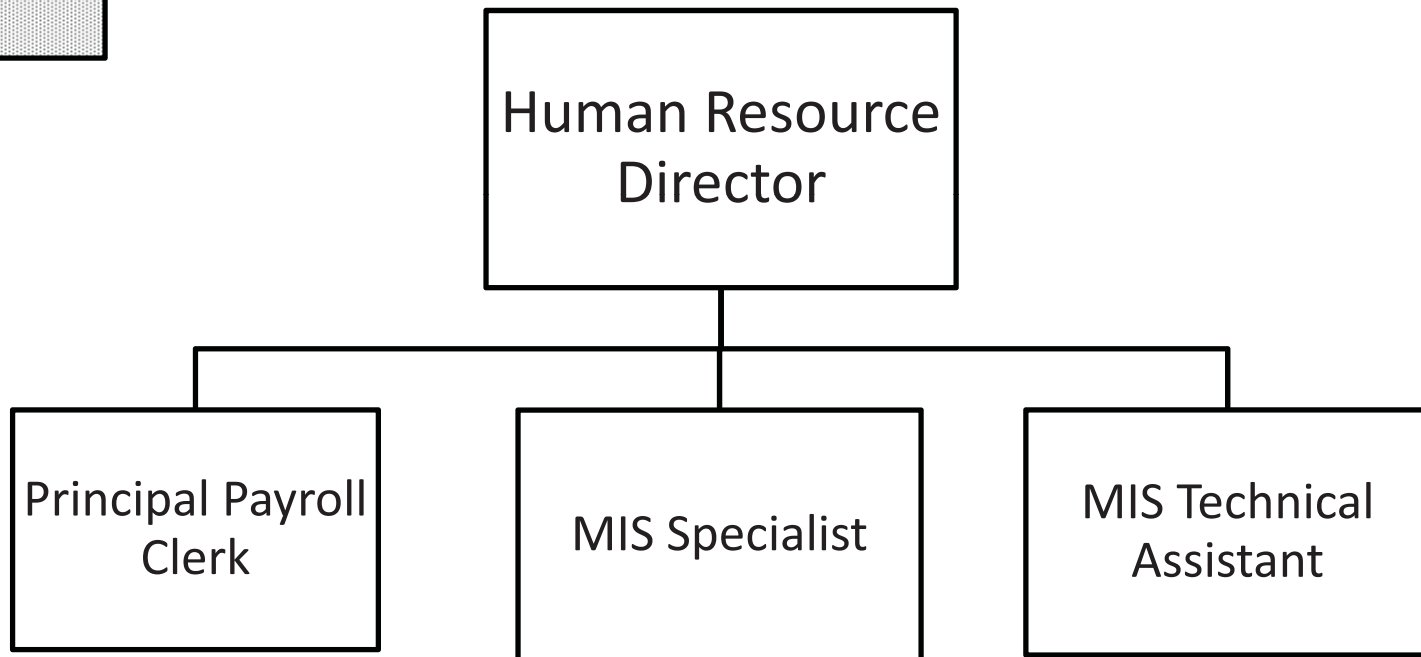


# Teaneck Human Resource Department

2014 Table of Organization

## Personnel

Full-time: 4

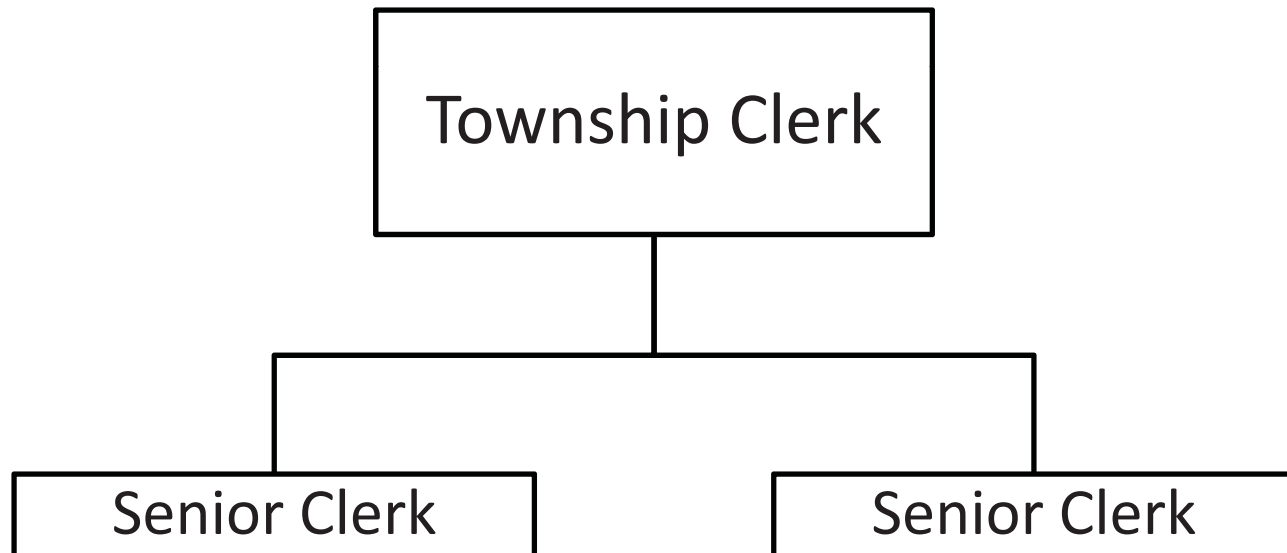


# Teaneck Township Clerk's Office

2014 Table of Organization

## Personnel

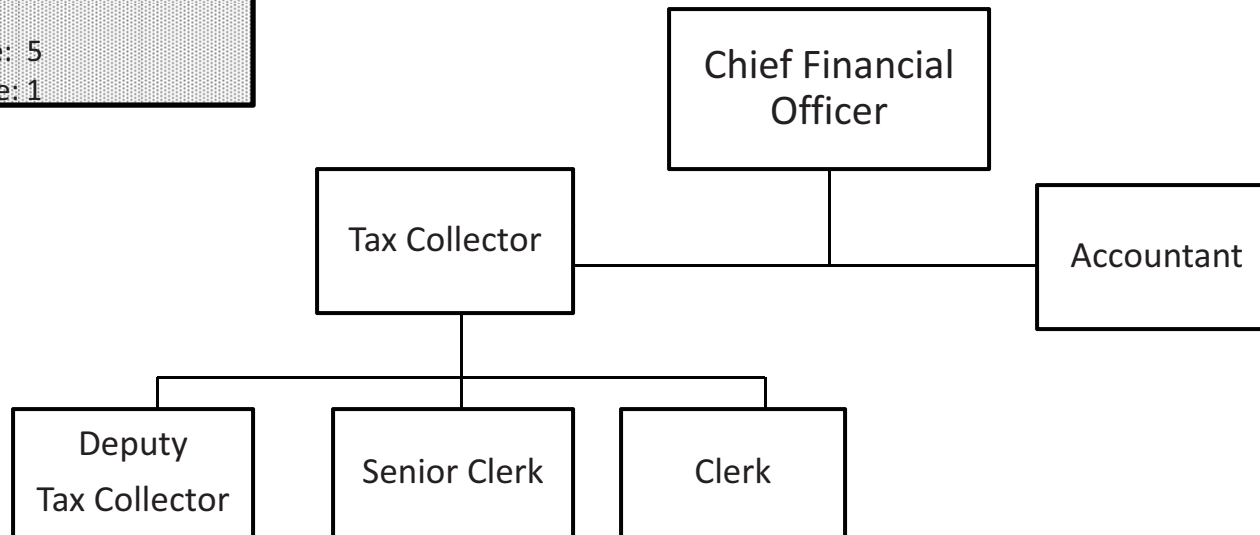
Full-time: 3



# Teaneck Finance Department

2014Table of Organization

<u>Personnel</u>
Full-time: 5
Part-time: 1



# Teaneck Tax Assessor's Department

## 2014 Table Of Organization

### Personnel

Full-time: 2

Tax Assessor

Assessing Aide

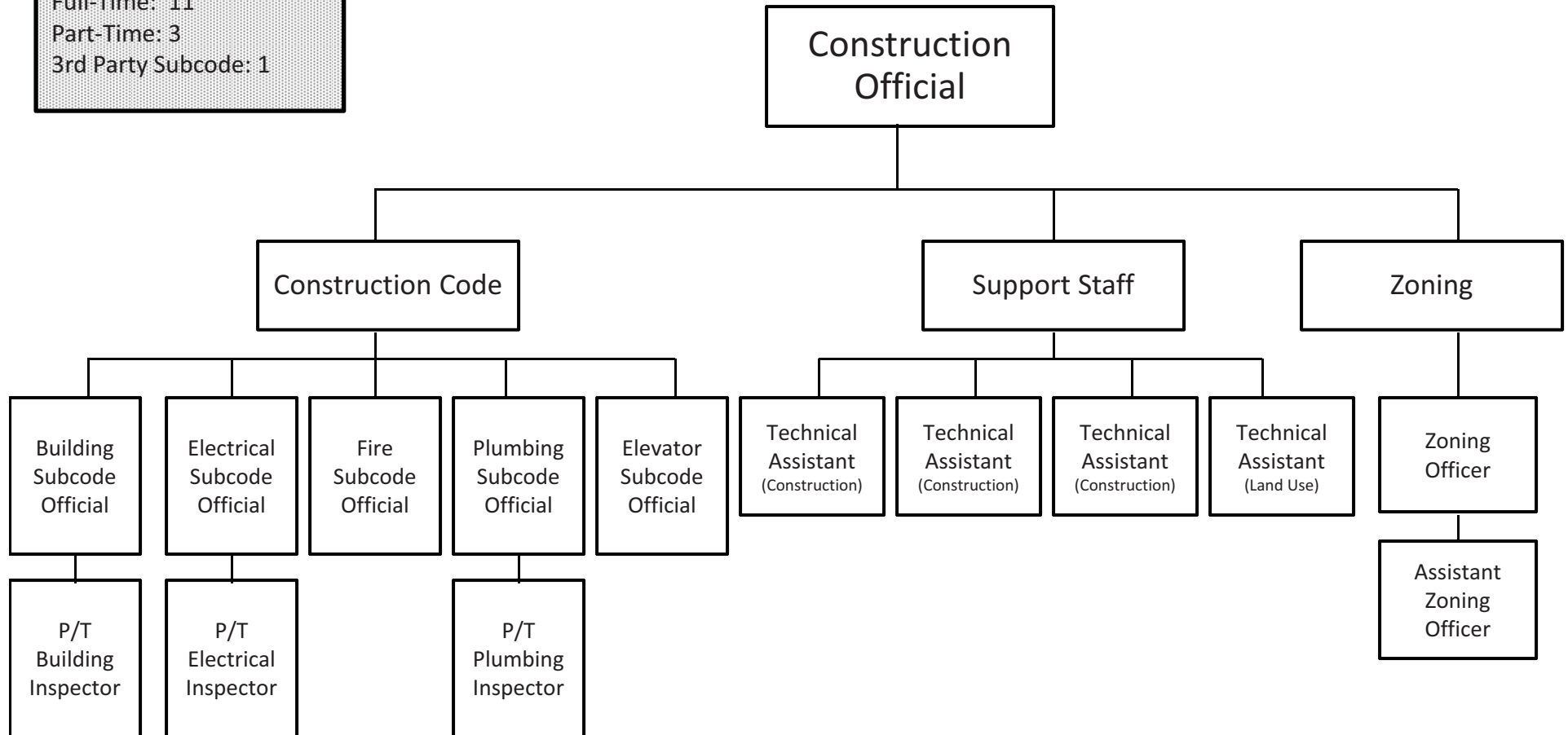
# Teaneck Building Department 2014 Table of Organization

## Personnel

Full-Time: 11

Part-Time: 3

3rd Party Subcode: 1



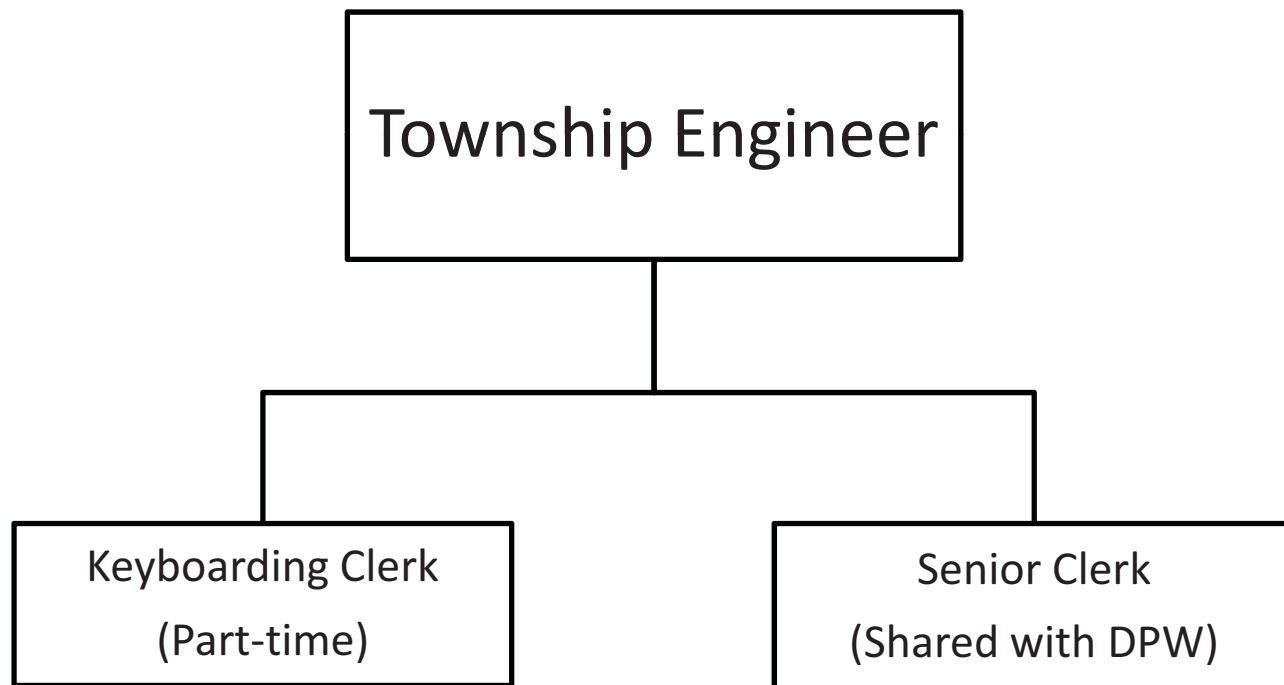
# Teaneck Engineering Department

2014 Table of Organization

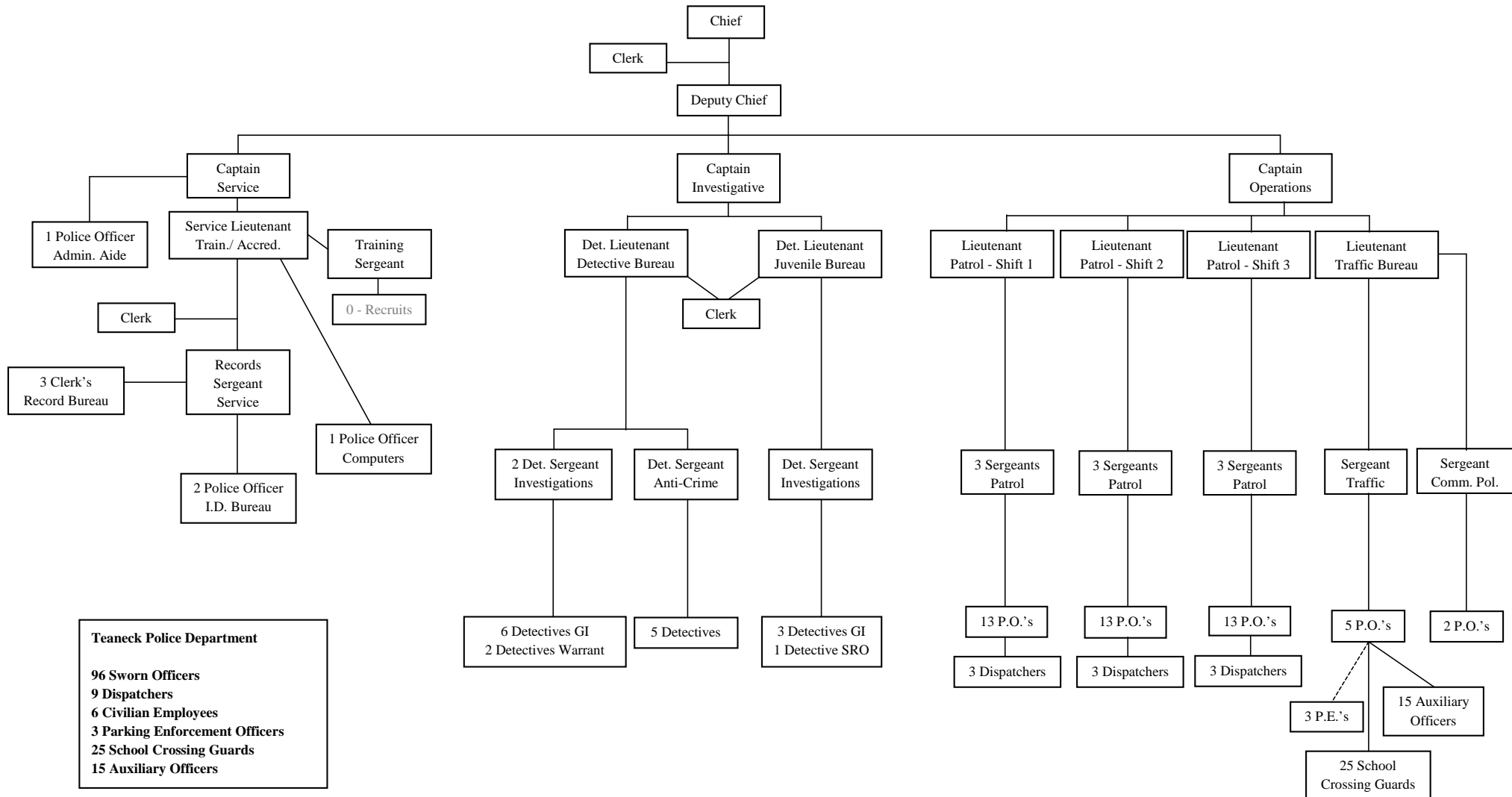
## Personnel

Full-time: 2

Part-time: 1

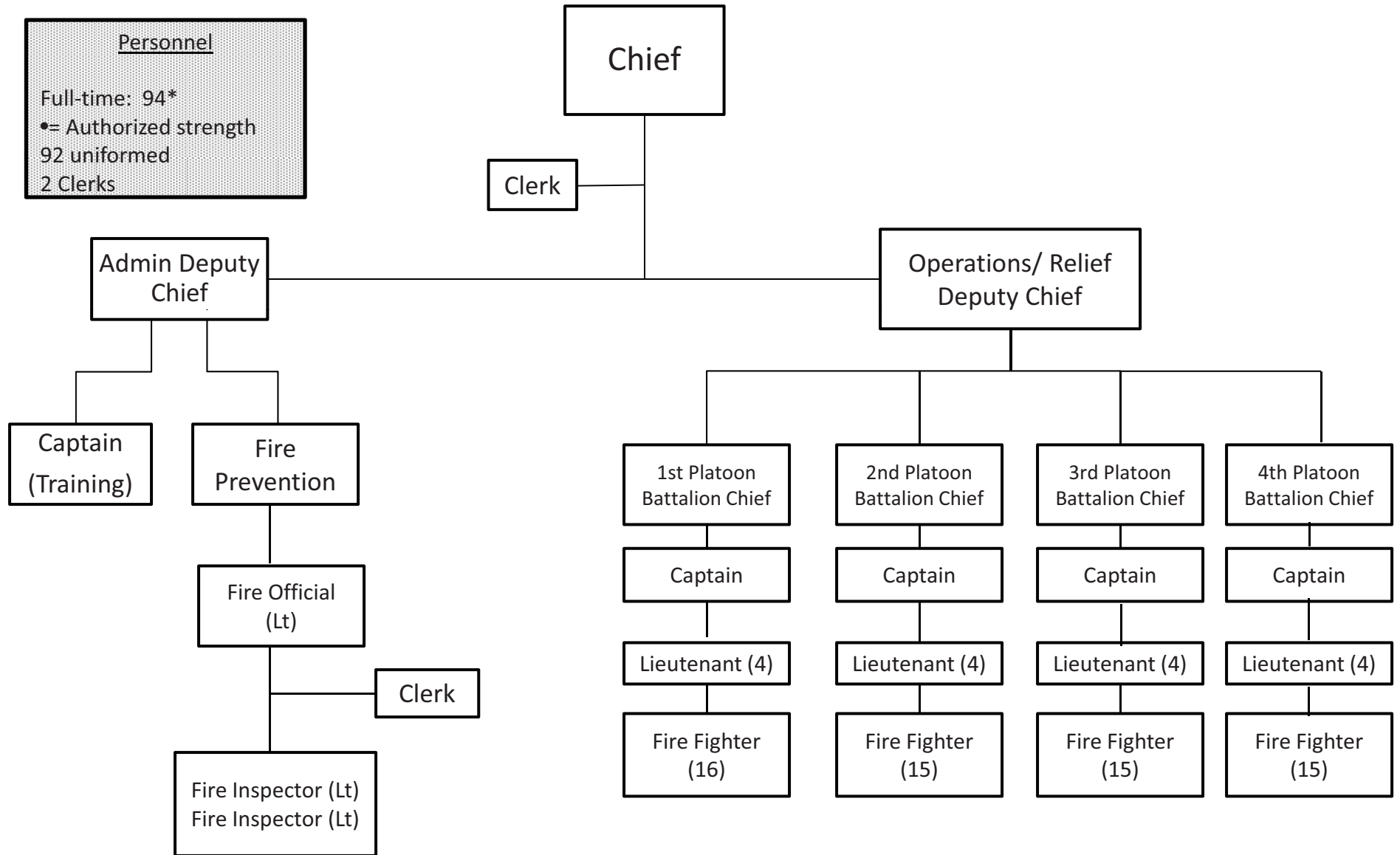


**Teaneck Police Department  
2014 Table of Organization**



# Teaneck Fire Department

## 2014 Table of Organization



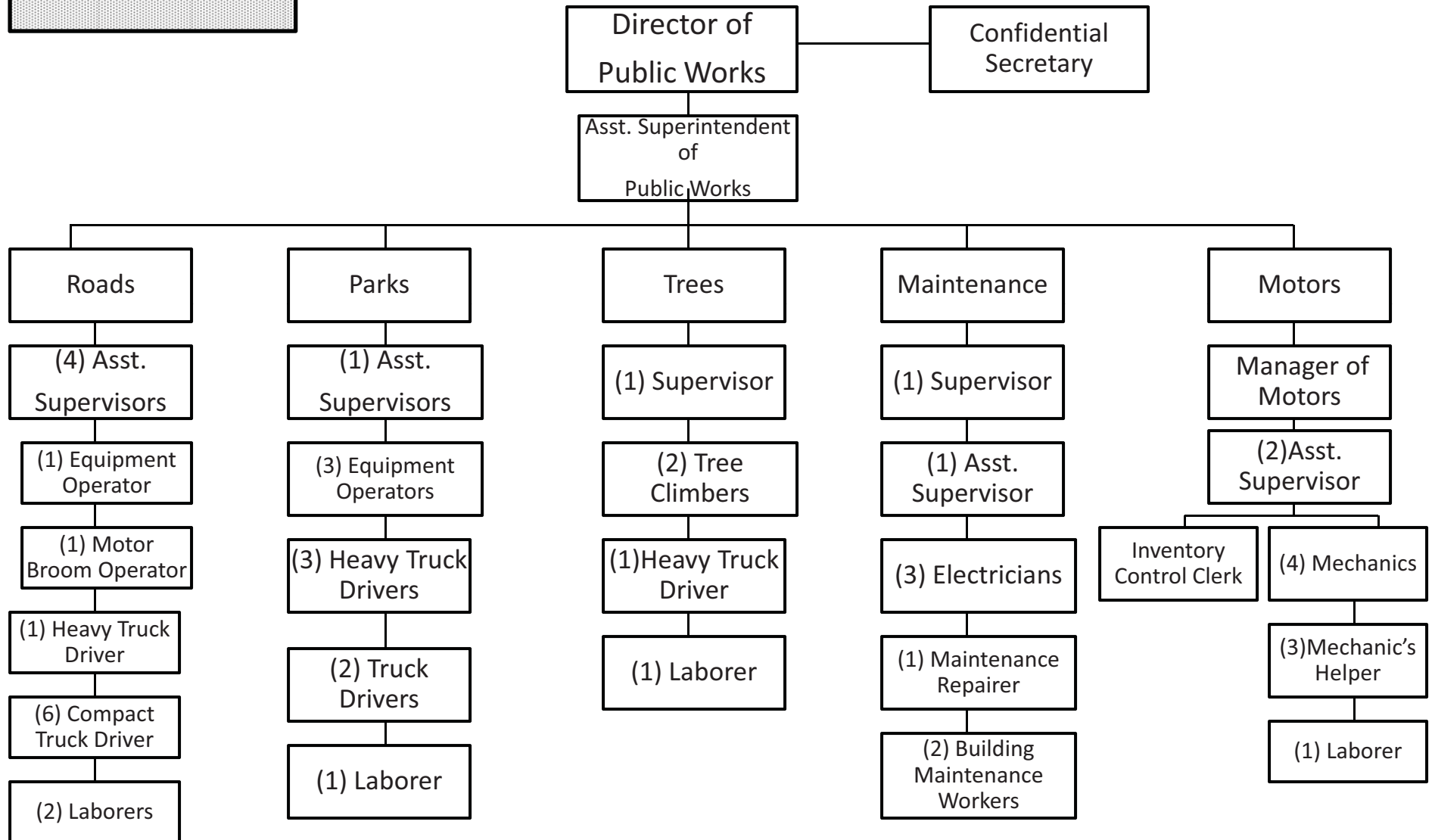


Personnel

Full-Time: 57

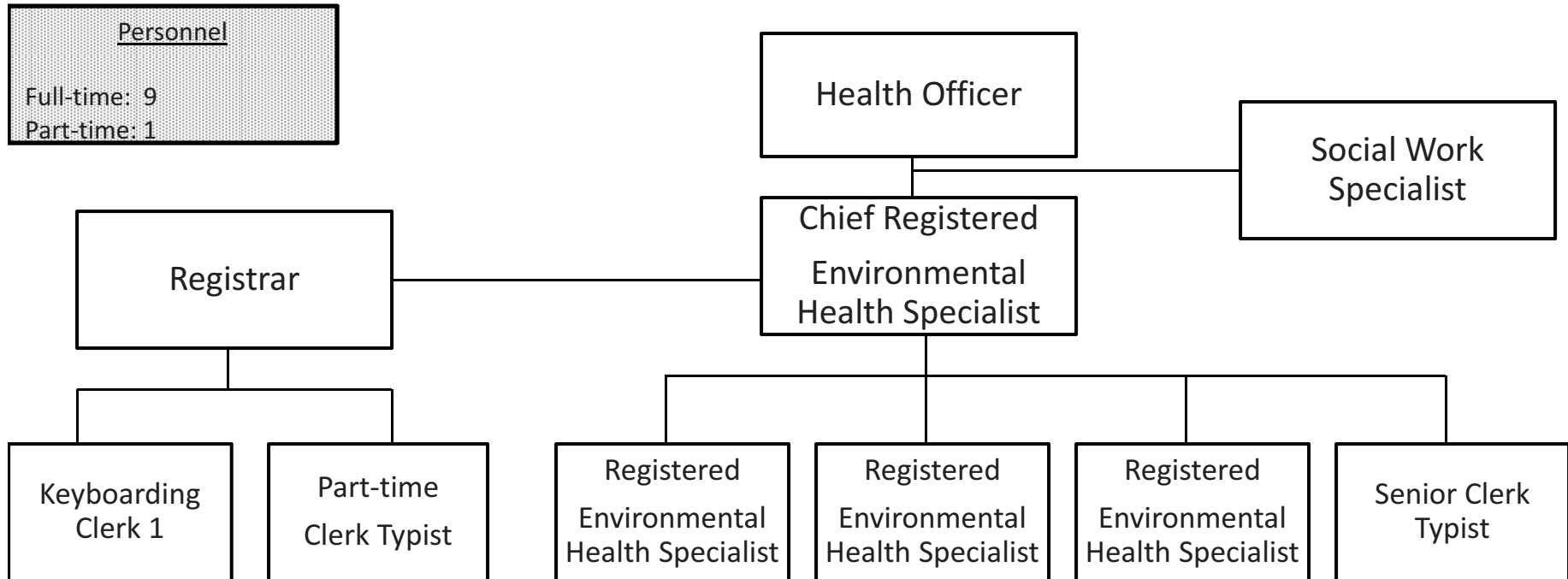
# Teaneck Public Works Department

## 2014 Table of Organization



# Teaneck Health & Human Services

## 2014 Table of Organization



Personnel

Full-time: 11  
Part-time Permanent: 1  
Part-Time Seasonal - 250

# Teaneck Recreation Department

## 2014 Table of Organization

Superintendent  
of Recreation

Asst.  
Superintendent

Administration  
Division

Recreation  
Supervisor

Sr. Account  
Clerk

Keyboarding  
Clerk 1

Recreation  
Attendants  
(3)

Recreation  
Leaders (P/T)

Asst.  
Superintendent

Youth Division

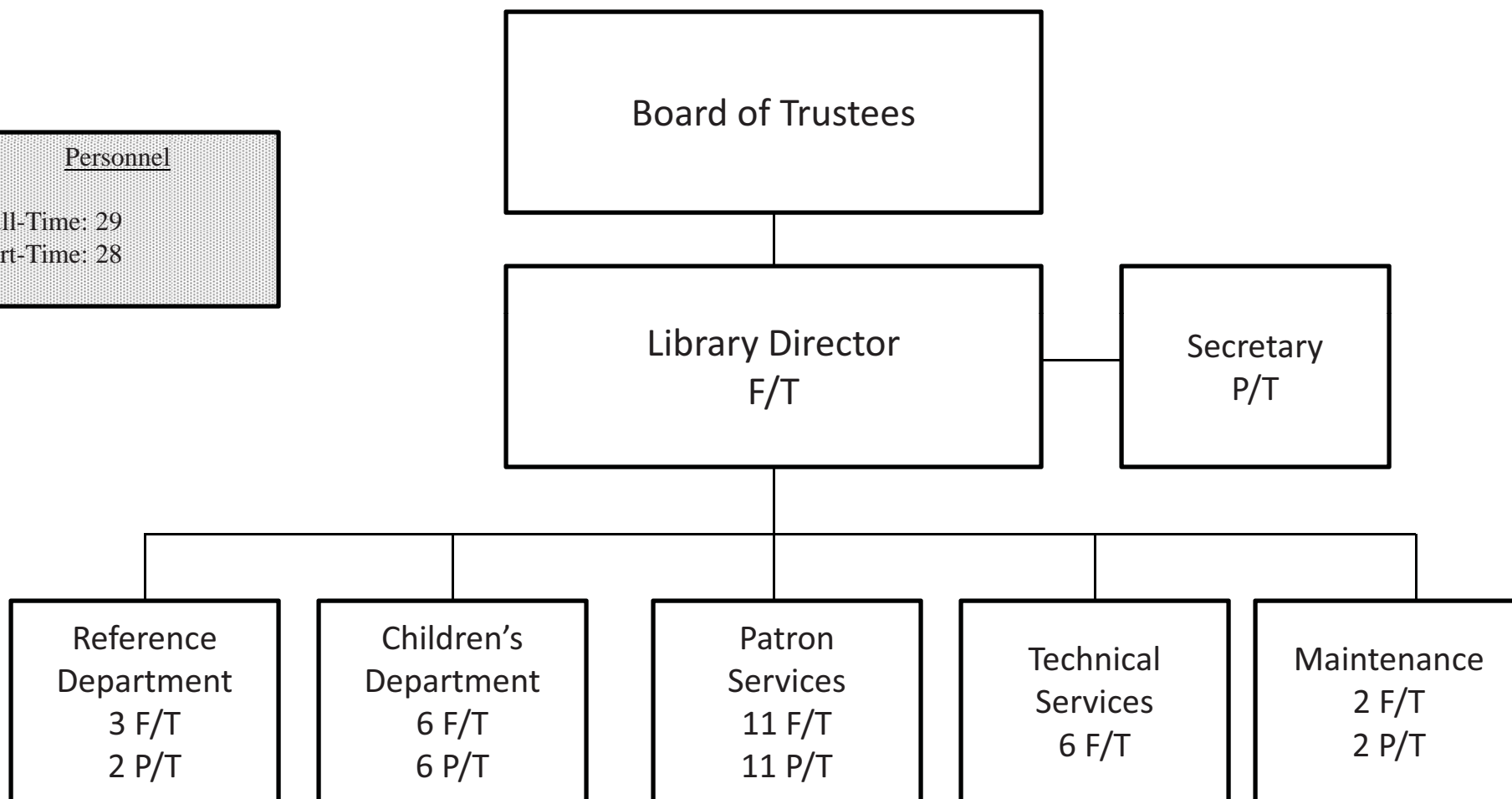
Recreation  
Leader

Senior Division

Supervisor  
Senior Citizen  
Activities

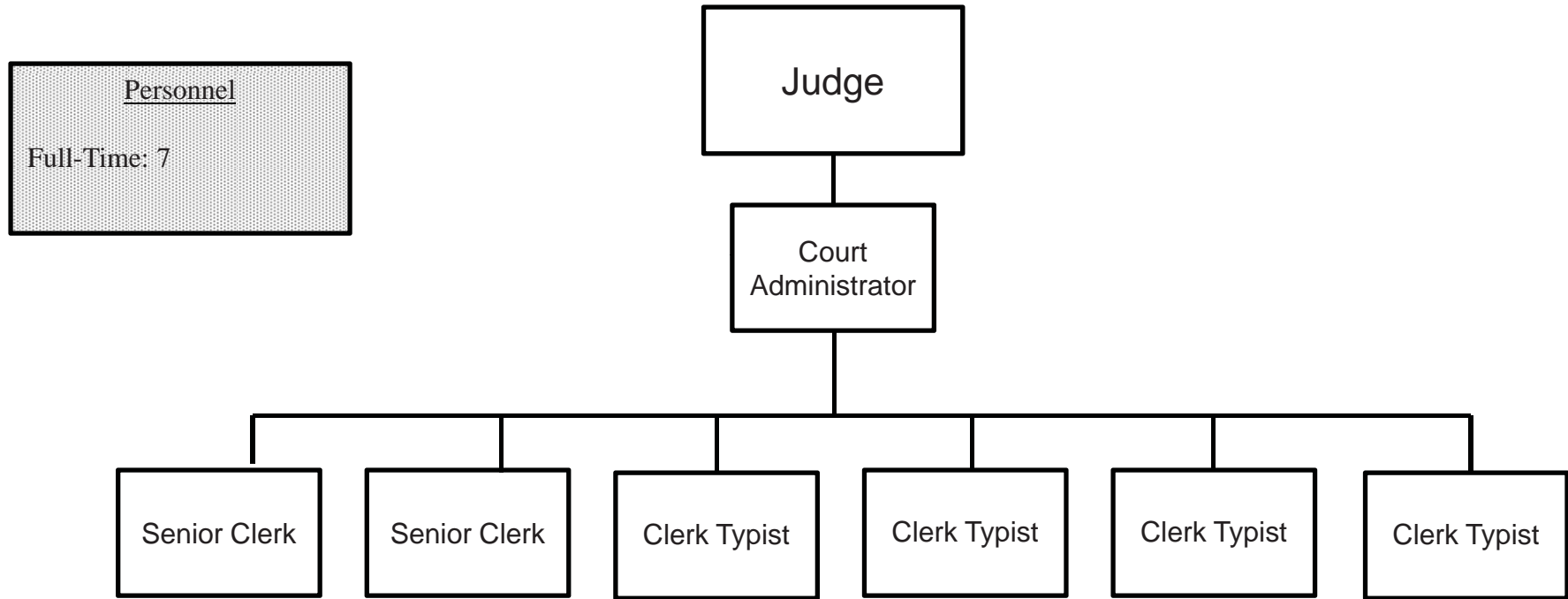
# Teaneck Public Library Organization Chart 2014

Personnel  
Full-Time: 29  
Part-Time: 28



# Teaneck Municipal Court

## 2014 Table Of Organization



# Section 5

## Proposed 2014 Operating Budget

		Spent 2011	Spent 2012	Budget 2013	Spent Jan to Nov 2013	Estimate 2013	2014 Manager Recommended	\$ + OR - 2013	COUNCIL
100	MANAGER	17,547.00	25,047.24	60,725.00	13,723.34	24,558.73	54,725.00	(6,000.00)	
100-1	PURCHASING	3,579.00	3,478.06	3,830.00	1,293.86	1,293.86	3,830.00	-	
100-2	POSTAGE	67,230.00	61,832.58	78,000.00	57,268.40	57,268.40	78,000.00	-	
100-3	CENTRAL SUPPLY	39,984.00	38,717.41	53,300.00	38,237.63	39,109.68	53,300.00	-	
100-4	ADVERTISING	12,690.00	11,927.82	15,000.00	13,722.45	18,833.74	15,000.00	-	
100-5	ALLOWANCES	168,230.00	66,329.59	76,300.00	74,347.73	74,509.89	76,300.00	-	
105	HUMAN RESOURCES	10,443.00	24,359.50	51,350.00	13,150.00	12,748.30	52,500.00	1,150.00	
110	COUNCIL	26,201.00	29,632.59	32,500.00	31,038.82	31,296.76	34,000.00	1,500.00	
120	CLERK	40,189.00	70,848.61	84,175.00	60,706.78	61,227.84	139,875.00	55,700.00	
130	FINANCE	47,906.00	120,329.79	60,770.00	49,135.60	53,645.04	50,770.00	(10,000.00)	
135	AUDIT	47,125.00	86,973.75	86,000.00	64,658.75	64,658.75	86,000.00	-	
140	MIS	92,240.00	79,481.45	93,775.00	66,285.31	67,407.51	93,775.00	-	
145	TAX	6,952.00	6,430.30	7,875.00	5,687.93	5,839.68	7,825.00	(50.00)	
150	ASSESSOR	19,128.00	142,746.16	111,795.00	57,966.12	60,466.12	111,795.00	-	
155	LEGAL	1,135,594.00	669,113.83	929,800.00	573,946.62	659,196.05	929,800.00	-	
195	BUILDING	40,023.00	56,758.94	96,885.00	55,384.69	60,379.19	97,815.00	930.00	
210	SELF INSURANCE	950,000.00	1,050,000.00	1,110,000.00	1,110,000.00	1,110,000.00	1,185,000.00	75,000.00	
211	OTHER INSURANCE	192,500.00	192,500.00	256,500.00	256,500.00	256,500.00	277,802.00	21,302.00	
220	GROUP INSURANCE	4,920,432.00	5,442,221.17	6,033,100.00	5,712,193.96	5,770,374.41	6,325,500.00	292,400.00	
240	POLICE	182,880.00	184,996.65	218,459.00	177,191.07	180,806.60	235,664.00	17,205.00	
240-1	SCHOOL GUARDS	1,000.00	1,000.00	1,000.00	998.55	998.55	1,000.00	-	
240-2	POLICE CARS	195,600.00	190,134.84	195,000.00	195,000.00	195,000.00	195,000.00	-	
252	EMERGENCY MANAGEMENT	431.00	2,494.05	37,500.00	21,801.02	24,191.51	17,500.00	(20,000.00)	
260	AMBULANCE	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	-	
265	FIRE	97,233.00	86,505.77	126,464.00	61,435.81	68,079.79	132,239.00	5,775.00	
265-1	WATER	365,843.00	508,345.25	555,800.00	475,988.02	519,182.08	555,800.00	-	
215	GARAGE	516,964.00	434,141.89	470,795.00	353,401.36	378,337.54	470,795.00	-	
300	PUBLIC WORKS	1,269,378.00	1,158,030.05	1,774,715.00	832,173.54	1,060,217.22	1,834,240.00	59,525.00	
310	BUILDINGS AND GROUNDS	84,100.00	95,238.31	103,300.00	92,113.37	92,611.39	105,800.00	2,500.00	
330	HEALTH	234,495.00	217,350.47	258,202.00	184,626.60	206,429.87	258,202.00	-	
370	RECREATION	226,430.00	244,935.05	295,978.00	262,665.61	251,981.78	298,273.00	2,295.00	
390	LIBRARY	371,038.00	324,037.30	406,950.00	321,023.30	359,957.99	407,800.00	850.00	
410	DEFERRED CHARGES		213,528.32	1,152,816.35	152,656.75	152,656.75	1,150,000.00	(2,816.35)	
430	NATURAL GAS	457,948.00	77,711.63	140,500.00	65,276.98	65,276.98	99,850.00	(40,650.00)	
430-1	ELECTRIC	96,691.00	467,976.46	536,000.00	406,552.61	410,634.27	513,200.00	(22,800.00)	
430-2	STREET LIGHTING	433,575.00	491,374.56	510,000.00	510,000.00	404,348.68	490,000.00	(20,000.00)	
440	TELEPHONE	86,665.00	90,187.23	94,100.00	82,303.15	92,825.57	97,500.00	3,400.00	
447	HEATING OIL	18,515.00	23,374.41	22,000.00	22,000.00	21,915.51	28,000.00	6,000.00	
455	BCUA	4,122,575.00	4,424,937.18	4,290,000.00	4,284,082.91	4,284,082.91	4,400,000.00	110,000.00	
460	GASOLINE	198,471.00	219,584.40	243,500.00	168,799.45	197,481.79	243,500.00	-	
460-1	DIESEL	237,290.00	269,401.91	262,000.00	215,198.89	261,493.47	262,000.00	-	
470	CONTINGENT	6,819.00	13,452.83	20,000.00	4,945.71	5,089.40	20,000.00	-	
471	STATUTORY EXPENDITURES	8,483,178.00	6,595,204.40	6,873,460.46	6,566,884.68	6,566,884.68	7,256,144.00	382,683.54	
490	COURT	44,907.00	47,256.66	46,370.00	20,667.86	21,491.58	46,370.00	-	
900	DEBT SERVICE	1,843,947.00	1,880,879.02	2,153,916.32	1,977,075.19	1,977,075.99	2,561,798.79	407,882.47	
	TOTAL	27,483,966.00	26,510,807.43	30,100,506.13	25,780,110.42	26,298,365.85	31,424,287.79	1,323,781.66	

TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MANAGER 100**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
100		<b>Manager: Other Expenses</b>	\$ 54,725.00	\$ 54,725.00	\$ 60,725.00	\$ 13,723.34	\$ (6,000.00)	-9.88%
211	2	Stationery & Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ 624.84	\$ -	0.00%
212	2	Petty Cash	\$ 200.00	\$ 200.00	\$ 200.00	\$ 62.84	\$ -	0.00%
213	2	Office Equip. Maintenance	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
214	3	Professional Affiliation	\$ 3,025.00	\$ 3,025.00	\$ 3,025.00	\$ 2,077.23	\$ -	0.00%
233	3	Strategic Plan	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	0.00%
245	3	Public Information	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	0.00%
250	3	Training	\$ 14,100.00	\$ 14,100.00	\$ 14,100.00	\$ 10,708.43	\$ -	0.00%
251	4	Communications Training	\$ -	\$ -	\$ 1,000.00	\$ 250.00	\$ (1,000.00)	-100.00%
252	4	Computer Software	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ -	\$ (5,000.00)	-25.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MANAGER 100**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		Manager: Stationary & Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ 624.84	\$ -	0.00%
	1	Stationary and Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ 624.84	\$ -	0.00%

**Justifications**

1	As needed

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
212		Manager: Petty Cash	\$ 200.00	\$ 200.00	\$ 200.00	\$ 62.84	\$ -	0.00%
	1	Tolls, meetings, etc.	\$ 200.00	\$ 200.00	\$ 200.00	\$ 62.84	\$ -	0.00%

**Justifications**

1	As needed

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		Manager: Office Equipment Maint.	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
	1	Office Equipment Maintenance	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%

**Justifications**

1	As needed

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MANAGER 100**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		Manager: Prof. Affil. & Travel	\$ 3,025.00	\$ 3,025.00	\$ 3,025.00	\$ 2,077.23	\$ -	0.00%
		Dues - ICMA - Manager	1,400.00	1,400.00	1,400.00			
		Dues - NJMMA - Manager	225.00	225.00	225.00			
		NJ administrative Code Updates	150.00	150.00	150.00			
		ICMA Conference	1,000.00	1,000.00	1,000.00			
		Annual NJMVC Access	250.00	250.00	250.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
233		Manager: Strategic Plan	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	0.00%
	1	Strategic Plan	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	0.00%

Justifications	
1	Professional services to develop a strategic plan for financing and completing capital projects.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
245		Manager: Public Information	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	0.00%
		Teaneck Times/Recycling Calendar	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	Manager	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Approved 2013	Jan - Nov	\$	%
250		Manager: Training	\$ 14,100.00	\$ 14,100.00	\$ 14,100.00	\$ 10,708.43	\$ -	0.00%
		All departments except Police, Fire	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
		Diversity/Customer Service Training	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00			
		Township Wide Mandated Training	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MANAGER 100**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
251		Manager: Communications Training	\$ -	\$ -	\$ 1,000.00	\$ 250.00	\$ (1,000.00)	-100.00%
		Media Training for Manager & Staff	\$ -	\$ -	\$ 1,000.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
252		Manager: Computer Software	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ -	\$ (5,000.00)	-25.00%
		Inventory Control System	\$ -	\$ -	\$ 10,000.00			
		Fees for Joint Power Purchase Agreement	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PURCHASING 100-1**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
100-1		<b>Purchasing: Other Expenses</b>	\$ 3,830.00	\$ 3,830.00	\$ 3,830.00	\$ 1,293.86	\$ -	0.00%
211	6	Printing & Supplies	\$ 600.00	\$ 600.00	\$ 600.00	\$ 223.29	\$ -	0.00%
213	6	Equipment & Maintenance	\$ 656.00	\$ 656.00	\$ 656.00	\$ -	\$ -	0.00%
214	7	Prof. Affiliation & Travel	\$ 2,574.00	\$ 2,574.00	\$ 2,574.00	\$ 1,070.57	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PURCHASING 100-1**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		<b>Purchasing: Printing and Supplies</b>	\$ 600.00	\$ 600.00	\$ 600.00	\$ 223.29	\$ -	0.00%
		Printing and Supplies	\$ 600.00	\$ 600.00	\$ 600.00	\$ 223.29	\$ -	0.00%

**Justifications**

1	Office supplies for Purchasing needs especially expansion type folders
2	Toners and supplies for Mailroom and Purchasing Fax Machines.
3	Printing of Business Cards and Purchasing Forms

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Purchasing: Equipment and Maintenance</b>	\$ 656.00	\$ 656.00	\$ 656.00	\$ -	\$ -	0.00%
		Equipment and Maintenance	\$ 656.00	\$ 656.00	\$ 656.00	\$ -	\$ -	0.00%

**Justifications**

1	Repair costs to various departmental equipment such as two fax machines, yearly typewriter maintenance checkup and cleaning
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PURCHASING 100-1**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	
214		Purchasing: Professional Affil. & Travel	\$ 2,574.00	\$ 2,574.00	\$ 2,574.00	\$ 1,070.57	\$ -	0.00%
		Professional Affiliation & Travel	\$ 2,574.00	\$ 2,574.00	\$ 2,574.00	\$ 1,070.57	\$ -	0.00%

<u>Justifications</u>	
1	Dues for two individuals for the National Institute of Government Purchasing Agents, and the N.J Governmental Purchasing Association, attendance at yearly State Purchasing Conference, and various Purchasing Training and Update Seminars.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
POSTAGE 100-2**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
100-2		<b>Postage</b>	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 57,268.40	\$ -	0.00%
221	8	Clerk	\$ 4,000.00	\$ 4,000.00	\$ 2,700.00	\$ 3,012.33	\$ 1,300.00	48.15%
222	8	Finance	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 1,503.12	\$ (500.00)	-20.00%
223	8	Tax Office	\$ 11,000.00	\$ 11,000.00	\$ 14,100.00	\$ 8,141.26	\$ (3,100.00)	-21.99%
224	8	Tax Assessor	\$ 6,000.00	\$ 6,000.00	\$ 3,900.00	\$ 4,424.31	\$ 2,100.00	53.85%
225	8	Purchasing	\$ 2,000.00	\$ 2,000.00	\$ 2,100.00	\$ 1,014.73	\$ (100.00)	-4.76%
226	8	Municipal Court	\$ 23,000.00	\$ 23,000.00	\$ 19,000.00	\$ 18,354.76	\$ 4,000.00	21.05%
227	8	Fire	\$ 500.00	\$ 500.00	\$ 400.00	\$ 391.45	\$ 100.00	25.00%
228	8	Police	\$ 5,000.00	\$ 5,000.00	\$ 5,700.00	\$ 4,470.95	\$ (700.00)	-12.28%
229	8	Building	\$ 2,000.00	\$ 2,000.00	\$ 1,900.00	\$ 1,335.28	\$ 100.00	5.26%
231	8	Public Works	\$ 1,000.00	\$ 1,000.00	\$ 900.00	\$ 748.95	\$ 100.00	11.11%
232	8	Health & Human Services	\$ 6,000.00	\$ 6,000.00	\$ 4,200.00	\$ 4,402.85	\$ 1,800.00	42.86%
233	8	Recreation	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 1,702.58	\$ (2,000.00)	-50.00%
234	8	Permits	\$ 600.00	\$ 600.00	\$ 350.00	\$ 400.00	\$ 250.00	71.43%
235	8	Postage Machine Rental	\$ 11,000.00	\$ 11,000.00	\$ 10,550.00	\$ 6,390.00	\$ 450.00	4.27%
236	8	Postage Machine Supplies	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	0.00%
237	8	Postage Increase		\$ -	\$ 3,800.00	\$ -	\$ (3,800.00)	-100.00%
238	8	Board of Adjustment	\$ 300.00	\$ 300.00	\$ 300.00	\$ 234.30	\$ -	0.00%
239	8	Planning Board	\$ 100.00	\$ 100.00	\$ 100.00	\$ 3.42	\$ -	0.00%
241	8	Environmental Commission		\$ -	\$ -	\$ -	\$ -	N/A
242	8	Overnight Mailings	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 738.11	\$ -	0.00%



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CENTRAL SUPPLY 100-3**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
100-3		<b>Central Supply: Other Expenses</b>	\$ 53,300.00	\$ 53,300.00	\$ 53,300.00	\$ 38,237.63	\$ -	0.00%
211	10	Copier Rentals	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00	\$ 26,825.40	\$ -	0.00%
212	10	Excess Copy Charges	\$ 500.00	\$ 500.00	\$ 500.00	\$ 4.87	\$ -	0.00%
213	11	Copier Paper & Supplies	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,164.20	\$ -	0.00%
214	11	Stock Supplies	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,559.00	\$ -	0.00%
215	11	Stock Stationary/Envelopes	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,948.00	\$ -	0.00%
218	12	Copier Maintenance Contract	\$ 800.00	\$ 800.00	\$ 800.00	\$ 736.16	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CENTRAL SUPPLY 100-3**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		Central Supply: Copier Rentals	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00	\$ 26,825.40	\$ -	0.00%
	1	Copier Rentals	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00	\$ 26,825.40	\$ -	0.00%

**Justifications**

1 Rental payments for 16 copier/fax/scanner units in various Township departments. Copies procured through New Jersey Purchase Bureau cost per copy Rental Plans. Monthly fees include all maintenance and operating supplies including all toners, and staples, paper not included.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
212		Central Supply: Excess Copy Charge	\$ 500.00	\$ 500.00	\$ 500.00	\$ 4.87	\$ -	0.00%
	1	Excess Copy Charge	\$ 500.00	\$ 500.00	\$ 500.00	\$ 4.87	\$ -	0.00%

**Justifications**

1 Copier Rental Plan contains a set number of copies per month included in monthly fee. This line item is for excess copies made beyond that number. Departmental Control on this expense has been very good in the past but some overage is sometimes required for Departmental Operational requirements.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CENTRAL SUPPLY 100-3**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Central Supply: Copier Paper &amp; Supplies</b>	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,164.20	\$ -	0.00%
	1	Copier Paper and Supplies	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,164.20	\$ -	0.00%

**Justifications**

1 Stock copier paper for all Municipal Department copiers and printers, purchased in bulk order of 40 cases per pallet per NJ State Contract pricing and delivered to the Municipal Building and Police Building to distribute for all municipal departments' use.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		<b>Central Supply: Stock Office Supplies</b>	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,559.00	\$ -	0.00%
	1	Stock Office Supplies	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,559.00	\$ -	0.00%

**Justifications**

1 Stock office supplies needed on a routine basis for all municipal departments consisting of such items as paper clips, rubber bands, pencils, pens, staples, rulers, whiteout, clips, manila envelopes, scotch tape, markers, file folders, etc. These items are located in the Central Supply stock area and distributed to all departments as needed, procured in bulk from a N.J. State Contract vendor.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
215		<b>Central Supply: Stock Stationary/Envelopes</b>	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,948.00	\$ -	0.00%
	1	Stock stationary/Envelopes	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,948.00	\$ -	0.00%

**Justifications**

1 Stock number 10 Teaneck window and regular envelopes, stock Teaneck letterhead and envelopes, information request/problem report forms, routing slips, various other stock forms.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CENTRAL SUPPLY 100-3**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
218		Central Supply: Copier Maintenance Contract	\$ 800.00	\$ 800.00	\$ 800.00	\$ 736.16	\$ -	0.00%
		Risograph Maintenance Contract	\$ 800.00	\$ 800.00	\$ 800.00	\$ 736.16	\$ -	0.00%

<u>Justifications</u>	
1	Maintenance contract for Recreation Risograph machine. Includes all maintenance and repair parts for this very utilized duplicating/printing machine.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ADVERTISING 100-4**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
100-4		Advertising	\$ 18,000.00	\$ 15,000.00	\$ 15,000.00	\$ 13,722.45	\$ -	0.00%
251	14	Legal	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 8,235.14	\$ -	0.00%
252	14	Informational	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,487.31	\$ -	0.00%
253	14	Employment	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ADVERTISING 100-4**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
251		Advertising: Legal	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 8,235.14	\$ -	0.00%
		Advertising - Legal	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 8,235.14	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
252		Advertising: Informational	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,487.31	\$ -	0.00%
		Advertising - Informational	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,487.31	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
253		Advertising: Employment	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%
		Advertising - Employment	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
EMPLOYEE ALLOWANCES 100-5**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
100-5		Employee Allowances	\$ 76,300.00	\$ 76,300.00	\$ 76,300.00	\$ 71,347.73	\$ -	0.00%
215	15	Auto Allowance - Human Resources	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 4,200.00	\$ -	0.00%
216	15	Auto Allowance - Finance	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%
217	15	Auto Allowance - Assessor	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ -	0.00%
218	15	Auto Allowance - Building	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,572.73	\$ -	0.00%
219	15	Auto Allowance - Engineer	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,800.00	\$ -	0.00%
221	15	Auto Allowance - Health	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 18,000.00	\$ -	0.00%
222	15	Auto Allowance - Recreation	\$ 11,200.00	\$ 11,200.00	\$ 11,200.00	\$ 11,055.00	\$ -	0.00%
223	15	Auto Allowance-Purchasing	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ -	0.00%
224	15	Auto Allowance - Clerk	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ -	0.00%
225	15	Cell Phone Allowance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,320.00	\$ -	0.00%
227	15	Other Allowances	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HUMAN RESOURCES 105**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
105		<b>Human Resources: Other Expenses</b>	\$ 64,500.00	\$ 52,500.00	\$ 51,350.00	\$ 12,360.66	\$ 1,150.00	2.24%
211	17	Stationery & Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 53.58	\$ -	0.00%
212	17	Petty Cash	\$ 200.00	\$ 200.00	\$ 200.00	\$ 21.32	\$ -	0.00%
214	17	Professional Affiliation	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 425.00	\$ -	0.00%
231	18	Equipment	\$ 800.00	\$ 800.00	\$ 200.00	\$ -	\$ 600.00	300.00%
233	18	Award Programs	\$ 8,000.00	\$ 8,000.00	\$ 8,450.00	\$ 6,455.00	\$ (450.00)	-5.33%
250	18	Training	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 170.00	\$ 1,000.00	100.00%
252	19	HR Software	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 1,295.00	\$ -	0.00%
260	19	Bloodborne Pathogens	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,587.00	\$ -	0.00%
290	19	Employee Wellness/EAP	\$ 15,000.00	\$ 3,000.00	\$ 3,000.00	\$ 353.76	\$ -	0.00%



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HUMAN RESOURCES 105**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		Human Resources: Stationary & Supplies	\$ 1,000.00	\$ 1,000.00	1,000.00	\$ 53.58	\$ -	0.00%
	1	Stationary and Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 53.58	\$ -	0.00%

**Justifications**

1 Pendaflex peronnel files, labeling tape, Poster Guard Protection, ID card holders/lanyards

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
212		Human Resources: Petty Cash	\$ 200.00	\$ 200.00	\$ 200.00	\$ 21.32	\$ -	0.00%
	1	Petty Cash	\$ 200.00	\$ 200.00	\$ 200.00	\$ 21.32	\$ -	0.00%

**Justifications**

1 Tolls, meeting expenses, emergency supplies

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		Human Resources: Profess. Affil. & Travel	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 425.00	\$ -	0.00%
	1	Professional Affiliation and Travel	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 425.00	\$ -	0.00%

**Justifications**

1 SHRM and NJ-RC SHRM yearly dues, NJ LOM conference, SHRM Conference

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HUMAN RESOURCES 105**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
231		Human Resources: Equipment	\$ 800.00	\$ 800.00	\$ 200.00	\$ -	\$ 600.00	300.00%
	1	Shredder, ID Cards, lanyards, card holders	\$ 800.00	\$ 800.00	\$ 200.00	\$ -	\$ 600.00	300.00%

**Justifications**

1	Global 5 cabinet filing drawer for storing retired and past employee personnel files
---	--

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
233		Human Resources: Award Programs	\$ 8,000.00	\$ 8,000.00	\$ 8,450.00	\$ 6,455.00	\$ (450.00)	-5.33%
	1	Anniversary pins, watches, Employee BBQ	\$ 8,000.00	\$ 8,000.00	\$ 8,450.00	\$ 6,455.00	\$ (450.00)	-5.33%

**Justifications**

1	Replacement employee anniversary pins, 25 year anniversary watches, employee appreciation barbecue & incidentals
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
250		Human Resources: Training	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 170.00	\$ 1,000.00	100.00%
		Various HR/ Employee seminars	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 170.00	\$ 1,000.00	100.00%

**Justifications**

1	Various HR, health and pension benefits seminars, employee training/certifications/recertifications (CPR/AED)
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HUMAN RESOURCES 105**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
252		Human Resources: HR Software	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 1,295.00	\$ -	0.00%
	1	Time and Attendance Software	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 1,295.00	\$ -	0.00%

**Justifications**

1	Various HR, health and pension benefits seminars, employee training/certifications/recertifications (CPR/AED)
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
260		Human Resources: Bloodborne Pathogens	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,587.00	\$ -	0.00%
	1	Bloodborne Pathogens Program	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,587.00	\$ -	0.00%

**Justifications**

1	Bloodborne Pathogens program for employees (Hepatitis Shots & Titer Testing)
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
290		Human Resources: Employee Wellness/EAP	\$ 15,000.00	\$ 3,000.00	\$ 3,000.00	\$ 353.76	\$ -	0.00%
	1	Employee Wellness and Appreciation Programs	\$ 15,000.00	\$ 3,000.00	\$ 3,000.00	\$ 353.76	\$ -	0.00%

**Justifications**

1	Employee Assistance Program 24/7 response, leadership training, drug/alcohol prevention etc.
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
COUNCIL 110**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
110		<b>Township Council: Other Expenses</b>	\$ 34,000.00	\$ 34,000.00	\$ 32,500.00	\$ 31,038.82	\$ 1,500.00	4.62%
219	21	Miscellaneous	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 419.98	\$ -	0.00%
221	21	Special Projects	\$ 28,000.00	\$ 28,000.00	\$ 26,500.00	\$ 28,310.00	\$ 1,500.00	5.66%
245	21	Public Information	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
248	21	Community Relations	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 808.84	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
COUNCIL 110**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>219</b>		<b>Township Council: Miscellaneous</b>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 419.98	\$ -	0.00%
		Seminars & NJLM Annual Conference	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>221</b>		<b>Township Council: Special Projects</b>	\$ 28,000.00	\$ 28,000.00	\$ 26,500.00	\$ 28,310.00	\$ 1,500.00	5.66%
		Discretionary Funding, i.e.. TCT, Signage	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00			
		Let's Move	\$ 1,500.00	\$ 1,500.00	\$ -			

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>245</b>		<b>Township Council: Public Information</b>	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
		Website Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>248</b>		<b>Township Council: Community Relations</b>	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 808.84	\$ -	0.00%
		Discretionary Funding, i.e.. public training	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CLERK 120**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
120		<b>Township Clerk: Other Expenses</b>	\$ 139,875.00	\$ 139,875.00	\$ 84,175.00	\$ 60,706.78	\$ 55,700.00	66.17%
211	23	Stationery & Supplies	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ 4,742.44	\$ -	0.00%
212	23	Petty Cash	\$ 300.00	\$ 300.00	\$ 300.00	\$ 75.30	\$ -	0.00%
213	23	Office Equip. Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 399.00	\$ -	0.00%
214	24	Professional Affiliation & Travel	\$ 3,775.00	\$ 3,775.00	\$ 3,775.00	\$ 3,574.00	\$ -	0.00%
219	24	Miscellaneous	\$ 350.00	\$ 350.00	\$ 350.00	\$ 347.07	\$ -	0.00%
221	24	Special Projects	\$ 750.00	\$ 750.00	\$ 750.00	\$ 1,080.00	\$ -	0.00%
223	24	Election Expenses	\$ 98,800.00	\$ 98,800.00	\$ 38,300.00	\$ 30,765.23	\$ 60,500.00	157.96%
225	24	Appraisals	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	0.00%
227	25	Statutory & Advisory Boards	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,057.26	\$ -	0.00%
228	25	Code Maintenance	\$ 10,200.00	\$ 10,200.00	\$ 10,200.00	\$ 1,195.00	\$ -	0.00%
231	25	Equipment	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	0.00%
235	25	Clerk Software	\$ 15,600.00	\$ 15,600.00	\$ 20,400.00	\$ 17,471.48	\$ (4,800.00)	-23.53%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CLERK 120**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>211</b>		<b>Clerk: Stationary &amp; Supplies</b>	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ 4,742.44	\$ -	0.00%
		Parking Decals	\$ 500.00	\$ 500.00	\$ 500.00			
		CD/DVD/Fax Toner	\$ 300.00	\$ 300.00	\$ 300.00			
		Development Regulation Books	\$ 300.00	\$ 300.00	\$ 300.00			
		Computer Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Minute Book/frames/certificates	\$ 350.00	\$ 350.00	\$ 350.00			
		Street & Zoning Maps	\$ 500.00	\$ 500.00	\$ 500.00			
		Liquor License Renewal Applications	\$ 150.00	\$ 150.00	\$ 150.00			
		Miscellaneous - Office Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>212</b>		<b>Clerk: Petty Cash</b>	\$ 300.00	\$ 300.00	\$ 300.00	\$ 75.30	\$ -	0.00%
		Council Meeting Refreshments, etc.	\$ 300.00	\$ 300.00	\$ 300.00	\$ 75.30	\$ -	0.00%

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>213</b>		<b>Clerk: Office Equipment Maintenance</b>	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 399.00	\$ -	0.00%
		Recording System Maintenance Contract	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 399.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CLERK 120**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		Clerk: Professional Affil. & Travel	\$ 3,775.00	\$ 3,775.00	\$ 3,775.00	\$ 3,574.00	\$ -	0.00%
		Dues - NJ League of Municipalities	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00			
		Dues - Bergen County League of Municipalities	\$ 150.00	\$ 150.00	\$ 150.00			
		Subscription - NJ State League Magazine	\$ 200.00	\$ 200.00	\$ 200.00			
		Subscription- Bergen Record	\$ 175.00	\$ 175.00	\$ 175.00			
		Miscellaneous - As Required	\$ 500.00	\$ 500.00	\$ 500.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
219		Clerk: Miscellaneous	\$ 350.00	\$ 350.00	\$ 350.00	\$ 347.07	\$ -	0.00%
		Business Cards for Councilmembers	\$ 350.00	\$ 350.00	\$ 350.00	\$ 347.07	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
221		Clerk: Special Projects	\$ 750.00	\$ 750.00	\$ 750.00	\$ 1,080.00	\$ -	0.00%
		Memorial Day Tent	\$ 750.00	\$ 750.00	\$ 750.00	\$ 1,080.00	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
223		Clerk: Election Expenses	\$ 98,800.00	\$ 98,800.00	\$ 38,300.00	\$ 30,765.23	\$ 60,500.00	157.96%
		Municipal, Primary, General Election Expenses	\$ 98,800.00	\$ 98,800.00	\$ 38,300.00	\$ 30,765.23	\$ 60,500.00	157.96%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
225		Clerk: Appraisals	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	0.00%
		For Auction of Township Property	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	0.00%



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CLERK 120**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
227		Clerk: Statutory & Advisory Boards	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,057.26	\$ -	0.00%
		Statutory and Advisory Boards	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,057.26	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
228		Clerk: Code Maintenance	\$ 10,200.00	10,200.00	\$ 10,200.00	\$ 1,195.00	\$ -	0.00%
		Code Supplements	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00			
		Annual Software Subscription	\$ 750.00	\$ 750.00	\$ 750.00			
		E-Code Annual Maintenance	\$ 350.00	\$ 350.00	\$ 350.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
231		Clerk: Equipment	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	0.00%
		As needed	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
235		Clerk: Clerk Software	\$ 15,600.00	\$ 15,600.00	\$ 20,400.00	\$ 17,471.48	\$ (4,800.00)	-23.53%
		Media and Minute Traq Software/Tablets	\$ 15,600.00	\$ 15,600.00	\$ 20,400.00	\$ 17,471.48	\$ (4,800.00)	-23.53%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FINANCE ADMINISTRATION 130**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
130		Finance Admin: Other Expenses	\$ 60,770.00	\$ 50,770.00	\$ 60,770.00	\$ 49,135.60	\$ (10,000.00)	-16.46%
211	27	Printing & Supplies	\$ 700.00	\$ 700.00	\$ 700.00	\$ 1,065.68	\$ -	0.00%
213	27	Office Equip Maintenance	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ -	0.00%
214	27	Prof. Affil. & Travel	\$ 1,820.00	\$ 1,820.00	\$ 1,820.00	\$ 856.50	\$ -	0.00%
231	28	Equipment	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
238	28	Payroll Processing	\$ 58,000.00	\$ 48,000.00	\$ 58,000.00	\$ 47,213.42	\$ (10,000.00)	-17.24%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FINANCE ADMINISTRATION 130**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		Finance Admin: Printing & Supplies	\$ 700.00	\$ 700.00	\$ 700.00	\$ 1,065.68	\$ -	0.00%
		Stationary and Supplies	\$ 700.00	\$ 700.00	\$ 700.00	\$ 1,065.68	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		Finance Admin: Office Equipment & Maint.	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ -	0.00%
		Office Equipment and Maintenance	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		Finance Admin: Professional Affil. & Trave	\$ 1,820.00	\$ 1,820.00	\$ 1,820.00	\$ 856.50	\$ -	0.00%
		AICPA Dues	\$ 310.00	\$ 310.00	\$ 310.00			
		NJSCPA Dues	\$ 235.00	\$ 235.00	\$ 235.00			
		RMA Dues	\$ 75.00	\$ 75.00	\$ 75.00			
		Continuing Ed. Requirements 40 credits @ \$25 per	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Staff Training	\$ 200.00	\$ 200.00	\$ 200.00			
		Travel	\$ -	\$ -	\$ -			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FINANCE ADMINISTRATION 130**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
231		Finance Admin: Equipment	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
		Small equipment, as needed	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
238		Finance Admin: Payroll Processing	\$ 58,000.00	\$ 48,000.00	\$ 58,000.00	\$ 47,213.42	\$ (10,000.00)	-17.24%
		Payroll processing costs	\$ 50,000.00	\$ 40,000.00	\$ 50,000.00			
		Unemployment service cost	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
		Year end processing	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ANNUAL AUDIT 135**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
135		<b>Annual Audit</b>	\$ 86,000.00	\$ 86,000.00	\$ 86,000.00	\$ 64,658.75	\$ -	0.00%
290	30	Audit	\$ 38,500.00	\$ 38,500.00	\$ 41,000.00	\$ 38,500.00	\$ (2,500.00)	-6.10%
291	30	Additional Work as required	\$ 30,000.00	\$ 30,000.00	\$ 45,000.00	\$ 5,658.75	\$ (15,000.00)	-33.33%
292	30	Secondary Market Disclosure	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	N/A
293	30	AFS/ADS	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 10,500.00	\$ 7,500.00	N/A
294	30	Budget Preparation	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00	N/A

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ANNUAL AUDIT 135**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
290		Annual Audit: Audit	\$ 38,500.00	\$ 38,500.00	\$ 41,000.00	\$ 38,500.00	\$ (2,500.00)	-6.10%
		Audit for 2014	\$ 38,500.00	\$ 38,500.00	\$ 38,500.00			
		Secondary Market Disclosure	\$ -	\$ -	\$ 2,500.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
291		Annual Audit: Addt'l Work as Required	\$ 30,000.00	\$ 30,000.00	\$ 45,000.00	\$ 5,658.75	\$ (15,000.00)	-33.33%
		AFS/ADS	\$ -	\$ -	\$ 7,500.00			
		Budget Prep	\$ -	\$ -	\$ 7,500.00			
		Other Potential Studies	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
292		Secondary Market Disclosure	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	N/A
		Secondary Market Disclosure	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	N/A

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
291		AFS/ADS	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 10,500.00	\$ 7,500.00	N/A
		AFS/ADS	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 10,500.00	\$ 7,500.00	N/A

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
291		Budget Prep	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00	N/A
		Budget Prep	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00	N/A

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MGMT. INFO. SYSTEMS 140**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
140		<b>Mgmt. Info. Systems: Other Expenses</b>	\$ 94,000.00	\$ 93,775.00	\$ 93,775.00	\$ 66,285.31	\$ -	0.00%
201	32	Internet & Web Hosting Services	\$ 7,415.00	\$ 7,415.00	\$ 5,160.00	\$ 4,949.88	\$ 2,255.00	43.70%
203	32	Equipment Repairs & Upgrades	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,102.52	\$ -	0.00%
204	33	Software Contracts & Purchases	\$ 31,505.00	\$ 31,505.00	\$ 39,015.00	\$ 31,583.20	\$ (7,510.00)	-19.25%
211	34	Supplies	\$ 10,700.00	\$ 10,700.00	\$ 10,700.00	\$ 6,538.57	\$ -	0.00%
213	34	Equipment Maintenance	\$ 19,300.00	\$ 19,300.00	\$ 19,300.00	\$ 13,993.05	\$ -	0.00%
231	34	New Equipment Purchases	\$ 22,080.00	\$ 21,855.00	\$ 16,600.00	\$ 8,118.09	\$ 5,255.00	31.66%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MGMT. INFO. SYSTEMS 140**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
201		MIS: Internet & Web Hosting Services	\$ 7,415.00	\$ 7,415.00	\$ 5,160.00	\$ 4,949.88	\$ 2,255.00	43.70%
	1	Cablevision	5,648.60	5,648.60	3,560.00			
	2	Verizon FiOs	1,766.40	1,766.40	1,600.00			

**Justifications**

1	Cablevision added internet connections to DPW & Rodda Center
a.	DPW line replaced Township T1 access due to many failues
b.	Rodda Center line was added for residents' WiFi access
c.	Cost of cable TV boxes for all departments requiring cable tv access
2	Added Verizon FiOs line for internet redundancy

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
203		MIS: Equipment Repair & Updates	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,102.52	\$ -	0.00%
	1	Repairs and updates for hardware	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,102.52	\$ -	0.00%

**Justifications**

1	Repairs and updates undertaken as necessary
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MGMT. INFO. SYSTEMS 140**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
204		MIS: Software Contracts & Purchases	\$ 31,505.00	\$ 31,505.00	\$ 39,015.00	\$ 31,583.20	\$ (7,510.00)	-19.25%
	1	AP Technologies - Acuprint Inc.	\$ -	\$ -	\$ -			
		Arcmail Technology - Email Archiver	\$ 1,618.00	\$ 1,618.00	\$ 1,618.00			
		Domain Registry of America	\$ 95.00	\$ 95.00	\$ 95.00			
		DOTGOV.DOT	\$ 125.00	\$ 125.00	\$ 125.00			
		Edmunds & Associates, Inc.	\$ 11,671.00	\$ 11,671.00	\$ 11,671.00			
		Enforsys Fire Systems	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00			
		Fra Technologies	\$ 600.00	\$ 600.00	\$ 600.00			
		Gilbarco Inc. DBA Gasboy	\$ 240.00	\$ 240.00	\$ 175.00			
		Gov Connection	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00			
		IT Radix	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00			
		Micro Systems	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Mitchell Humphrey	\$ 5,955.00	\$ 5,955.00	\$ 5,955.00			
		Munidex, Inc.	\$ 663.00	\$ 663.00	\$ 663.00			
	1	Notify Technology Corporation	\$ -	\$ -	\$ 75.00			
		QQest Asset Management	\$ 863.00	\$ 863.00	\$ 863.00			
		Surfside Software	\$ 125.00	\$ 125.00	\$ 125.00			
	1	Mitchell Humphrey	\$ -	\$ -	\$ 7,500.00			
	1	Veramark	\$ -	\$ -	\$ -			
	1	West Group	\$ -	\$ -	\$ -			

Justifications	
1	Costs reduced for line item due to removal of obsolete software that is no longer used

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MGMT. INFO. SYSTEMS 140**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		MIS: Supplies	\$ 10,700.00	\$ 10,700.00	\$ 10,700.00	\$ 6,538.57	\$ -	0.00%
		Printer toner, ribbons, maintenance kits	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
		Tools and test equipment	\$ 350.00	\$ 350.00	\$ 350.00			
		Backup tapes and tape drive cleaner cartridges	\$ 350.00	\$ 350.00	\$ 350.00			
		Miscellaneous - As Required	\$ -	\$ -	\$ -			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		MIS: Equipment Maintenance	\$ 19,300.00	\$ 19,300.00	\$ 19,300.00	\$ 13,993.05	\$ -	0.00%
		AS/400 Maintenance Contract	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00			
		Johnston - Phone System Main Contract	\$ 13,400.00	\$ 13,400.00	\$ 13,400.00			
		Telephone & WAN Hardware Replacement	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
231		MIS: New Equipment Purchases	\$ 22,080.00	\$ 21,855.00	\$ 16,600.00	\$ 8,118.09	\$ 5,255.00	31.66%
	1	Computers replaced on 5 year schedule	\$ 13,105.00	\$ 13,105.00	\$ 12,000.00			
	2	Laser Printers	\$ 1,600.00	\$ 1,600.00	\$ 2,200.00			
	3	Laptops	\$ 2,250.00	\$ 2,250.00	\$ 1,800.00			
	4	Sonicwall Firewall - Replacement	\$ 4,900.00	\$ 4,900.00	\$ 600.00			
	5	Flat Bed Scanner - Building Dept.	\$ 225.00	\$ -	\$ -			

<u>Justifications</u>	
1	Desktop computer replacement program (replaced every 4 years/20 per year replaced)
2	Replacement printers for Human Resources and MIS
3	Replacement Department Laptops Fire Training, Building Department, 3 MIS.
4	Township Firewall replacement.
5	Flat bed scanner for Building Department

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
TAX COLLECTION 145**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
145		<b>Tax Collection: Other Expenses</b>	\$ 7,825.00	\$ 7,825.00	\$ 7,875.00	\$ 5,687.93	\$ (50.00)	-0.63%
211	36	Printing & Supplies	\$ 5,725.00	\$ 5,725.00	\$ 5,775.00	\$ 4,681.31	\$ (50.00)	-0.87%
213	36	Office Equipment Maintenance	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ -	0.00%
214	36	Professional Affiliations	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	\$ 1,006.62	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
TAX COLLECTION 145**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		<b>Tax Collection: Printing and Supplies</b>	\$ 5,725.00	\$ 5,725.00	\$ 5,775.00	\$ 4,681.31	\$ (50.00)	-0.87%
	1	Office Supplies	\$ 1,500.00	\$ 1,500.00	\$ 550.00			
	2	Estimated tax bills and/or Homestead Rebate bill	\$ 500.00	\$ 500.00	\$ 1,500.00			
		Tax bills, delinquent notices, and other forms	\$ 3,725.00	\$ 3,725.00	\$ 3,725.00			

<b>Justifications</b>								
1	2 chairs for tax counter							

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Tax Collection: Office Equipment Maint.</b>	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ -	0.00
		Repairs as needed	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		<b>Tax Collection: Profess. Affil. &amp; Travel</b>	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	\$ 1,006.62	\$ -	0.00%
		Dues - NJ Tax Collectors Assn., Collector & Deputy	\$ 150.00	\$ 150.00	\$ 150.00			
		Dues - Bergen Tax Collectors Assn., Collector & Deputy	\$ 150.00	\$ 150.00	\$ 150.00			
		State and NJLM Collector and Deputy Alternate	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Travel, mileage, and miscellaneous	\$ 250.00	\$ 250.00	\$ 250.00			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ASSESSMENT OF TAXES 150**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
150		Assessment of Taxes: Other Expenses	\$ 112,745.00	\$ 111,795.00	\$ 111,795.00	\$ 57,966.12	\$ -	0.00%
211	38	Stationery & Supplies	\$ 100.00	\$ 100.00	\$ 100.00	\$ 50.99	\$ -	0.00%
213	38	Equipment & Repair	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	0.00%
214	39	Prof. Affil. & Travel	\$ 1,045.00	\$ 1,045.00	\$ 1,045.00	\$ 165.00	\$ -	0.00%
217	39	Tax Roll Books	\$ 1,100.00	\$ 1,000.00	\$ 1,000.00	\$ 979.00	\$ -	0.00%
218	40	Professional Service	\$ 106,300.00	\$ 106,300.00	\$ 106,300.00	\$ 54,350.00	\$ -	0.00%
219	40	Miscellaneous	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
243	40	Data Processing Service	\$ 2,400.00	\$ 2,300.00	\$ 2,300.00	\$ 2,161.88	\$ -	0.00%
247	41	Tax Map Maintenance	\$ 1,500.00	\$ 750.00	\$ 750.00	\$ 259.25	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ASSESSMENT OF TAXES 150**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		<b>Tax Assessments: Stationary &amp; Supplies</b>	\$ 100.00	\$ 100.00	\$ 100.00	\$ 50.99	\$ -	0.00%
	1	Stationary and Supplies	\$ 100.00	\$ 100.00	\$ 100.00	\$ 50.99	\$ -	0.00%

**Justifications**

1	Periodic replenishment of stationary items and/or office supplies not contained in the Township's general inventory.
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Tax Assessments: Equipment &amp; Repair</b>	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	0.00%
	1	Equipment & Repair	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	0.00%

**Justifications**

1	Periodic servicing and/or repair of electric typewriter utilized in Assessor's Office.
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ASSESSMENT OF TAXES 150**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		<b>Tax Assessments: Prof. Affil. &amp; Travel</b>	\$ 1,045.00	\$ 1,045.00	\$ 1,045.00	\$ 165.00	\$ -	0.00%
	1	Dues - IAAO (local and state chapters)	\$ 200.00	\$ 200.00	\$ 200.00			
	2	Dues - AMANJ	\$ 165.00	\$ 165.00	\$ 165.00			
	3	West Pocket Parts	\$ 55.00	\$ 55.00	\$ 55.00			
	4	Rutgers Annual Conference	\$ 500.00	\$ 500.00	\$ 500.00			
	5	NJ Tax Court Reports	\$ 125.00	\$ 125.00	\$ 125.00			

<u>Justifications</u>	
1	Annual dues, International Association of Assessing Officers
2	Annual dues, Bergen County Assessors Association
3	West Publishing – monthly subscription for NJ Tax Court decisions
4	Annual, bound edition of Tax Court decisions
5	Rutgers Annual Conference for fulfillment of mandatory CEU's

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
217		<b>Tax Assessments: Tax Roll Books</b>	\$ 1,100.00	\$ 1,000.00	\$ 1,000.00	\$ 979.00	\$ -	0.00%
	1	Covers for Tax Roll Books (Municipal and County)	\$ 1,100.00	\$ 1,000.00	\$ 1,000.00	\$ 979.00	\$ -	0.00%

<u>Justifications</u>	
1	Purchase of binding covers for annual tax list for Tax Assessor, Tax Collector, and County Tax Board. (Covers are bound "in-house", representing a substantial savings over professional binding services.)

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ASSESSMENT OF TAXES 150**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
218		<b>Tax Assessments: Professional Services</b>	\$ 106,300.00	\$ 106,300.00	\$ 106,300.00	\$ 54,350.00	\$ -	0.00%
	1	Professional Services	\$ 106,300.00	\$ 106,300.00	\$ 106,300.00	\$ 54,350.00	\$ -	0.00%

<u>Justifications</u>	
1	Contract for inspection of new construction and calculation of added assessments. Contract for appraisal reports required for County Tax Board Hearings and State Tax Court proceedings.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
219		<b>Tax Assessments: Miscellaneous</b>	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
		Miscellaneous	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%

<u>Justifications</u>	
1	Periodic purchase of miscellaneous office equipment (i.e. staplers, date stamps, chair runners, etc.)

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
243		<b>Tax Assessments: Data Processing</b>	\$ 2,400.00	\$ 2,300.00	\$ 2,300.00	\$ 2,161.88	\$ -	0.00%
	1	Data Processing Service	\$ 2,400.00	\$ 2,300.00	\$ 2,300.00	\$ 2,161.88	\$ -	0.00%

<u>Justifications</u>	
1	Mandatory Printing of Chap 75 notices (assessment cards)



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ASSESSMENT OF TAXES 150**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
247		Tax Assessments: Tax Map Maintenance	\$ 1,500.00	\$ 750.00	\$ 750.00	\$ 259.25	\$ -	0.00%
	1	Tax Map Maintenance	\$ 1,500.00	\$ 750.00	\$ 750.00	\$ 259.25	\$ -	0.00%

<u>Justifications</u>	
1	Updating of tax map to show changes in property lines, etc.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
LEGAL SERVICES & COSTS 155**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
155		<b>Legal Services &amp; Costs</b>	\$ 950,000.00	\$ 929,800.00	\$ 929,800.00	\$ 573,946.62	-	0.00%
210	43	Public Defender	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 24,999.96	\$ -	0.00%
220	43	Labor Negotiations	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 80,517.60	\$ -	0.00%
230	43	Legal Fees & Expenses	\$ 625,000.00	\$ 604,800.00	\$ 604,800.00	\$ 468,429.06	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
LEGAL SERVICES & COSTS 155**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
210		Legal: Public Defender	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 24,999.96	-	0.00%
		Public Defender	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
220		Legal: Labor Counsel/Negotiations	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 80,517.60	-	0.00%
	1	Labor Counsel/Negotiations	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00			

**Justifications**

1	Legal services for labor matters and contract negotiations
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
230		Legal: Legal Fees & Expenses	\$ 625,000.00	\$ 604,800.00	\$ 604,800.00	\$ 468,429.06	-	0.00%
	1	Legal Fees & Expenses	\$ 625,000.00	\$ 604,800.00	\$ 604,800.00			

**Justifications**

1	Legal services for general and insurance matters, county board and state court tax appeals, and retainer.
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDING 195**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
195		<b>Building: Other Expenses</b>	\$ 114,655.00	\$ 97,815.00	\$ 96,885.00	\$ 51,850.69	\$ 930.00	0.96%
211	45	Supplies & Printing	\$ 2,950.00	\$ 2,400.00	\$ 2,400.00	\$ 2,244.06	\$ -	0.00%
213	46	Equipment & Repairs	\$ 1,520.00	\$ 1,520.00	\$ 1,520.00	\$ 217.56	\$ -	0.00%
214	47	Professional Affiliation & Travel	\$ 5,770.00	\$ 4,980.00	\$ 4,980.00	\$ 3,458.32	\$ -	0.00%
240	48	On-line Permit Software	\$ 29,500.00	\$ 14,400.00	\$ 14,400.00	\$ -	\$ -	0.00%
250	49	Elevator Inspections	\$ 1,200.00	\$ 800.00	\$ 800.00	\$ -	\$ -	0.00%
260	49	Board of Adjustment	\$ 31,425.00	\$ 31,425.00	\$ 30,375.00	\$ 28,358.42	\$ 1,050.00	3.46%
270	50	Planning Board	\$ 37,570.00	\$ 37,570.00	\$ 37,570.00	\$ 17,198.06	\$ -	0.00%
280	51	Planner - Non Board	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	0.00%
290	52	Communications - Cellular	\$ 720.00	\$ 720.00	\$ 840.00	\$ 374.27	\$ (120.00)	-14.29%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDING 195**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		<b>Building: Supplies &amp; Printing</b>	\$ 2,950.00	\$ 2,400.00	\$ 2,400.00	\$ 2,244.06	\$ -	0.00%
	<b>1</b>	Printing of Forms	\$ 2,200.00	\$ 1,800.00	\$ 1,800.00			
	<b>2</b>	Office Supplies	\$ 750.00	\$ 600.00	\$ 600.00			

**Justifications**

<b>1</b>	N.J.A.C. 5:23-4.5(b) mandates the use of standardized forms by all local enforcing agencies, N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. The total annual expenditure is dependent on the level of construction activity which is anticipated to remain consistent with the projected 2013 level of 3000 permits issued which will be a 10% increase over the 2012 activity level. Each permit issued requires the use of standardized forms and is not necessarily related to the level of revenues received.
<b>2</b>	N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Items included are in addition to central office supply consumables. Increased activity levels require additional supplies to provide a consistent level of service to all permit applicants.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDING 195**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Building: Equipment &amp; Repairs</b>	\$ 1,520.00	\$ 1,520.00	\$ 1,520.00	\$ 217.56	\$ -	0.00%
	<b>1</b>	Office Equipment	\$ 800.00	\$ 800.00	\$ 800.00			
	<b>2</b>	Safety/Inspection equipment	\$ 520.00	\$ 520.00	\$ 520.00			
	<b>3</b>	Maintenance per schedule	\$ 200.00	\$ 200.00	\$ 200.00			

<b>Justifications</b>	
<b>1</b>	1) N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Item includes replacement of consumable battery replacements which are approaching their expected lifecycle date. The Department maintains two-way radios programmed with township frequencies allowing use by other agencies in the event of emergencies.
<b>2</b>	2) N.J.A.C. 5:23-4.25 establishes the Emergency building inspection program pursuant to N.J.S.A. 52:27D-126.3. N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Updated safety equipment to be provided to staff members' responsible for emergency response requests from local and County OEM. Additional staff members acquired to address the increase in activity levels will need to be provided with safety equipment for their ability to respond to emergency incidents. Item also includes specialized inspection equipment necessary to provide required inspections (Continuing Program).
<b>3</b>	3) N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Provides for the repair or upgrade of damaged or outdated equipment to keep inventory in serviceable condition, including radios and electronic inspection devices.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDING 195**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		<b>Building: Professional Affil. &amp; Travel</b>	\$ 5,770.00	\$ 4,980.00	\$ 4,980.00	\$ 3,458.32	\$ -	0.00%
	1	Dues - NJ Building Officials Association	\$ 150.00	\$ 150.00	\$ 150.00			
	2	Dues - Municipal Construction Officials Assoc	\$ 100.00	\$ 50.00	\$ 50.00			
	3	Dues - Bergen/Passaic Municipal Inspectors Assoc.	\$ 150.00	\$ 150.00	\$ 150.00			
	4	Dues - Bergen/Passaic Technical Assistants Assoc.	\$ 120.00	\$ 120.00	\$ 120.00			
	5	Monthly meeting expenses	\$ 500.00	\$ 360.00	\$ 360.00			
	6	Code books and standards	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00			
	7	Building Safety Conference of NJ	\$ 2,000.00	\$ 1,600.00	\$ 1,600.00			
	8	ICC / NSPC Code Change Hearings	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00			
	9	NJ League of Municipalities	\$ 500.00	\$ 500.00	\$ 500.00			

**Justifications**

- |          |  |
|----------|--|
| <b>1</b> | N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Membership is provided for two (2) staff members. Participation in the organization provides timely information on important statewide issues affecting the department's activities.   |
| <b>2</b> | N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of these expenses through collected enforcing agency fees. Membership is provided for two (2) staff members. Participation in the organization provides timely information on important administrative issues affecting the department's activities.  |
| <b>3</b> | N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of these expenses through collected enforcing agency fees. Membership is provided for three (3) staff members. Participation in the organization provides timely information on important administrative issues affecting the department's activities.  |
| <b>4</b> | N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of these expenses through collected enforcing agency fees. Membership is provided to three (3) staff members holding the state certification. Participation in the organization provides timely information on important administrative issues affecting the department's activities.   |
| <b>5</b> | 5) N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Item provides reimbursement to Building Department staff for expenses associated with attendance at State and Regional meetings and for Teaneck's hosting of a Regional meeting of the Municipal Construction Officials Association meeting and seminar. This item has been increased to address the attendance of additional staff members at their respective meetings. |

**Continued on next page**

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDING 195**

<b>Justifications (Continued)</b>	
<b><u>Justifications</u></b>	
<b>6</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. The State of New Jersey is scheduled to adopt the 2012 ICC codes in the first quarter of 2014. The adoption will require the purchase of the adopted codes and standards. These will include the International Building Code, International Residential Code, National Standard Plumbing Code, International Energy Conservation Code, International Mechanical Code and International Fuel Gas Code. Referenced standards and commentaries must also be obtained to effectively enforce the regulations.
<b>7</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Funds are provided to staff members attending the State sponsored, annual NJ Building Safety Conference. Staff members earn required CEU's necessary for the renewal of their licenses, gain knowledge of new construction techniques and learn of new and proposed regulation modifications.
<b>8</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Funds are provided to staff members for attendance at the International Code Council (ICC) and National Standard Plumbing Code (NSPC) National and Regional Code Change Hearings, allowing input into the development of construction codes as they affect the constituents of the local enforcing agency. Attendance at these events allows involvement at the national level, strengthening New Jersey's position in areas of interest pertaining to the health, safety and welfare of the state's residents and businesses.
<b>9</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Staff members attend state association meetings and participate in joint sessions with other municipal agencies. Staff members holding zoning certificates earn required CEU's towards the renewal of the certificates. Participants are exposed to key issues affecting municipal governments and options for improving services.

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>240</b>		<b>Building: Software</b>	\$ 29,500.00	\$ 14,400.00	\$ 14,400.00	\$ -	\$ -	0.00%
	<b>1</b>	Mitchell Humphreys Online Permit Software	29,500.00	14,400.00	14,400.00	\$ -	\$ -	0.00%

<b><u>Justifications</u></b>	
<b>1</b>	N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Funds appropriated in this current line item along with unexpended funds from the 2013 budget year will allow the purchase and initiation of this Department wide , internet based, public access program. Future funds in this line item will need to address the annual service charge for the maintenance of the program.



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDING 195**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
250		<b>Building: Elevator Inspections</b>	\$ 1,200.00	\$ 800.00	\$ 800.00	\$ -	\$ -	0.00%
	1	Exempt Property Inspections	\$ 1,200.00	\$ 800.00	\$ 800.00	\$ -	\$ -	0.00%

**Justifications**

- |   |  |
|---|--|
| 1 | Funds are for the semi-annual inspection of municipally owned elevator devices at the Richard Rodda Recreation Center and the Teaneck Police Department and are not costs associated with the operation of the local enforcing agency. With the development of the Municipal Building Link, additional funds have been provided for addressing the required inspections for this building's elevator device. |
|---|--|

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
260		<b>Building: Zoning Board of Adjustment</b>	\$ 31,425.00	\$ 31,425.00	\$ 30,375.00	\$ 28,358.42	\$ 1,050.00	3.46%
	1	Computer and office supplies	\$ 750.00	\$ 750.00	\$ 500.00			
	2	Stenographer services	\$ 4,000.00	\$ 4,000.00	\$ 3,600.00			
	3	Board members seminars - State mandated	\$ 250.00	\$ 250.00	\$ 250.00			
	4	Dues - NJ Planning and Zoning Administrators	\$ 225.00	\$ 225.00	\$ 225.00			
	5	NJAZPA Current Issues in Zoning Seminar	\$ 400.00	\$ 400.00	\$ -			
	6	NJ League of Municipalities Conference	\$ 800.00	\$ 800.00	\$ 800.00			
	7	Attorney Fees	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00			

**Justifications**

- |   |   |
|---|---|
| 1 | Items included are in addition to central office supply consumables. Items are necessary for the processing, evaluation and recording of applications under the NJ Municipal Land Use Law, N.J.S.A. 40:55D. Funds have been increased based on the anticipated activity level of development during 2014.   |
| 2 | Services of a stenographer are provided at Zoning Board of Adjustment meetings as a service to applicants. This was a policy decision determined necessary by the Board. An increase in development activity, more appeals being scheduled before the Board and no longer public hearings will result in additional expenses for the stenographer services. |
| 3 | 3) N.J.S.A. 40:55D-23.3 requires all Board members to acquire minimum educational standards for the effective discharge of their duties.  |

Continued on next page

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDING 195**

<b>Justifications (Continued)</b>	
<b><u>Justifications</u></b>	
<b>4</b>	Membership is provided for three (3) staff members including the Zoning Officer, Assistant Zoning Officer and the Technical Assistant - Land Use. Attendance at meetings and seminars allow the staff to remain current in industry and legal conditions affecting the services they provide.
<b>5</b>	Funds have been provided for the attendance of staff members at this annual seminar. Staff are exposed to current issues in zoning administration, planning principals and court decisions affecting land use matters. These funds were previously taken from the general municipal educational budget line item and are not a new expenditure.
<b>6</b>	Staff members attend state association meetings and earn CEU's necessary for the renewal of their licenses and certifications. Participants are exposed to key land use issues affecting municipal governments and options for improving services.
<b>7</b>	Funds for payment of services of the Board attorney have been allocated to this budget account.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
<b>270</b>		<b>Building: Planning Board</b>	\$ 37,570.00	\$ 37,570.00	\$ 37,570.00	\$ 17,198.06	\$ -	0.00%
	1	Office Supplies	\$ 500.00	\$ 500.00	\$ 500.00			
	2	Dues - NJ Planning Officials	\$ 520.00	\$ 520.00	\$ 520.00			
	3	Planning services as needed	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	4	Board members seminars	\$ 250.00	\$ 250.00	\$ 250.00			
	5	Planning Services	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
	6	NJ League of Municipalities Conference	\$ 800.00	\$ 800.00	\$ 800.00			
	7	Attorney Fees	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00			

<b><u>Justifications</u></b>	
<b>1</b>	Items included are in addition to central office supply consumables. Items are necessary for the processing, evaluation and recording of applications under the NJ Municipal Land Use Law, N.J.S.A. 40:55D and has been reduced based on a decline in the number of applications anticipated.
<b>2</b>	Membership is provided to both the Planning Board and Zoning Board of Adjustment to remain current on issues affecting their responsibilities.
<b>Continued on next page</b>	

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDING 195**

<b>Justifications (Continued)</b>	
<b><u>Justifications</u></b>	
<b>3</b>	Funds are provided for the contract services of the Township Planner for input on issues or questions which arise during the course of the Board's activities.
<b>4</b>	N.J.S.A. 40:55D-23.3 requires all Board members to acquire minimum educational standards for the effective discharge of their duties.
<b>5</b>	5) Municipal Planner - Funds are provided for the contract services of the Township Planner for input on special planning and zoning issues affecting the township. These funds have been provided to address issues such as COAH and the municipal Master Plan.
<b>6</b>	Staff members attend state association meetings and earn CEU's necessary for the renewal of their licenses and certifications. Participants are exposed to key land use issues affecting municipal governments and options for improving services.
<b>7</b>	Funds for payment of services of the Board attorney have been allocated to this budget account.

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>280</b>		<b>Building: Planner- Non Board Related</b>	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	0.00%
	<b>1</b>	Planning services as needed	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	0.00%

<b><u>Justifications</u></b>	
<b>1</b>	Funds are provided here for the contract services of the Township Planner for input on issues such as the revision or amendment of the Development Regulations. Use of these funds are dependent on modification of land use issues as discussed by the Planning Board, Zoning Board of Adjustment, Zoning Subcommittee or the Township Council and are not directly related to the enforcing agency's expenditures.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDING 195**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
290		Building: Communications	\$ 720.00	\$ 720.00	\$ 840.00	\$ 374.27	\$ (120.00)	-14.29%
	1	Cellular Phone - Construction Official	\$ 720.00	\$ 720.00	\$ 840.00	\$ 374.27	\$ (120.00)	-14.29%

**Justifications**

1	N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of expenses through collected enforcing agency fees. Advances in technology and changes in how business is conducted requires the timely exchange of information. The ability to send and receive e-mail messages, communicate with other municipal officials and receive notifications from local, County and State agencies during non-business hours is important in maintaining the health, safety and welfare of the public.
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CONTRIBUTION TO SELF INS. 210**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
210		<b>Contributions to Self Insurance Fund</b>	\$ 1,185,000.00	\$ 1,185,000.00	\$ 1,110,000.00	\$ 1,110,000.00	\$ 75,000.00	6.76%
210	54	General	\$ 635,000.00	\$ 635,000.00	\$ 560,000.00	\$ 560,000.00	\$ 75,000.00	13.39%
220	55	Worker's Compensation	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CONTRIBUTION TO SELF INS. 210**

### Account Justification

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
220		Contributions to Self Insurance: General	\$ 635,000.00	\$ 635,000.00	\$ 560,000.00	\$ 560,000.00	\$ 75,000.00	13.39%
	1	General	\$ 635,000.00	\$ 635,000.00	\$ 560,000.00	\$ 560,000.00	\$ 75,000.00	13.39%

## Justifications

1	\$300,000 for payment of insurance deductible in general liability, police professional, employment practices and public officials cases.			
	\$110,000 for storm or other damage not fully covered by FEMA. Excess insurance of \$5 million per claim over self-insured retention of \$300,000.			
	Premiums are estimated to increase by 20% for 2014			
			<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
		<b><u>2014</u></b>	<b><u>2013</u></b>	
			<b>\$</b>	<b>%</b>
	Premiums paid or to be paid by Other Insurance	277,802.00	231,500.00	\$ 46,302.00 20.00%
	Premiums paid or to be paid by Self-Insurance Trust fund	473,622.00	397,301.00	\$ 76,321.00 19.21%
	<b>Total</b>	751,424.00	628,801.00	\$ 122,623.00 19.50%
	<b><u>Self Insurance Fund Analysis</u></b>			
	<b><u>General Self Insurance Fund</u></b>			
	Beginning Balance January 1, 2013:			179,687.67
	2013 Budget Appropriation			560,000.00
	2013 Budget Appropriation Reallocated to Workers Compensation			-150,000.00
	Refunds			110,729.33
	Insurance claims paid			-4,381.24
	Excess Insurance Premium			-440,871.20
	Legal Fees and Other			-253,897.44
	<b>Estimated Balance December 31, 2013</b>			<b><u>1,267.12</u></b>

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CONTRIBUTION TO SELF INS. 210**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2014	2013 Adopted Budget	2013 Spent Jan - Nov	+ OR - 2013 \$	+ OR - 2013 %
220		Contributions to Self Insurance: Worker's Com	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	\$ -	0.00%
	1	Worker's Compensation	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	0.00	0.00%

**Justifications**

1	Current contract to D&H Consultants \$11,750 per quarter (\$47,000/annual)
	Outstanding reserves for potential claims as of 12/31/13 to be determined.

**Self Insurance Fund Analysis**

	<b><u>Worker's Compensation Self Insurance Fund</u></b>
	Beginning Balance January 1, 2013 85,842.17
	2013 Budget Appropriation 550,000.00
	2013 Budget Appropriation Reallocated from General Insurance 150,000.00
	Other 0.00
	Claims and Awards -738,114.73
	Administration -47,000.00
	<b>Estimated Balance December 31, 2013 727.44</b>

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
OTHER INSURANCE PREMIUMS 211**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
211		<b>Other Insurance Premiums</b>	\$ 277,802.00	\$ 277,802.00	\$ 256,500.00	\$ 231,500.00	\$ 21,302.00	8.30%
210	57	General Insurance	\$ 277,802.00	\$ 277,802.00	\$ 231,500.00	\$ 231,500.00	\$ 46,302.00	20.00%
230	57	Unemployment Contribution Fund	\$ -	\$ -	\$ 25,000.00	\$ -	\$ (25,000.00)	-100.00%



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
OTHER INSURANCE PREMIUMS 211**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
210		Other Insurance: General	\$ 277,802.00	\$ 277,802.00	\$ 231,500.00	\$ 231,500.00	\$ 46,302.00	20.00%
	1	Multi-peril policy premium	\$ 277,802.00	\$ 277,802.00	\$ 231,500.00			

**Justifications**

1	Bodily injury, property damage, uninsured motorists, worker's compensation, public officials, oil and gas tanks, etc.							
	Premiums are estimated to increase by 20% for 2014							
							+ OR - 2013	+ OR - 2013
							\$	%
					2014	2013		
		Premiums paid or to be paid by Other Insurance			277,802.00	231,500.00	\$ 46,302.00	20.00%
		Premiums paid or to be paid by Self-Insurance Trust fund			473,622.00	397,301.00	\$ 76,321.00	19.21%
		<b>Total</b>			751,424.00	628,801.00	\$ 122,623.00	19.50%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
230		Other Insurance: Unemployment Contrib. Fund	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ (25,000.00)	-100.00%
	1	Unemployment Contribution Fund	\$ -	\$ -	\$ 25,000.00			

**Justifications**

1	Self insurance for unemployment claim(s).							
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
GROUP INS. FOR EMPLOYEES 220**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
220		<b>Group Insurance for Employees</b>	\$ 6,325,500.00	\$ 6,325,500.00	\$ 6,033,100.00	\$ 5,712,193.96	\$ 292,400.00	4.85%
210	58	Health Benefits	\$ 5,544,000.00	\$ 5,544,000.00	\$ 5,250,000.00	\$ 4,985,769.71	\$ 294,000.00	5.60%
220	58	Delta Dental Plan	\$ 335,000.00	\$ 335,000.00	\$ 335,000.00	\$ 299,114.82	\$ -	0.00%
230	58	Flexible Spend	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,458.00	\$ -	0.00%
240	58	Vision Care	\$ 5,000.00	\$ 5,000.00	\$ 6,600.00	\$ 5,405.37	\$ (1,600.00)	-24.24%
250	58	Retiree Health	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 87,397.44	\$ -	0.00%
260	58	Medical Opt-Out	\$ 325,000.00	\$ 325,000.00	\$ 325,000.00	\$ 330,048.62	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
240 POLICE**

**Account Summary**

Account	Page	Account Description	Department Request	Manager Approved 2014	2013 Adopted Budget	2013 Spent Jan - Nov	+ OR - 2013 \$	+ OR - 2013 %
240		<b>Police: Other Expenses</b>	\$ 251,664.00	\$ 235,664.00	\$ 218,459.00	\$ 177,191.07	\$ 17,205.00	7.88%
210	60	First Aid	\$ 5,150.00	\$ 5,150.00	\$ 5,150.00	\$ 4,467.13	\$ -	0.00%
211	60	Printing & Supplies	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 2,539.19	\$ -	0.00%
213	61	Machine Maintenance	\$ 84,083.00	\$ 84,083.00	\$ 66,233.00	\$ 60,596.40	\$ 17,850.00	26.95%
219	62	Miscellaneous	\$ 3,750.00	\$ 3,750.00	\$ 3,850.00	\$ 2,472.85	\$ (100.00)	-2.60%
220	63	Tuition, Training, Dues	\$ 27,355.00	\$ 27,355.00	\$ 28,300.00	\$ 21,316.71	\$ (945.00)	-3.34%
230	64	Pre-employment Screening	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00	\$ 5,200.00	\$ (500.00)	-7.14%
231	65	Equipment	\$ 21,350.00	\$ 21,350.00	\$ 20,450.00	\$ 20,996.78	\$ 900.00	4.40%
239	66	Personal Equipment	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 829.80	\$ -	0.00%
244	66	Communications Maintenance	\$ 22,026.00	\$ 22,026.00	\$ 22,026.00	\$ 19,949.97	\$ -	0.00%
250	67	Photo & I.D.	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 5,360.41	\$ -	0.00%
251	68	Supplies	\$ 19,250.00	\$ 19,250.00	\$ 19,250.00	\$ 6,386.43	\$ -	0.00%
260	68	Bldg. Maintenance & Supplies	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 13,159.31	\$ -	0.00%
270	69	Ammunition & Armory Supplies	\$ 26,000.00	\$ 10,000.00	\$ 10,000.00	\$ 9,569.04	\$ -	0.00%
271	70	Outside Maintenance	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 1,644.50	\$ -	0.00%
280	70	Special Investigations	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 40.00	\$ -	0.00%
290	71	Auxiliary Police	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,450.55	\$ -	0.00%
292	71	Parking Enforcement Officers	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 212.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
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**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
210		Police: First Aid	\$ 5,150.00	\$ 5,150.00	\$ 5,150.00	\$ 4,467.13	\$ -	0.00%
		First Aid Supplies & Kits	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Oxygen Refills & Repairs	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Disposable Blankets (40)	\$ 150.00	\$ 150.00	\$ 150.00			
		Defibrillator Pads, batteries and supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		Police: Printing & Supplies	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 2,539.19	\$ -	0.00%
	1	Printing forms, reports, etc.	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00			
	2	Updates 2C, Title 39 manuals	\$ 100.00	\$ 100.00	\$ 100.00			
	3	3M Detective Case Envelopes	\$ 350.00	\$ 350.00	\$ 350.00			
	4	Fax Supplies	\$ 300.00	\$ 300.00	\$ 400.00			
	5	Office Supplies	\$ 800.00	\$ 800.00	\$ 700.00			

<b><u>Justifications</u></b>	
1	Printing forms, reports, etc. - to purchase and/or replenish such items as OT cards, Record books, business cards, wall calendars, and other essential materials.
2	Updates 2C, Title 39 manuals - to stay current on changes to the Criminal (2C) and Motor Vehicle Laws (Title 39) and purchase new books/updates and/or discs to install on the computer
3	Detective case envelopes, 3M- to maintain each investigative case (including Detective and Juvenile Bureaus, NCIC) and file/store accordingly. Approximately 4,000 envelopes are required each year.
4	Fax Supplies - to purchase cartridges, toner, and/or other supplies needed for the four (4) fax machines that are currently in operation within the department.
5	Office supplies - general office supplies needed for day-to-day operations to include but not be limited to envelopes, stationary, paper clips, staples, staplers, glue sticks, liquid paper, pens, pencils, markers, tape, file folders, memo pads, hole punchers, pins,

**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Police: Machine Maintenance</b>	\$ 84,083.00	\$ 84,083.00	\$ 66,233.00	\$ 60,596.40	\$ 17,850.00	26.95%
	1	Bureau	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	2	Contract - CODY	\$ 25,100.00	\$ 25,100.00	\$ 24,000.00			
	3	Contract - Datacard ID Card Machine	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	4	\$318.20/Month	\$ 2,100.00	\$ 2,100.00	\$ 3,900.00			
	5	INC.	\$ 7,000.00	\$ 7,000.00	\$ 8,533.00			
	6	MicroStrategies (Recorder)	\$ 3,000.00	\$ 3,000.00	\$ 3,700.00			
	7	Contract - Info-Cop Licensing	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00			
	8	Processing Machine	\$ 3,133.00	\$ 3,133.00	\$ 2,350.00			
	9	Radar & Alcotest Maintenance	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	10	GTBM - Server Support - Cad & Record Management System, E-ticketing	\$ 33,000.00	\$ 33,000.00	\$ 13,000.00			

<b><u>Justifications</u></b>	
1	Maintenance - Video Equipment (Statement Room, Det & Juv Bureaus). Video: Guidelines require that statements be documented and recorded
2	Contract - CODY - required licensing and support for our records' management and CAD systems. Needed for reports and the day-to-day operation of the Police Department.
3	Contract - DATACARD- Maintenance/service - ID Card Machine - for our data system, ID Card System. Includes service calls, parts and labor. Machine located in our ID Bureau, was recently purchased for approximately \$8,000. ID cards generate revenue. They are produced for solicitors, liquor ID, Parking Enforcement Officers, Township employees (PD, FD, DPW, Municipal), retired police officers, and others.
4	Contract - Maintenance - Telephone system (Avaya) @ \$175.00/month -required to keep our in-house telephone system in operation at all times. Township Vendor/Preferred Partner, Johnston Communications.
5	Contract - 9-1-1 System, KML Technology, INC. - The Teaneck Police Department is a 9-1-1 PSAPI a first responding answering point. As such, calls are fielded for Teaneck, surrounding towns, wireless (phase 1 & 2 compliant) and the highways (Route 4/80/95). This contract is required to maintain the 9-1-1 system 24 hours a day, 365 days a year and helps protect against failure. Technical support is also offered via telephone. System to be replaced.
<b><u>Continued on next page</u></b>	

**TOWNSHIP OF TEANECK  
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<b>Justifications (continued)</b>	
<b>6</b>	Recorder - Mandatory that the phone lines and radio transmissions be recorded and saved. System needs to be replaced.
<b>7</b>	Contract - Info - Cop Licensing - Required to maintain licenses and keep the software on our department's mobile computers operational.
<b>8</b>	Contract - Maintenance - Morpho Trak (formerly Sagem Morpho) - Fingerprint processing - required to maintain our fingerprint machine. Arrests, domestic violence, mug camera, etc. Processing is mandatory.
<b>9</b>	Radar & Alcotest - Maintenance as required - required to maintain, certify, and/or purchase related equipment and supplies to ensure operation of our radar units and Alcotest machine. Must be functional and up-to-date for Discovery and court.
<b>10</b>	Server support - CAD & Records Management System - GTBM Inc. - required for server support/CAD and Records Management System. Repairs, upgrades, replacement parts as needed.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
<b>219</b>		<b>Police: Miscellaneous</b>	\$ 3,750.00	\$ 3,750.00	\$ 3,850.00	\$ 2,472.85	\$ (100.00)	-2.60%
	<b>1</b>	Prisoner Meals	\$ 250.00	\$ 250.00	\$ 250.00			
	<b>2</b>	Range Officer Certifications	\$ 3,000.00	\$ 3,000.00	\$ 3,100.00			
	<b>3</b>	Cell Block Management	\$ 500.00	\$ 500.00	\$ 500.00			

<b>Justifications</b>	
<b>1</b>	Prisoner Meals: Per Department of Corrections, the Township of Teaneck, and other directives and/or policies, meals must be provided when a prisoner is kept through a meal period. This consists of a hand held sandwich from a designated vendor.
<b>2</b>	Range Officer Certifications: We utilize an indoor range and currently have nine (9) range officers. All officers must qualify twice a year. As such, our range officers are required to complete annual hearing examinations and lead testing which consists of a blood test by HNH Occupational Health followed by an exam at an authorized hearing testing facility. (\$299 x 10 = \$3,000)
<b>3</b>	Contingent on additional funds necessary and/or required items for cell block management and to provide for safe housing for incarcerated individuals.

**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
220		<b>Police: Tuition, Training, Dues</b>	\$ 27,355.00	\$ 27,355.00	\$ 28,300.00	\$ 21,316.71	\$ (945.00)	-3.34%
		Dues - International Assn. Police Chiefs	\$ 120.00	\$ 120.00	\$ 190.00			
		Dues - NJ Police Chiefs Association	\$ 400.00	\$ 400.00	\$ 400.00			
		Dues - BC Police Chiefs Association/CJIS/Juv	\$ 350.00	\$ 350.00	\$ 300.00			
		Association	\$ 200.00	\$ 200.00	\$ 200.00			
		Dues - NJ Narcotics Enforcement Officers	\$ 90.00	\$ 90.00	\$ 90.00			
		Dues - Special Organizations as needed	\$ 150.00	\$ 150.00	\$ 150.00			
	1	Internet Search Engine for Investigations	\$ 2,760.00	\$ 2,760.00	\$ 2,700.00			
		Dues - NENA 911 Conference	\$ 485.00	\$ 485.00	\$ 485.00			
		Dues - Juvenile Officers Conference	\$ 400.00	\$ 400.00	\$ 400.00			
		Dues - Narcotic Officers Conference	\$ 650.00	\$ 650.00	\$ 650.00			
		Dues - NJ Chiefs Conference	\$ 400.00	\$ 400.00	\$ 400.00			
		Training, Seminars, Meetings	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
		Hosting of Community Oriented Meetings	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	2	Package	\$ 4,350.00	\$ 4,350.00	\$ 4,350.00			
	3	Accreditation Fees	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
	4	Membership/Conference	\$ 1,000.00	\$ 1,000.00	\$ 1,985.00			

<b><u>Justifications</u></b>	
1	Required investigative tool used by the Bureaus. Provides critical information not otherwise available. Scheduled to switch to Clear.
2	Accreditation - Power DMS Software Package - to assist with our Department's Accreditation and Training efforts. Reported to "substantially cut Department's training costs while enhancing the quality of training and reducing agency's exposure to liability". Includes DMS, TEST, SURVEY, and TRAINING and annual licenses for 125 clients.
3	Accreditation Fees / on-going expenses to maintain accreditation
4	Accreditation Program - PAC Membership/Conferences, related expenses

**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
230		Police: Pre-Employment Screening	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00	\$ 5,200.00	\$ (500.00)	-7.14%
	1	Replacement Officers (4 @ \$1,750)	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00	\$ 5,200.00	\$ (500.00)	-7.14%

<u>Justifications</u>	
1	We currently have 92 sworn Officer, and 2 attending the police academy. A total of eight (8) Officers are eligible for retirement in 2014, bringing the total number of required pre-employment screening up to (10) (1,625.00 each) "The township of Teaneck, TPD and BCL&PSI require potential police recruits to successfully complete a full physical examination prior to attending the Police Academy. Each candidate is required to undergo a complete medical screening examination including Bruce Protocol 100% Maximal HR Stress Test, BMI Screening and Agility Screening at Hackensack University Medical Center for Occupational Medicine. This is the only acceptable medical/stress test screening for the academy and the only facility authorized to perform this specialized testing. In addition, each candidate must successfully complete a psychological examination. This is performed by the Institute of Forensic Psychology plus items required. (\$125 x 10 ) Required by BCPA. **2014 Authorized Strength of 96 Sworn Officers*** Budgeted for 3 police officers and 3 dispatchers.



**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
231		<b>Police: Equipment</b>	\$ 21,350.00	\$ 21,350.00	\$ 20,450.00	\$ 20,996.78	\$ 900.00	4.40%
	1	Decals, reflective tape, etc.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	2	Repaint (4) unmarked vehicles	\$ 1,800.00	\$ 1,800.00	\$ 1,500.00			
	3	Replacement Dispatcher Chairs	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	4	Flag Replacement	\$ 650.00	\$ 650.00	\$ 650.00			
		Optimum/Cablevision	\$ 300.00	\$ 300.00	\$ 300.00			
		Computers - Annual Replacement	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
	5	Contingency	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
NEW	6	DMV/Titles for Vehicle's	\$ 600.00	\$ 600.00	\$ -			

<b><u>Justifications</u></b>	
1	Decals, reflective tape, etc. - needed for the marking of patrol and stealth vehicles, in particular, new purchases for our fleet. Consists of required markings such as police patch, car number, and 911 information.
2	Re-paint unmarked vehicles (4) - listed as mandated if provided. Provides an option of repainting older marked motor patrol cars so they can be transferred over to the Detective Bureau, Juvenile Bureau, Traffic Bureau, or Community Policing and serve in an unmarked capacity.
3	Dispatcher chairs (replacements) - replace chairs due to excessive use and wear as they are utilized 24 hours a day, seven days a week. These funds can be used to replace broken and/or outdated office chairs.
4	Flag - replacement - to replace the American and State of New Jersey flags.
5	Contingent on additional funds needed for the above and other related items and equipment.
6	DMV/Titles for police vehicles

**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
239		Police: Personal Equipment	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 829.80	\$ -	0.00%
	1	Badges, nameplates, insignias	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 829.80	\$ -	0.00%

**Justifications**

1	Badges, nameplates, and hat shields to be purchased due to promotions and retirements (police officers, supervisors).
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
244		Police: Communications Maintenance	\$ 22,026.00	\$ 22,026.00	\$ 22,026.00	\$ 19,949.97	\$ -	0.00%
	1	Orbacom Radio Maintenance Contract	\$ 2,256.00	\$ 2,256.00	\$ 2,256.00			
	2	Fixed Radio Maintenance Contract	\$ 2,820.00	\$ 2,820.00	\$ 2,820.00			
	3	Portable Radio Replacement Program	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00			
	4	Technical Services for Vehicles	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00			
	5	Radio repairs not included in contract	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
	6	Radio consultant	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00			
	7	COBRA.net	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			

**Justifications**

1	Pagecom - Orbacom radio maintenance @ \$188/month - required to service our radios in the Dispatch Center
2	Contract - fixed radio maintenance - TPD's share (monthly) of the Township's monthly maintenance fee for radio service. Goosetown.
3	Portable Radio Replacement Program - required to replace portable radios to ensure safety and communication. Enables us to purchase approximately five (5) per year. State contract pricing.
4	Technical services for vehicles - required to help maintain systems. Covers what is not included in other Service Contracts and agreements.

**Continued on next page**

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
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<b>Justifications (continued)</b>	
<b>5</b>	Radio repairs not included in contract - required to help maintain systems. Covers what is not included in other service contracts and agreements.
<b>6</b>	Radio Consultant - needed to cover any communication issues included but not limited to problems with the lines and repeaters and other technical issues.
<b>7</b>	Maintenance - CODY COBRAN.NET - Required contract as per the Bergen County Prosecutor's Office.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
<b>250</b>		<b>Police: Photo &amp; I.D.</b>	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 5,360.41	\$ -	0.00%
	<b>1</b>	Narcotics Evidence Bags	\$ 200.00	\$ 200.00	\$ 200.00			
	<b>2</b>	ID Bureau Supplies	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
		Photos, Digital, Processing	\$ 800.00	\$ 800.00	\$ 800.00			
	<b>3</b>	Destruction of Old Evidence	\$ 500.00	\$ 500.00	\$ 500.00			
		Evidence Shelving & Storage	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

**Mandatory: Attorney General Guideline (Property and Evidence Function)**

The property and evidence function is an integral part of every law enforcement agency. Every day, police officers come into custody of lost or stolen property, contraband, and any manner of evidence. The law enforcement agency is charged with establishing a system for the secure and efficient classification, inventory, retrieval, and disposition of these items. To accomplish this goal, the law enforcement agency must specifically:

- \* Establish a system of documentation to track property from its receipt to its eventual disposition
- \* Establish a secure and orderly storage facility to meet the needs of the particular agency.
- \* Establish a property officer to be responsible for the Department's property and evidence function.
- \* Provide for periodic and special audits of the contents of the property storage facility to ensure continuing accuracy.
- \* Provide for the proper and timely disposition of property and evidence.

<b>Justifications</b>	
<b>1</b>	Narcotics evidence bags - to properly log and record evidence and/or seized/found property.
<b>2</b>	Photos - Digital processing, memory cards, discs, and related items.
<b>3</b>	Destruction - To continue with destruction of old evidence as permitted by law.

**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
251		<b>Police: Supplies</b>	\$ 19,250.00	\$ 19,250.00	\$ 19,250.00	\$ 6,386.43	\$ -	0.00%
		25 Gross Flares	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00			
		Computer Supplies (Ink/Toner)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
		Community Policing Program	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Emergency No Parking Signs	\$ 200.00	\$ 200.00	\$ 200.00			
		Fire Extinguisher Refills	\$ 250.00	\$ 250.00	\$ 250.00			
		National Night Out	\$ 500.00	\$ 500.00	\$ 500.00			
	1	Supplies as Needed	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<u>Justifications</u>	
1	Supplies as needed - contingent on items not being listed for and/or provided by other categories

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
260		<b>Police: Bldg. Maintenance &amp; Supply</b>	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 13,159.31	\$ -	0.00%
		Paper Towels	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
		12 Cases Toilet Paper	\$ 600.00	\$ 600.00	\$ 600.00			
		Janitorial Supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	1	Pistol Range Clean-up Supplies	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	2	Building Maintenance/Repair	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			

<u>Justifications</u>	
1	Pistol range - maintenance - Blejwas Associates - filters, cleaning, and service.
2	Building maintenance/repair (*Minimum needed to cover basic maintenance and repair needs for Police Headquarters)

**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
270		Police: Ammunition/Armory Supplies	\$ 26,000.00	\$ 10,000.00	\$ 10,000.00	\$ 9,569.04	\$ -	0.00%
	1	Ammunition	\$ 14,500.00	\$ 9,000.00	\$ 9,000.00			
	2	Targets, Cleaning equipment, and accessories	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00			
NEW	3	Taser Cartridges/Supplies	\$ 10,000.00	\$ -	\$ -			

**Mandatory: attorney General Guideline (Semi-Annual Firearms Qualification and Requalification Standards), division of Criminal Justice, Bergen County Prosecutor's Office.**

In compliance with the Attorney general and pursuant to the Criminal Justice Act of 197, N.J.S.A. 52:17B-97 et seq., effective January 1, 1991 and subsequent revisions, it is directed that all New Jersey Law Enforcement officers shall follow the Semi-Annual Firearms Qualification and Requalification Standards and all New Jersey Law Enforcement agencies shall adopt such standards as agency policy.

Officers must continue to qualify twice annually following the procedures and requirements contained in the manual. These procedures do not prevent individual agencies from conducting additional in-service firearms training. Agencies are encouraged to conduct supplemental training to meet special needs of their personnel. This directive is being issued to ensure the safety of law enforcement officers as well as promote the public safety and ensure a high level of public confidence and integrity of our law enforcement personnel in the performance of their official functions. This directive is to be distributed to and adopted by all law enforcement personnel within the state.

<u>Justifications</u>	
1	2 qualifications/year, approximately 450 rounds x 93 police officers = \$41,850 50 rounds/officer x 93 officers = 4,650 rounds. Yearly replacement of duty ammunition Misc. ammunition needed for officer attending classes such as tactical pistol, firearms instructor, UMP instructor or the basic recruit class is approximately 5,000-7,000 additional rounds per year. *Pricing 2013. Estimate; price of ammo has increased and is in high demand and back ordered.
2	Targets, paper (3), cleaning equipment and accessories. Accessories to include eye and ear protection, disposable ear protections, magazine pouch replacement, glock magazine replacements, night sight sets and replacements, LED MP5 gun light replacements. Red guns, first aid kits, flashlights, bags, pepper spray and holster paddles. *Pricing 2013. Increase from the 2013 budget due to price increases, needs, replacement of outdated equipment (such as pepper spray). Ammunition is budgeted for our officers qualifying twice per year. In addition, officers qualify twice per year with UMP 30, shotgun, and taser.

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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
271		<b>Police: Outside Maintenance</b>	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 1,644.50	\$ -	0.00%
		500 Car Washes (\$4.50/each)	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00			
		Special Cleaning	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
280		<b>Police: Special Investigations</b>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 40.00	\$ -	0.00%
	1	Special Investigations	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 40.00	\$ -	0.00%

<b><u>Justifications</u></b>								
1	Essential. For extraordinary investigations and operations.							
	Required for special operations. Funds are utilized to cover covert surveillance and undercover operations and include such items as							
	"buy money" for vice (prostitution) and narcotics (drugs). Also used to purchase necessary equipment not currently budgeted for.							

**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
290		Police: Auxiliary Police	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,450.55	\$ -	0.00%
	1	Program Maintenance	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,450.55	\$ -	0.00%

**Justifications**

1	The Auxiliary Police Unit was formed in 1941 under the Civil Defense Act as a means to assist the Police Department in times of war. Its function was to provide the authorities with trained personnel that could direct the public to shelters control traffic. This program has evolved into today's Police Auxiliary. The Auxiliary Police play an important role in assisting Police Departments during times of emergencies. The Teaneck Police Auxiliary is a 100% volunteer organization made up of men and women who want to serve their community. This is a non-armed unit. Some duties include, but are not limited to, traffic and/or crowd control, security, evacuation assistance, transportation, assisting with parades, football games, street fairs or any viable function during an emergency. In March of 1998, the Township Council approved the implementation of an Auxiliary Police force in the Township of Teaneck. A Standard Operating procedure (SOP) was established for the Auxiliary Police in the Township of Teaneck. TPD provides: 2 long sleeve black shirts, 2 short sleeve black shirts, 2 gray pants with black stripe, 1 gray clip-on tie, 1 tie clip, 1 black Blauer jacket, 1 rain coat, 1 black 9-point hat, 1 hat badge, 1 shirt badge, 1 black/orange rain hat cover, 1 black, basket weave, duty belt, 1 black, basket weave, Garrison belt, 4 black, basket weave belt keepers, 1 flashlight, 1 black, basket weave flashlight holder, 1 wooden night stick, 1 night stick holder, 1 night stick stopper, 1 chrome whistle, 1 silver whistle holder chain, 1 silver whistle clip, 1 pair orange traffic gloves, 1 pair handcuffs, 1 black, basket weave handcuff holder, 1 name tag, 1 reflective "Police" traffic vest, to each member.
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
292		Police: Parking Enforcement Officers	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 212.00	\$ -	0.00%
	1	Program Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 212.00	\$ -	0.00%

**Justifications**

1	Required to maintain equipment and uniforms. The Township of Teaneck employs up to nine (9) Parking Enforcement Officers (currently three, one full time and two part time) who enforce parking ordinances, Township-wide, and assist on school, traffic and fixed posts when needed. Funding is needed to purchase uniforms and equipment that is required in the performance of their duties.
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
SCHOOL GUARDS 240-1**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
240-1		School Guards	\$ 2,000.00	1,000.00	\$ 1,000.00	\$ 998.55	\$ -	0.00%
	72	Personal Equipment	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 998.55	\$ -	0.00%



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PURCHASE OF POLICE CARS 240-2**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
240-2		Purchase of Police Cars	\$ 195,000.00	\$ 195,000.00	\$ 195,000.00	\$ 195,000.00	\$ -	0.00%
231	73	Equipment	\$ 195,000.00	\$ 195,000.00	\$ 195,000.00	\$ 195,000.00	\$ -	0.00%

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
231		Purchase of Police Cars	\$ 195,000.00	\$ 195,000.00	\$ 195,000.00	\$ 195,000.00	\$ -	0.00%
		6 police cars and related equipment	\$ 195,000.00	\$ 195,000.00	\$ 195,000.00	\$ 195,000.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
EMERGENCY MANAGEMENT 252**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
252		<b>Emergency Management: Other Expenses</b>	\$ 17,500.00	\$ 17,500.00	\$ 37,500.00	\$ 21,801.02	\$ (20,000.00)	-53.33%
231	75	Equipment - Various	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%
236	75	Police Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%
237	75	Fire Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%
241	75	Other Departments	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 816.00	\$ -	0.00%
249	75	Hazmat Physicals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%
250	76	Resident Manual	\$ -	\$ -	\$ 20,000.00	\$ 20,985.02	\$ (20,000.00)	-100.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
EMERGENCY MANAGEMENT 252**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
231		Emergency Management: Equipment Various	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%
		Equipment - Various	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
236		Emergency Management: Police Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%
		Police Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
237		Emergency Management: Fire Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%
		Fire Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
241		Emergency Management: Other Departments	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 816.00	\$ -	0.00%
		Other Departments	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 816.00	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
249		Emergency Management: HAZMAT Physicals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%
		HAZMAT Physicals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%

**Justifications**

1	PEOSHA requirement - mandatory
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
EMERGENCY MANAGEMENT 252**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
250		Emergency Management: Resident Manual	\$ -	\$ -	\$ 20,000.00	\$ 20,985.02	\$ (20,000.00)	-100.00%
		Resident Manual	\$ -	\$ -	\$ 20,000.00	\$ 20,985.02	\$ (20,000.00)	-100.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
VOLUNTEER AMBULANCE CORP 260**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
260		<b>Volunteer Ambulance Corps</b>	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
	77	Ambulance - Lump Sump Payment	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
		<b>Volunteer Ambulance Corps</b>	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
		Ambulance - Lump Sum Payment	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FIRE 265**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
265		<b>Fire: Other Expenses</b>	\$ 132,239.00	\$ 132,239.00	\$ 126,464.00	\$ 61,435.81	\$ 5,775.00	4.57%
210	79	Fire Prevention Code	\$ 2,735.00	\$ 2,735.00	\$ 2,735.00	\$ 2,449.14	\$ -	0.00%
211	79	Printing, Stationery, Forms	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 1,198.16	\$ -	0.00%
213	79	Office Maintenance/Equip	\$ -	\$ -	\$ -	\$ 289.00	\$ -	0.00%
214	80	Professional Affil & Travel	\$ 1,564.00	\$ 1,564.00	\$ 1,564.00	\$ 1,777.96	\$ -	0.00%
219	80	Miscellaneous	\$ 5,430.00	\$ 5,430.00	\$ 5,430.00	\$ 843.37	\$ -	0.00%
220	80	House Supplies & Furnishings	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 6,527.55	\$ -	0.00%
221	81	Special Projects	\$ 4,220.00	\$ 4,220.00	\$ 4,220.00	\$ 9,956.00	\$ -	0.00%
230	81	Protective Gear	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 1,268.91	\$ -	0.00%
239	81	Personal Equipment	\$ 500.00	\$ 500.00	\$ 500.00	\$ 338.97	\$ -	0.00%
240	82	New Employees	\$ 18,300.00	\$ 18,300.00	\$ 12,525.00	\$ -	\$ 5,775.00	46.11%
244	82	Communications Maintenance	\$ 17,900.00	\$ 17,900.00	\$ 17,900.00	\$ 10,886.21	\$ -	0.00%
250	82	Replacement Uniforms	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 929.78	\$ -	0.00%
260	83	Training	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 7,484.94	\$ -	0.00%
270	83	Firefighting Supplies	\$ 16,390.00	\$ 16,390.00	\$ 16,390.00	\$ 10,679.14	\$ -	0.00%
271	83	Mandated PEOSHA Screenings	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 2,444.40	\$ -	0.00%
290	84	Firefighting Equip & Repair	\$ 15,100.00	\$ 15,100.00	\$ 15,100.00	\$ 4,362.28	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FIRE 265**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
210		<b>Fire: Fire Prevention Code</b>	\$ 2,735.00	\$ 2,735.00	\$ 2,735.00	\$ 2,449.14	\$ -	0.00%
		2 NJ State Uniform Code Subscriptions 2 @ \$30	\$ 60.00	\$ 60.00	\$ 60.00			
		NFPA Codes & Standards Subscription Service	\$ 715.00	\$ 715.00	\$ 715.00			
		Fire Prevention & Investigation Materials/Educ	\$ 1,360.00	\$ 1,360.00	\$ 1,360.00			
		Miscellaneous Fire Prevention Equip & Supplies	\$ 600.00	\$ 600.00	\$ 600.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		<b>Fire: Printing, Stationary, Forms</b>	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 1,198.16	\$ -	0.00%
	1	Office Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Fire journals	\$ 500.00	\$ 500.00	\$ 500.00			
		Various forms, 2 part	\$ 300.00	\$ 300.00	\$ 300.00			
		Miscellaneous	\$ 300.00	\$ 300.00	\$ 300.00			

**Justifications**

1	Fire journals, various forms, office supplies as needed
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Fire: Office Maintenance/Equip.</b>	\$ -	\$ -	\$ -	\$ 289.00	\$ -	N/A
		Office Maintenance/Equip.	\$ -	\$ -	\$ -	\$ 289.00	\$ -	N/A

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		<b>Fire: Professional Affil. &amp; Travel</b>	\$ 1,564.00	\$ 1,564.00	\$ 1,564.00	\$ 1,777.96	\$ -	0.00%
		Department Dues - Mid Bergen Mutual Aid Assoc.	\$ 400.00	\$ 400.00	\$ 400.00			
		Dues - NJ Career Fire Chiefs Association	\$ 250.00	\$ 250.00	\$ 250.00			
		Dues - International Fire Chief Assoc. (Eastern)	\$ 204.00	\$ 204.00	\$ 204.00			
		NJ Chiefs Monthly Meetings	\$ 160.00	\$ 160.00	\$ 160.00			
		National Fire Protection Association (NFPA)	\$ 250.00	\$ 250.00	\$ 250.00			
		Conference - Eastern Division NY/NJ Chiefs	\$ 100.00	\$ 100.00	\$ 100.00			
		Subscription - Fire Engineering (4)	\$ 100.00	\$ 100.00	\$ 100.00			
		NJ Emergency Managers Association	\$ 75.00	\$ 75.00	\$ 75.00			
		Dept. Dues - Bergen County Fire Prevention Assoc.	\$ 25.00	\$ 25.00	\$ 25.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
219		<b>Fire: Miscellaneous</b>	\$ 5,430.00	\$ 5,430.00	\$ 5,430.00	\$ 843.37	\$ -	0.00%
		Box 54 Supplies	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
		Box 54 Fuel	\$ 600.00	\$ 600.00	\$ 600.00			
		Fire alarm wire crossing at CSX 2304370, 380,385	\$ 850.00	\$ 850.00	\$ 850.00			
		Mid-Bergen Mutual Aid, host 2 meetings @ \$75/ea.	\$ 150.00	\$ 150.00	\$ 150.00			
		OSHA required ground ladder testing 41 ladders @ \$50/ea.	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00			
		Miscellaneous	\$ 380.00	\$ 380.00	\$ 380.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
220		<b>Fire: House Supplies &amp; Furnishings</b>	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 6,527.55	\$ -	0.00%
	1	Station upgrades - paper towels/janitorial supp	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		Disinfectant	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			

<b>Justifications</b>	
1	Fire House janitorial supplies



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	Manager	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Approved 2013	Jan - Nov	\$	%
221		<b>Fire: Special Projects</b>	\$ 4,220.00	\$ 4,220.00	\$ 4,220.00	\$ 9,956.00	\$ -	0.00%
	1	Special Projects - Special equipment as needed	\$ 4,220.00	\$ 4,220.00	\$ 4,220.00	\$ 9,956.00	\$ -	0.00%

**Justifications**

1	Fire House bed covers, water rescue equipment
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
230		<b>Fire: Protective Turn Out Gear</b>	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 1,268.91	\$ -	0.00%
	1	PPE - Turn Out Uniform Replacement/Repair	5,500.00	5,500.00	5,500.00	1,268.91	\$ -	0.00%

**Justifications**

1	Turn out uniform replacement/repair pursuant to labor agreement
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
239		<b>Fire: Personal Equipment</b>	\$ 500.00	\$ 500.00	\$ 500.00	\$ 338.97	\$ -	0.00%
		Personal Equipment badges and name plates	\$ 500.00	\$ 500.00	\$ 500.00	\$ 338.97	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	Manager	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Approved 2013	Jan - Nov	\$	%
240		<b>Fire: New Employees (4)</b>	\$ 18,300.00	\$ 18,300.00	\$ 12,525.00	\$ -	\$ 5,775.00	46.11%
	1	4 New employee physicals @ \$250/each	\$ 1,000.00	\$ 1,000.00	\$ 750.00			
	1	4 Psychological examinations @ \$425/each	\$ 1,700.00	\$ 1,700.00	\$ 975.00			
	1	Protective Gear	\$ 15,600.00	\$ 15,600.00	\$ 10,800.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
244		<b>Fire: Communications Maintenance</b>	\$ 17,900.00	\$ 17,900.00	\$ 17,900.00	\$ 10,886.21	\$ -	0.00%
	1	Radio maintenance contract (same as 2009)	\$ 3,330.00	\$ 3,330.00	\$ 3,330.00			
	1	Repair/Replacement not in contract	\$ 5,820.00	\$ 5,820.00	\$ 5,820.00			
	1	Alarm system replacement wire/equipment	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Teknikat Contractor - troubleshoot PD/FD cable plant	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Teknikat Contractor - trouble shoot PD/FD/DPW Radio Syster	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00			

<u>Justifications</u>	
1	Radio maintenance contract, repairs not under contract, alarm replacement wires

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
250		<b>Fire: Replacement Uniforms</b>	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 929.78	\$ -	0.00%
	1	Uniform - Replacement/Repair	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 929.78	\$ -	0.00%

<u>Justifications</u>	
1	Replacement uniforms

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
260		<b>Fire: Training/Fire Safety</b>	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 7,484.94	\$ -	0.00%
		Training manuals, courses, aids, supplies	5,400.00	5,400.00	5,400.00			
		Required & Supervisor/Manager Training	5,000.00	5,000.00	5,000.00			
		Rental of Bergenfield Fire Training Facility	5,600.00	5,600.00	5,600.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
270		<b>Fire: Firefighting Supplies</b>	\$ 16,390.00	\$ 16,390.00	\$ 16,390.00	\$ 10,679.14	\$ -	0.00%
	1	Dry Sorb	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Hand light batteries/repairs	\$ 300.00	\$ 300.00	\$ 300.00			
	1	Breathing mask repairs	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00			
		First Aid	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Air Purification Maintenance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Miscellaneous	\$ 2,890.00	\$ 2,890.00	\$ 2,890.00			

**Justifications**

1	Dry sorb, breathing mask equipment, and foam
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
271		<b>Fire: Mandated PEOSHA Screenings</b>	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 2,444.40	\$ -	0.00%
		Annual Screenings	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 2,444.40	\$ -	0.00%

**Justifications**

1	PEOSHA's annual respiratory protection program medical screening; questionnaires, x-rays, exams
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
290		Fire: Fire Fighter Equipment & Repair	\$ 15,100.00	\$ 15,100.00	\$ 15,100.00	\$ 4,362.28	\$ -	0.00%
	1	Defibrillator Service	\$ 888.00	\$ 888.00	\$ 888.00			
	1	Hose testing, replacement & hose appliances	\$ 12,200.00	\$ 12,200.00	\$ 12,200.00			
	1	Miscellaneous as needed	\$ 2,012.00	\$ 2,012.00	\$ 2,012.00			

<u>Justifications</u>	
1	Maintenance contracts, hose testing replacement and appliances

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
WATER 265-1**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
265-1		Water	\$ 555,800.00	\$ 555,800.00	\$ 555,800.00	\$ 475,988.02	\$ -	0.00%
205	85	Hydrants	\$ 490,000.00	\$ 490,000.00	\$ 490,000.00	\$ 453,809.48	\$ -	0.00%
210	85	Municipal Building	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,280.46	\$ -	0.00%
220	85	Rodda Community Center	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,507.75	\$ -	0.00%
230	85	Green House	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 697.84	\$ -	0.00%
240	85	PAL Building	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
250	85	Public Library	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,165.50	\$ -	0.00%
260	85	Fire House	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	\$ 5,388.94	\$ -	0.00%
270	85	Police Headquarters	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 4,386.38	\$ -	0.00%
280	85	Public Works Garage	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,452.57	\$ -	0.00%
290	85	Glenwood Park Pump Station	\$ 400.00	\$ 400.00	\$ 400.00	\$ 225.48	\$ -	0.00%
300	85	Park Facilities	\$ 39,000.00	\$ 39,000.00	\$ 39,000.00	\$ -	\$ -	0.00%
310	85	Old Recreation Center	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 73.62	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MAINTENANCE 26-215**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
215		<b>DPW Maintenance: Other Expenses</b>	\$ 478,745.00	\$ 470,795.00	\$ 470,795.00	\$ 353,401.36	\$ -	0.00%
210	87	Parts - Repair Fund	\$ 125,000.00	\$ 120,000.00	\$ 120,000.00	\$ 122,120.82	\$ -	0.00%
220	87	Parts - Inventory	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 22,059.40	\$ -	0.00%
230	87	Parts - Other	\$ 170,000.00	\$ 170,000.00	\$ 170,000.00	\$ 98,631.59	\$ -	0.00%
240	88	Tires & Tubes	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 56,401.65	\$ -	0.00%
250	88	Batteries	\$ 9,000.00	\$ 7,000.00	\$ 7,000.00	\$ 8,722.13	\$ -	0.00%
260	88	Oils, Fluids, Antifreeze	\$ 29,000.00	\$ 28,050.00	\$ 28,050.00	\$ 24,554.15	\$ -	0.00%
270	89	Shop Office & Repairs	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 1,001.26	\$ -	0.00%
280	89	Shop Equip, Repairs	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 9,239.63	\$ -	0.00%
290	89	Tools	\$ 450.00	\$ 450.00	\$ 450.00	\$ 1,210.10	\$ -	0.00%
295	89	Siren and Light Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,279.10	\$ -	0.00%
296	90	Shop Supplies	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00	\$ 6,625.04	\$ -	0.00%
297	90	Building Supplies	\$ 1,345.00	\$ 1,345.00	\$ 1,345.00	\$ 1,556.49	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MAINTENANCE 26-215**

**Justification Summary**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
210		Maintenance Garage: Parts - Repair Fund	\$ 125,000.00	\$ 120,000.00	\$ 120,000.00	\$ 122,120.82	\$ -	0.00%
	1	Parts/Repair Fund	\$ 125,000.00	\$ 120,000.00	\$ 120,000.00	\$ 122,120.82	\$ -	0.00%

**Justifications**

1 Parts needed to make repairs on vehicles on an as needed basis.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
220		Maintenance Garage: Parts - Inventory	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 22,059.40	\$ -	0.00%
	1	Parts/Inventory	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 22,059.40	\$ -	0.00%

**Justifications**

1 Stock parts for municipal fleet

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
230		Maintenance Garage: Parts - Other	\$ 170,000.00	\$ 170,000.00	\$ 170,000.00	\$ 98,631.59	\$ -	0.00%
	1	Parts/Other	\$ 170,000.00	\$ 170,000.00	\$ 170,000.00	\$ 98,631.59	\$ -	0.00%

**Justifications**

1 Parts to make repairs on vehicles as needed

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MAINTENANCE 26-215**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
240		Maintenance Garage: Tires & Tubes	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 56,401.65	\$ -	0.00%
	1	Tires/Tubes Replacements	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 56,401.65	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
250		Maintenance Garage: Batteries	\$ 9,000.00	\$ 7,000.00	\$ 7,000.00	\$ 8,722.13	\$ -	0.00%
	1	Batteries	\$ 9,000.00	\$ 7,000.00	\$ 7,000.00	\$ 8,722.13	\$ -	0.00%

<u>Justifications</u>	
1	Vehicle battery replacements.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
260		Maintenance Garage: Oils, Fluids, Antifreeze	\$ 29,000.00	\$ 28,050.00	\$ 28,050.00	\$ 24,554.15	\$ -	0.00%
	1	Oils, Fluids, Antifreeze	\$ 29,000.00	\$ 28,050.00	\$ 28,050.00	\$ 24,554.15	\$ -	0.00%

<u>Justifications</u>	
1	Oils, fluids, and antifreeze used to service and maintain fleets as needed.



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MAINTENANCE 26-215**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
270		Maintenance Garage: Shop/Office Repairs	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 1,001.26	\$ -	0.00%
	1	Shop/Office Repairs As Needed	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 1,001.26	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
280		Maintenance Garage: Shop/Equipment, Repairs	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 9,239.63	\$ -	0.00%
	1	Shop/Equipment Repairs	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 9,239.63	\$ -	0.00%

<u>Justifications</u>								
1	Price reflects the equipment needs for the garage.							

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
290		Maintenance Garage: Tools	\$ 450.00	\$ 450.00	\$ 450.00	\$ 1,210.10	\$ -	0.00%
	1	Tools (Special Tools as needed)	\$ 450.00	\$ 450.00	\$ 450.00	\$ 1,210.10	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
295		Maintenance Garage: Siren & Light Maint.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,279.10	\$ -	0.00%
	1	Siren and Light Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,279.10	\$ -	0.00%

<u>Justifications</u>								
1	Emergency light and siren repair.							

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
MAINTENANCE 26-215**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
296		Maintenance Garage: Shop Supplies	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00	\$ 6,625.04	\$ -	0.00%
	1	Shop Supplies	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00	\$ 6,625.04	\$ -	0.00%

<u>Justifications</u>	
1	Supplies needed for mechanics to make repairs.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
297		Maintenance Garage: Building Supplies	\$ 1,345.00	\$ 1,345.00	\$ 1,345.00	\$ 1,556.49	\$ -	0.00%
	1	Building Supplies	\$ 1,345.00	\$ 1,345.00	\$ 1,345.00	\$ 1,556.49	\$ -	0.00%

<u>Justifications</u>	
1	Janitorial supplies as needed

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PUBLIC WORKS 300**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
300		<b>Public Works: Other Expenses</b>	\$ 2,050,462.00	\$ 1,834,240.00	\$ 1,774,715.00	\$ 832,173.54	\$ 59,525.00	3.35%
210	92	Contract Services	\$ 902,300.00	\$ 686,300.00	\$ 686,300.00	\$ 108,939.98	\$ -	0.00%
213	92	Office Exp/Equip Repair	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 2,076.05	\$ -	0.00%
214	93	Professional Affil & Travel	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 265.00	\$ -	0.00%
219	93	Miscellaneous	\$ 24,322.00	\$ 24,100.00	\$ 24,100.00	\$ 10,507.63	\$ -	0.00%
220	94	Outside Engineering Service	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00	\$ 21,639.67	\$ -	0.00%
230	94	Disposal Costs	\$ 716,525.00	\$ 716,525.00	\$ 657,000.00	\$ 330,781.11	\$ 59,525.00	9.06%
239	95	Personal Safety Equipment	\$ 11,850.00	\$ 11,850.00	\$ 11,850.00	\$ 5,499.24	\$ -	0.00%
240	95	Streets/Sewer Supplies	\$ 132,135.00	\$ 132,135.00	\$ 132,135.00	\$ 130,621.99	\$ -	0.00%
241	96	Environmental Commission	\$ 750.00	\$ 750.00	\$ 750.00	\$ 451.40	\$ -	0.00%
250	96	Parks/Grounds/Tree Supplies	\$ 43,005.00	\$ 43,005.00	\$ 43,005.00	\$ 14,947.30	\$ -	0.00%
251	97	Signs, Posts, Etc.	\$ 23,300.00	\$ 23,300.00	\$ 23,300.00	\$ 27,696.13	\$ -	0.00%
260	97	Traffic Materials	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 3,130.00	\$ -	0.00%
270	98	Equipment, Tools, Repair	\$ 26,375.00	\$ 26,375.00	\$ 26,375.00	\$ 9,587.26	\$ -	0.00%
280	98	Outside Repairs	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 166,030.78	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PUBLIC WORKS 300**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
210		<b>Public Works: Contract Service</b>	\$ 902,300.00	\$ 686,300.00	\$ 686,300.00	\$ 108,939.98	\$ -	0.00%
	1	Snow plowing and removal	\$ 250,000.00	\$ 241,000.00	\$ 241,000.00			
		Sewer breakdowns	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00			
	1	Leaf Removal	\$ 217,000.00	\$ 210,000.00	\$ 210,000.00			
		Private lot cleaning	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Tree planting	\$ 50,000.00	\$ -	\$ -			
		Tree trimming	\$ 150,000.00	\$ -	\$ -			
		Port-O-Let Depot	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Port-O-Let - Leaf Transfer	\$ 200.00	\$ 200.00	\$ 200.00			
		Municipal Grounds Maintenance Contract	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00			
		Contracts Runners for DPW Offices	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00			
		Other emergency needs	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			

**Justifications**

1 Budget increase reflects increase of contract services. Snow plowing and leaf removal service have been increased to reflect contractor's recent bidding increases.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Public Works: Office Equipment</b>	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 2,076.05	\$ -	0.00%
	1	Tolls	\$ 100.00	\$ 100.00	\$ 100.00			
	1	Outside printing, blueprints, etc.	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
	1	Field Supplies	\$ 100.00	\$ 100.00	\$ 100.00			
	1	Office & Computer Supplies	\$ 800.00	\$ 800.00	\$ 800.00			
		Equipment Repairs	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			

**Justifications**

1 Printing, blue prints, and office equipment.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		<b>Public Works: Professional Affil. &amp; Travel</b>	\$ 1,300.00	\$ 1,300.00	1,300.00	\$ 265.00	\$ -	0.00%
		Dues - Shade Tree Federation	\$ 100.00	\$ 100.00	\$ 100.00			
		Dues - NJ Municipal Engineering Society (1)	\$ 300.00	\$ 300.00	\$ 300.00			
		Dues - American Public Works Association	\$ 200.00	\$ 200.00	\$ 200.00			
		Dues - NJ APWA (4)	\$ 100.00	\$ 100.00	\$ 100.00			
		Dues - NJ Public Works Association (1)	\$ 100.00	\$ 100.00	\$ 100.00			
		Dues - Bergen County Public Works Assn. (1)	\$ 75.00	\$ 75.00	\$ 75.00			
		Subscription - Engineering News Record	\$ 100.00	\$ 100.00	\$ 100.00			
		APWA/NJSME Meetings	\$ 200.00	\$ 200.00	\$ 200.00			
		Books, meetings, etc.	\$ 125.00	\$ 125.00	\$ 125.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
219		<b>Public Works: Miscellaneous</b>	\$ 24,322.00	\$ 24,100.00	\$ 24,100.00	\$ 10,507.63	\$ -	0.00%
	1	CSX lease crossings	\$ 410.00	\$ 410.00	\$ 410.00			
	1	State reg. fees for 10 vehicles	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	1	20 Roll-off Containers State Registration	\$ 462.00	\$ 440.00	\$ 440.00			
	1	Beepers	\$ 360.00	\$ 360.00	\$ 360.00			
	1	Recycling Calendar	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	1	Annual clean-up committee	\$ 90.00	\$ 90.00	\$ 90.00			
	1	Stormwater Awareness Program	\$ 7,500.00	\$ 7,300.00	\$ 7,500.00			
	1	Municipal Services Agreement - Glenpointe	\$ 700.00	\$ 700.00	\$ 700.00			
	1	Municipal Stormwater Permit Fee	\$ 8,700.00	\$ 8,700.00	\$ 8,700.00			
	1	Backflow Permit Fee	\$ 600.00	\$ 600.00	\$ 600.00			
	1	1400 River Road Tideland License	\$ 200.00	\$ 200.00	\$ -			
	1	Underground Storage Tank Red (NJ)	\$ 300.00	\$ 300.00	\$ 300.00			
	1	Boiler Registration & Inspection	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			

<b>Justifications</b>	
1	Various state registrations and fees, municipal service agreements, storm-water and recycling awareness programs.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
220		Public Works: Outside Engineering Services	\$ 59,000.00	\$ 59,000.00	\$ 59,000.00	\$ 21,639.67	\$ -	0.00%
	1	Outside Engineering	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00			
	1	Alcohol & Drug Testing	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	1	C-3 Sanitary Sewer License	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	1	Training Classes	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
	1	Weather Service	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	1	TV Sewer Inspection/Bergenfield	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

**Justifications**

1	Professional services, CDL testing, sewer video inspections, weather service subscription, and training.
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
230		Public Works: Disposal Costs	\$ 716,525.00	\$ 716,525.00	\$ 657,000.00	\$ 330,781.11	\$ 59,525.00	9.06%
	1	Garden Debris	\$ 161,700.00	\$ 161,700.00	\$ 154,000.00			
	1	Leaf Disposal	\$ 330,000.00	\$ 330,000.00	\$ 285,000.00			
	1	Tipping Fees	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00			
	1	Street Sweeping	\$ 87,575.00	\$ 87,575.00	\$ 85,000.00			
	1	Recycling Center Bin Blocks	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
	1	Roll-off Tarps	\$ 800.00	\$ 800.00	\$ 800.00			
	1	Tree stumps, unsuitable wood	\$ 47,250.00	\$ 47,250.00	\$ 43,000.00			
	1	Catch Basin cleaning - State Required	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			
	1	Emergency Needs	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			

**Justifications**

1	Increase in contract disposal costs associated with garden debris, leaves, street sweeping, and unsuitable wood.
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
239		<b>Public Works: Personal Safety Equipment</b>	\$ 11,850.00	\$ 11,850.00	\$ 11,850.00	\$ 5,499.24	\$ -	0.00%
	1	Vests	\$ 800.00	\$ 800.00	\$ 800.00			
	1	Gloves	\$ 200.00	\$ 200.00	\$ 200.00			
	1	Barricades	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00			
	1	Miscellaneous	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	1	Signs	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
	1	Cones	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	1	Roof Fall Protection	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			

<b>Justifications</b>	
1	Miscellaneous safety equipment required for personnel

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
240		<b>Public Works: Street/Sewer Supplies</b>	\$ 132,135.00	\$ 132,135.00	\$ 132,135.00	\$ 130,621.99	\$ -	0.00%
	1	Road & winter mix, tacky tar	\$ 16,700.00	\$ 16,700.00	\$ 16,700.00			
	1	Shoulder stone	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
	1	Calcium Chloride	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00			
	1	Rock Salt (1,546 tons @ \$53.98/ton)	\$ 83,435.00	\$ 83,435.00	\$ 83,435.00			
	1	Degreaser - 275 gallons	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	1	Street Cleaning Brooms	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00			
	1	Lumber - barricades & sideboards	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	1	Wrenches & Spoons - Sewer Division	\$ 500.00	\$ 500.00	\$ 500.00			
	1	Rhoma Sol	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<b>Justifications</b>	
1	Pothole repair, road salt, and various equipment for streets and sewer division

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
241		Public Works: Environmental Commission	\$ 750.00	\$ 750.00	\$ 750.00	\$ 451.40	\$ -	0.00%
		ANJEC Dues	\$ 420.00	\$ 420.00	\$ 420.00			
		Training (includes webinars and Road Shows)	\$ 250.00	\$ 250.00	\$ 250.00			
		Travel expenses for training	\$ 80.00	\$ 80.00	\$ 80.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
250		Public Works: Parks/Grounds/Tree Supplies	\$ 43,005.00	\$ 43,005.00	\$ 43,005.00	\$ 14,947.30	\$ -	0.00%
	1	Athletic field fertilizer	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	1	Ballfield clay - 200 tons	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
	1	Topsoil	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	1	800 lbs. rye seed	\$ 700.00	\$ 700.00	\$ 700.00			
	1	Roll chain - swings	\$ 540.00	\$ 540.00	\$ 540.00			
	1	Toiler tissue - 3 cases	\$ 145.00	\$ 145.00	\$ 145.00			
	1	Padlocks, hasps. Keys	\$ 200.00	\$ 200.00	\$ 200.00			
	1	Building flag replacements	\$ 300.00	\$ 300.00	\$ 300.00			
	1	Spray paint	\$ 360.00	\$ 360.00	\$ 360.00			
	1	6 Plastic barrels	\$ 300.00	\$ 300.00	\$ 300.00			
	1	Miscellaneous as needed	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00			
	1	US flag utility pole replacement	\$ 500.00	\$ 500.00	\$ 500.00			
	1	Park signs	\$ 750.00	\$ 750.00	\$ 750.00			
	1	Crushed stone for walking trail - NEW	\$ 750.00	\$ 750.00	\$ 750.00			
	1	Fall zone fiber replacement 1,000 cy @ \$20/yc	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			

Justifications	
1	Miscellaneous supplies for parks/athletic fields and playground equipment.



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
251		<b>Public Works: Signs, Posts, Etc.</b>	\$ 23,300.00	\$ 23,300.00	\$ 23,300.00	\$ 27,696.13	\$ -	0.00%
	1	Clips, butts, bolts, stripping, etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	1	Blank sign plates	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00			
	1	Material for sign making machine, ink cartridges	\$ 16,700.00	\$ 16,700.00	\$ 16,700.00			
	1	Channel posts	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	1	Miscellaneous	\$ 500.00	\$ 500.00	\$ 500.00			

<b>Justifications</b>	
1	Sign replacement, channels, ink cartridges, various high intensity prismatic paper, sign blanks, etc.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
260		<b>Public Works: Traffic Materials</b>	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 3,130.00	\$ -	0.00%
	1	120 gallons white paint	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00			
	1	70 gallons yellow paint	\$ 810.00	\$ 810.00	\$ 810.00			
	1	10 gallons blue paint - handicapped spaces	\$ 100.00	\$ 100.00	\$ 100.00			
	1	Reflectorized road cones	\$ 400.00	\$ 400.00	\$ 400.00			
	1	Traffic signal parts	\$ 1,490.00	\$ 1,490.00	\$ 1,490.00			

<b>Justifications</b>	
1	Road markings and traffic signal parts

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
270		<b>Public Works: Equipment, Tools, Repairs</b>	\$ 26,375.00	\$ 26,375.00	\$ 26,375.00	\$ 9,587.26	\$ -	0.00%
	1	Sewer Jet hoses	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			
	1	Sewer Jet nozzles	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00			
	1	Backpack blowers (3) replacements	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00			
	1	Chainsaw replacement (2)	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
	1	Chainsaw bar replacement	\$ 80.00	\$ 80.00	\$ 80.00			
	1	Heavy duty steel brooms	\$ 1,370.00	\$ 1,370.00	\$ 1,370.00			
	1	Rakes, shovels, spades, hoes, and loppers	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	1	Maintenance tools - various	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	1	Equipment repairs per schedule	\$ 100.00	\$ 100.00	\$ 100.00			
	1	Tools for radio repairs	\$ 500.00	\$ 500.00	\$ 500.00			
	1	Portable radios - replacements	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00			
	1	Snow Blower	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00			
	1	Line Trimmer replacement (6 trimmers)	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00			
	1	Miscellaneous as needed	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00			

**Justifications**

1	Various equipment and tools required for Public Works Department.
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
280		<b>Public Works: Outside Repairs</b>	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 166,030.78	\$ -	0.00%
	1	Continued upgrading municipal facilities	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00			
	1	Air conditioning, heating, etc.	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
	1	Pump station maintenance	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			
	1	Center line re-striping	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**Justifications**

1	Upkeep for various municipal facilities
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDINGS & GROUNDS 310**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
310		<b>Bldgs &amp; Grounds: Other Expenses</b>	\$ 114,800.00	\$ 105,800.00	\$ 103,300.00	\$ 92,113.37	\$ 2,500.00	2.42%
230	100	Maintenance Supplies	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 58,424.34	\$ -	0.00%
260	101	Swimming Pool Supplies	\$ 16,200.00	\$ 16,200.00	\$ 13,700.00	\$ 15,841.86	\$ 2,500.00	18.25%
270	102	Outside Maintenance	\$ 38,600.00	\$ 29,600.00	\$ 29,600.00	\$ 17,847.17	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDINGS & GROUNDS 310**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
230		Building & Grounds: Maintenance Supplies	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 58,424.34	\$ -	0.00%
		Lamps & Electrical supplies	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00			
		Lumber & Building Supplies	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
		Hardware, gas pumps, etc. supplies	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Plumbing, HVAC supplies	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
		Contract - fixed radio equipment @ \$136/mo.	\$ 1,636.00	\$ 1,636.00	\$ 1,636.00			
		Paint, rollers, etc.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Janitorial	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Bus stop shelter, bench	\$ 900.00	\$ 900.00	\$ 900.00			
		Holiday lighting and decorations	\$ 700.00	\$ 700.00	\$ 700.00			
		Guardrail and barricade posts	\$ 400.00	\$ 400.00	\$ 400.00			
		Miscellaneous	\$ 480.00	\$ 480.00	\$ 480.00			
		Shooting range filters	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
		Radio consultant- Wired Communications System	\$ 625.00	\$ 625.00	\$ 625.00			
		Energy efficient traffic lens - replacement as needed	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Radio repairs - mobile/vehicle - not under contract	\$ 3,059.00	\$ 3,059.00	\$ 3,059.00			
		Lightning Detection Supplies	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00			

**Justifications**

1	Maintenance supplies - electrical supplies, building supplies, hardware, plumbing supplies/HVAC, radio equipment (contract), paint supplies, janitorial supplies, bus stop shelter and bench, holiday lighting, guardrail and barricade posts, miscellaneous, shooting range filters, radio consultant, traffic lens as needed, mobile/vehicle radio repairs not under contract, supplies for lightning detection system
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**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDINGS & GROUNDS 310**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
260		Building & Grounds: Swimming Pool Supplies	\$ 16,200.00	\$ 16,200.00	\$ 13,700.00	\$ 15,841.86	\$ 2,500.00	18.25%
		<b>Above Ground Pool (Hawthorne) \$4,500</b>						
		Filter	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Clamps, plugs, etc.	\$ 500.00	\$ 500.00	\$ 500.00			
		Chlorine Discs	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Earth (Filter)	\$ 190.00	\$ 190.00	\$ 190.00			
		PH increaser	\$ 110.00	\$ 110.00	\$ 110.00			
		Deck repairs	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00			
		<b>In ground Pool (Votee Park) \$9,200</b>						
		Chorine	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00			
		Test kits, miscellaneous	\$ 200.00	\$ 200.00	\$ 200.00			
		Painting of pools	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		Miscellaneous	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<u>Justifications</u>	
1	Increase reflects supplies needed for above ground pool (Hawthorne) and in-ground pool (Votee Park)

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BUILDINGS & GROUNDS 310**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
270		Building & Grounds: Outside Maintn. Contracts	\$ 38,600.00	\$ 29,600.00	\$ 29,600.00	\$ 17,847.17	\$ -	0.00%
	1	Police HQ & Rodda Center - HVAC	\$ 24,000.00	\$ 15,000.00	\$ 15,000.00			
	1	Police HQ & Rodda Center - Elevator	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00			
	1	Police HQ - Termites	\$ 250.00	\$ 250.00	\$ 250.00			
	1	Fire Station 4 - Termites	\$ 150.00	\$ 150.00	\$ 150.00			
	1	Backflow testing - PD HQ, Rodda Cntr, Glenpointe Pump Sta	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	1	Sprinkler System - Police HQ, Rodda Building	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	1	Fire alarm inspection at DPW complex	\$ 500.00	\$ 500.00	\$ 500.00			
	1	Pump Station inspection and maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	1	Generator testing & inspection - FHQ, Fire/Pump Stations	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<b>Justifications</b>	
1	Increase reflects new maintenance contract (HVAC) for Police HQ, Rodda Center, Municipal Building, and all Fire Houses. Contracts for Police & Rodda Center elevators. Police HQ, TFD station 4 termite control, backflow testing, sprinkler system, fire alarm, inspections, pump station inspection and maintenance, generator testing and inspection.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
330		<b>Health: Other Expenses</b>	\$ 260,819.00	\$ 258,202.00	\$ 258,202.00	\$ 184,626.60	\$ -	0.00%
201	104	Inoculation Fees	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 977.48	\$ -	0.00%
210	104	FORUM Counseling	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	0.00%
211	105	Stationery & Supplies	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 3,342.31	\$ -	0.00%
213	105	Equipment & Repairs	\$ 500.00	\$ 500.00	\$ 500.00	\$ 199.00	\$ -	0.00%
214	106	Professional Affiliations	\$ 1,394.00	\$ 1,394.00	\$ 1,394.00	\$ 1,489.80	\$ -	0.00%
220	106	CHC Supplies & E	\$ 300.00	\$ 300.00	\$ 300.00	\$ 259.84	\$ -	0.00%
230	107	Litter Patrol	\$ 300.00	\$ 300.00	\$ 300.00	\$ 333.44	\$ -	0.00%
240	107	Extermination	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,396.28	\$ -	0.00%
241	107	Mental Health Contract	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	0.00%
250	108	Nursing Services	\$ 133,425.00	\$ 130,808.00	\$ 130,808.00	\$ 90,476.15	\$ -	0.00%
270	108	Film Processing	\$ 600.00	\$ 600.00	\$ 600.00	\$ 577.13	\$ -	0.00%
280	108	Animal Control Contract	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 26,833.38	\$ -	0.00%
290	109	Health Detection	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 991.79	\$ -	0.00%
292	109	Drug & Alcohol Programs	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 750.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
201		Health: Inoculation Fees	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 977.48	\$ -	0.00%
	1	Rabies Clinics	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 977.48	\$ -	0.00%

**Justifications**

1 Costs to have rabies clinics, shots, vaccinations administered (required under State law)  
(Local authority must provide availability of free rabies shots as a public health measure)

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
210		Health: FORUM Counseling	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	-	0.00%
	1	Student Assistance Counselor at THS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	-	0.00%

**Justifications**

1 Provision of funding for Teaneck High School's Student Assistance Counselor who deals with a variety of issues including drug/alcohol education and programs.



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		<b>Health: Stationary and Supplies</b>	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 3,342.31	\$ -	0.00%
	1	Inspector Field Supplies	\$ 300.00	\$ 300.00	\$ 300.00			
	2	Dog & Cat License Tags	\$ 700.00	\$ 700.00	\$ 700.00			
	3	Office supplies, printing, envelopes, forms, etc	\$ 800.00	\$ 800.00	\$ 800.00			
	4	Registrar Supplies, printings, certificates, etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			

<u>Justifications</u>	
1	Inspector Field Supplies - flashlights, thermometers, pool kits, measuring devices, etc.
2	Dog & Cat Tags - Required by State of New Jersey to be provided with annual registration of license
3	Office Supplies - certificates, forms, envelopes, printing, etc.
4	Registrar Supplies - certificates, printings, seals, etc. required to produce vital statistics

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Health: Equipment and Repairs</b>	\$ 500.00	\$ 500.00	\$ 500.00	\$ 199.00	\$ -	0.00%
	1	Fax Machine Maintenance Contract	\$ 250.00	\$ 250.00	\$ 250.00			
	2	Equipment & Service Schedule	\$ 250.00	\$ 250.00	\$ 250.00			

<u>Justifications</u>	
1	Maintenance Agreement - for blast fax machine
2	Parts and service for Health Department equipment, include noise level meter, etc.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		<b>Health: Professional Affiliation &amp; Travel</b>	\$ 1,394.00	\$ 1,394.00	\$ 1,394.00	\$ 1,489.80	\$ -	106.87%
	1	NJHOA Membership	\$ 200.00	\$ 200.00	\$ 200.00			
	2	NJEHA Membership	\$ 150.00	\$ 150.00	\$ 150.00			
	3	BCHOS Membership	\$ 75.00	\$ 75.00	\$ 75.00			
	4	NASW Membership	\$ 200.00	\$ 200.00	\$ 200.00			
	5	Other Training, CEU's, etc.	\$ 699.00	\$ 699.00	\$ 699.00			
	6	Registrar's Memberships	\$ 70.00	\$ 70.00	\$ 70.00			

<b>Justifications</b>	
1	NJ Health Officers' Association Membership for Health Officers (Required under NJ State Practice Standards)
2	NJ Environmental Health Association Membership for Health Officer
3	Bergen County Health Officers' Association Membership (for Health Officer and Inspectors)
4	National Association of Social Workers Membership (for Social Work Specialist)
5	Other trainings - provision of CEU's and trainings necessary to stay current in field, travel, etc.
6	Registrar's Memberships - required to stay current on requirements

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
220		<b>Health: CHC Supplies</b>	\$ 300.00	\$ 300.00	\$ 300.00	\$ 259.84	\$ -	0.00%
	1	Report/Data Cards and Health Handouts	\$ 300.00	\$ 300.00	\$ 300.00	\$ 259.84	\$ -	0.00%

<b>Justifications</b>	
1	Cards and supplies for data retention and promotional health handouts at the Child Health Clinic (contracted with HNMC - clinic is for un-insured school aged children)

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
230		Health: Litter Patrol	\$ 300.00	\$ 300.00	\$ 300.00	\$ 333.44	\$ -	0.00%
	1	Gloves, trash pickers, trash bags, garden supp.	\$ 300.00	\$ 300.00	\$ 300.00	\$ 333.44	\$ -	0.00%

**Justifications**

1 Teen Clean supplies including gloves, trash bags, vests, mosquito repellent, tools, etc. necessary for clean-ups

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
240		Health: Extermination	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,396.28	\$ -	0.00%
	1	Service Agreement	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,396.28	\$ -	0.00%

**Justifications**

1 Viking Pest Control service agreement to treat all public buildings and grounds for vermin (roaches, mice, ants, bees, etc.)

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
241		Health: Mental Health Contract	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	0.00%
	1	Vantage Health Systems Agreement	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	0.00%

**Justifications**

1 Support (donation) to Vantage Health Systems for mental health services provided for Teaneck residents (service is based in Englewood and see approximately 200 Teaneck residents annually for mental health and dependency issues)

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
250		<b>Health: Nursing Services</b>	\$ 133,425.00	\$ 130,808.00	\$ 130,808.00	\$ 90,476.15	\$ -	0.00%
	1	Annual Nursing Contract w/ Holy Name Med. Ctr.	\$ 133,425.00	\$ 130,808.00	\$ 130,808.00	\$ 90,476.15	\$ -	0.00%

**Justifications**

1 Public Health Nursing and Health Education/Promotion is required by State Law, under NJ Practice Standards. These services include screenings, educational programs, immunization audits, child health clinic, Rodda Center/Senior Center screenings, blood tests, lead tests, disease investigations, health fair and flu clinic administration and LEADTRAX investigations (for childhood lead poisoning cases).

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
270		<b>Health: Film Processing</b>	\$ 600.00	\$ 600.00	\$ 600.00	\$ 577.13	\$ -	0.00%
	1	Sample kits, testing equipment, supplies, lab fees	\$ 600.00	\$ 600.00	\$ 600.00	\$ 577.13	\$ -	0.00%

**Justifications**

1 For samples taken and analysis for lead, soil, water, food, pools, rabies/animal testing, including sample preparations and mailing/delivery.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
280		<b>Health: Animal Control</b>	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 26,833.38	\$ -	0.00%
	1	Annual Contract Agreement	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 26,833.38	\$ -	0.00%

**Justifications**

1 Animal Control is required by State law. Current contract is paid by a combination of line items and Animal License Trust Fund revenue generated from animal license fees.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	2013 Adopted	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Budget	Budget	Jan - Nov	\$	%
290		Health: Health Detection	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 991.79	\$ -	0.00%
	1	Promotional Materials	\$ 400.00	\$ 400.00	\$ 400.00			
	2	Health Fair and Flu Clinics	\$ 500.00	\$ 500.00	\$ 500.00			
	3	Public Health Infrastructure	\$ 100.00	\$ 100.00	\$ 100.00			

<u>Justifications</u>	
1	Promotional materials - pamphlets, displays, posters, etc. for execution of programs and education
2	Health Fair and Flu Clinics - supplies needed to execute specific programs
3	Public Health Infrastructure - NJ State Practice Standards requires participation in Public Health Partnership (collaboration and partnership with other municipalities in targeted programs including mental health, obesity, and access to health care) In-kind services are also provided by our department.

Sub	Justification	Account Description	Department	2013 Adopted	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Budget	Budget	Jan - Nov	\$	%
292		Health: Drug & Alcohol Programs	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 750.00	\$ -	0.00%
	1	Purchase of materials and supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 750.00	\$ -	0.00%

<u>Justifications</u>	
1	Materials, supplies, pamphlets, etc. necessary in promoting a healthy lifestyle, drug-free, alcohol-free, that can be dispensed or displayed at venues pertaining to related programming.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
370		<b>Recreation: Other Expenses</b>	\$ 301,773.00	\$ 298,273.00	\$ 295,978.00	\$ 262,665.61	\$ 2,295.00	0.78%
201	111	Recreation Programs	\$ 66,353.00	\$ 66,353.00	\$ 59,323.00	\$ 48,746.90	\$ 7,030.00	11.85%
210	113	Recreation Equip & Supplies	\$ 32,800.00	\$ 32,800.00	\$ 29,185.00	\$ 31,833.62	\$ 3,615.00	12.39%
211	115	Printing & Office Supplies	\$ 7,150.00	\$ 7,150.00	\$ 6,800.00	\$ 4,288.51	\$ 350.00	5.15%
212	115	School Based Youth Programs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 14,288.77	\$ -	0.00%
214	115	Professional Affil & Travel	\$ 1,510.00	\$ 1,510.00	\$ 910.00	\$ 1,483.53	\$ 600.00	65.93%
219	116	Miscellaneous	\$ 3,500.00	\$ 3,500.00	\$ 3,100.00	\$ 1,375.60	\$ 400.00	12.90%
220	117	Summer Camp Programs	\$ 40,590.00	\$ 40,590.00	\$ 39,290.00	\$ 34,036.50	\$ 1,300.00	3.31%
230	117	Portable Toilets - Parks	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 23,357.00	\$ -	0.00%
231	118	Equipment	\$ 16,080.00	\$ 12,580.00	\$ 13,780.00	\$ 7,036.79	\$ (1,200.00)	-8.71%
240	118	Holiday Events	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 20,882.00	\$ -	0.00%
249	119	Movies in the Park	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,848.00	\$ -	0.00%
250	119	Bldg. Maintenance & Equip	\$ 40,040.00	\$ 40,040.00	\$ 29,840.00	\$ 33,105.04	\$ 10,200.00	34.18%
251	120	Cleaning Service	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 24,640.00	\$ -	0.00%
253	120	Software Purchase	\$ -	\$ -	\$ 20,000.00	\$ -	\$ (20,000.00)	-100.00%
270	120	Registration Materials	\$ 4,450.00	\$ 4,450.00	\$ 4,450.00	\$ 7,440.74	\$ -	0.00%
280	120	Uniforms	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	\$ 5,302.61	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
<b>201</b>		<b>Recreation: Recreation Programs</b>	\$ 66,353.00	\$ 66,353.00	\$ 59,323.00	\$ 48,746.90	\$ 7,030.00	11.85%
		Senior Crafts Materials and Supplies	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00			
	<b>1</b>	Senior Consumable Products	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00			
	<b>2</b>	Senior Training Program	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	<b>3</b>	Senior CD Player	\$ 400.00	\$ 400.00	\$ 400.00			
	<b>4</b>	Senior Exercise Equipment	\$ 250.00	\$ 250.00	\$ 250.00			
	<b>5</b>	Senior Parties	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00			
		Senior Staff T-Shirts	\$ 125.00	\$ 125.00	\$ 125.00			
	<b>6</b>	Senior YMCA Rental	\$ 9,265.00	\$ 9,265.00	\$ 9,265.00			
		Senior Miscellaneous - As Required	\$ 935.00	\$ 935.00	\$ 1,255.00			
		Youth Crafts	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		Youth Snacks, etc.	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00			
	<b>7</b>	Youth Manipulative Materials	\$ 500.00	\$ 500.00	\$ 500.00			
		Youth Pool & Table Tennis Supplies	\$ 200.00	\$ 200.00	\$ 200.00			
		Youth Board Games	\$ 500.00	\$ 500.00	\$ 500.00			
	<b>8</b>	Youth Montessori Materials	\$ 950.00	\$ 950.00	\$ 800.00			
		Youth Year End Party	\$ 750.00	\$ 750.00	\$ 750.00			
	<b>9</b>	Youth Holiday Parties	\$ 350.00	\$ 350.00	\$ 350.00			
		Youth Staff Uniforms	\$ 1,500.00	\$ 1,500.00	\$ 1,300.00			
	<b>10</b>	Youth Literacy Materials	\$ 500.00	\$ 500.00	\$ 500.00			
		Youth Sports Equipment	\$ 600.00	\$ 600.00	\$ 600.00			
		Youth Special Events	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	<b>11</b>	Youth Resource Materials	\$ 450.00	\$ 450.00	\$ 450.00			
	<b>12</b>	Youth Life Hazard Registration Fee	\$ 170.00	\$ 170.00	\$ 170.00			
	<b>13</b>	Youth Pre-school Security System	\$ 700.00	\$ 700.00	\$ -			
	<b>14</b>	Youth Pool Table Replacement	\$ 2,000.00	\$ 2,000.00	\$ -			
	<b>15</b>	Youth Recover Afterschool Assorted Chairs	\$ 2,500.00	\$ 2,500.00	\$ -			
	<b>16</b>	Youth Preschool Table Replacements	\$ 1,500.00	\$ 1,500.00	\$ -			
		Youth Miscellaneous - As Required	\$ 770.00	\$ 770.00	\$ 770.00			
		Prior Year Items			\$ 3,050.00			
		Trophies for Summer Programs	\$ 588.00	\$ 588.00	\$ 588.00			
		Challenger Camp Snacks	\$ 300.00	\$ 300.00	\$ 300.00			
		Teen Program Consumables	\$ 1,500.00	\$ 1,500.00	\$ -			
	<b>17</b>	Community Band 70th Anniv. Commemorative	\$ 1,500.00	\$ 1,500.00	\$ -			
	<b>18</b>	Community Band File Cabinet	350.00	350.00	0.00			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

<b><u>Justifications</u></b>	
<b>1</b>	Paper products, food, etc. for Senior events
<b>2</b>	Consultants/instructors for programs
<b>3</b>	Replacement/Upgrade sound reproduction for Senior classes-various locations
<b>4</b>	Additional equipment for senior fitness classes
<b>5</b>	Food and entertainment for quarterly senior birthday and holiday parties
<b>6</b>	Pool rental and fitness classes YMCA-Senior division
<b>7</b>	Supplies for fine motor skills and hand-eye coordination
<b>8</b>	Supplies for Montessori approach to learning
<b>9</b>	Consumable supplies for diverse holiday celebrations
<b>10</b>	Reading development foundation materials
<b>11</b>	Teaching and exploration materials
<b>12</b>	State of NJ mandated
<b>13</b>	Supplies for security
<b>14</b>	Table replacement
<b>15</b>	Repair/re-upholster assorted vinyl chairs/sectionals
<b>16</b>	Replace 15 yr. old preschool tables
<b>17</b>	Commemorative trinket for volunteer musicians for performing in the Teaneck Community Band's 70th year of existence
<b>18</b>	File Cabinet for additional music storage



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
<b>210</b>		<b>Recreation: Equipment &amp; Supplies</b>	\$ 32,800.00	\$ 32,800.00	\$ 29,185.00	\$ 31,833.62	\$ 3,615.00	12.39%
	<b>1</b>	Sports Organizations	\$ 10,000.00	\$ 10,000.00	\$ 9,000.00			
		Sports Equipment - Various Programs	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00			
		Challenger Camp Supplies	\$ 700.00	\$ 700.00	\$ 700.00			
	<b>2</b>	Preschool Supplies	\$ 500.00	\$ 500.00	\$ 500.00			
	<b>3</b>	Table & Board Games	\$ 350.00	\$ 350.00	\$ 350.00			
	<b>4</b>	Park Equipment Parts	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Crafts & Ceramic Supplies	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		First Aid Department Basic Supplies	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
	<b>5</b>	Digital Camera Supplies	\$ 150.00	\$ 150.00	\$ 150.00			
	<b>6</b>	Pool Supplies	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	<b>7</b>	Lanyards	\$ 1,000.00	\$ 1,000.00	\$ -			
		Employee ID Supplies (Seasonals)	\$ 400.00	\$ 400.00	\$ 400.00			
	<b>8</b>	Cellular Minutes	\$ 150.00	\$ 150.00	\$ 150.00			
	<b>9</b>	Wading Pool Phone Minutes	\$ 1,000.00	\$ 1,000.00	\$ 400.00			
	<b>10</b>	Football Trailer Rental	\$ 2,350.00	\$ 2,350.00	\$ 1,335.00			
	<b>11</b>	Miscellaneous	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

<b><u>Justifications</u></b>	
<b>1</b>	League supplies and /or equipment for sports organizations. A new challenger soccer organization for 2014 is included.
<b>2</b>	Supplies for departmental preschool programs
<b>3</b>	Games for various programs
<b>4</b>	Miscellaneous park equipment and/or parts as needed
<b>5</b>	Camera supplies: paper, memory cards, etc
<b>6</b>	Mandatory supplies for Votee and Hawthorne pools
<b>7</b>	Lanyards for program ID and whistles (special order)
<b>8</b>	Pre-paid minutes for swimming pools-emergency equipment state mandated
<b>9</b>	Updates cell phones and minutes for wading pool employees
<b>10</b>	Equipment trailer for Jr. Football League
<b>11</b>	Miscellaneous supplies (locks, keys, cones, duffle bags, etc.)

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		Recreation: Printing & Office Supplies	\$ 7,150.00	\$ 7,150.00	\$ 6,800.00	\$ 4,288.51	\$ 350.00	5.15%
		Duplicator Paper for flyers, brochures	\$ 2,800.00	\$ 2,800.00	\$ 2,450.00			
		Staff Desk Calendars	\$ 350.00	\$ 350.00	\$ 350.00			
		Miscellaneous Office and Computer Supplies	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00			
		Envelopes for preprinting return address/mailings	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
212		Recreation: School Based Youth Programs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 14,288.77	\$ -	0.00%
	1	School Based Youth Programs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 14,288.77	\$ -	0.00%

**Justifications**

1 Transportation and/or admission

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		Recreation: Professional Affil. & Travel	\$ 1,510.00	\$ 1,510.00	\$ 910.00	\$ 1,483.53	\$ 600.00	65.93%
	1	Dues, NJPRA	\$ 660.00	\$ 660.00	\$ 660.00			
	2	Dues, NRPA	\$ 150.00	\$ 150.00	\$ 150.00			
	3	State Conference	\$ 700.00	\$ 700.00	\$ 100.00			

**Justifications**

1 State association dues: Crockett, Gillispie, Skulnik

2 National association dues: Crockett

3 State conference expenses: Crockett

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
219		Recreation: Miscellaneous	\$ 3,500.00	\$ 3,500.00	\$ 3,100.00	\$ 1,375.60	\$ 400.00	12.90%
	1	State License Renewal	\$ -	\$ -	\$ 300.00			
		Van Cleaning & Supplies	\$ 500.00	\$ 500.00	\$ 500.00			
		Consultants/Training (Youth Division)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	2	Music Agreement	\$ 300.00	\$ 300.00	\$ 300.00			
		Youth Staff Training (Mandatory)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
NEW	3	Certified Pool Operator Training (2)	\$ 700.00	\$ 700.00	\$ -			

<b>Justifications</b>	
1	Youth Division State License Fee - not needed until 2015
2	Annual music agreement (reproduction)
3	NEW – Pool Operator training for 2 part time summer staff supervisors

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
220		<b>Recreation: Summer Camp Programs</b>	\$ 40,590.00	\$ 40,590.00	\$ 39,290.00	\$ 34,036.50	\$ 1,300.00	3.31%
		Sports & Art Camp Materials	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00			
		Sports & Arts Camper Shirts (2/camper/session)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		Sports & Arts Staff Uniform T-Shirts	\$ 600.00	\$ 600.00	\$ 600.00			
		Youth Day Camp Materials	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00			
		Youth Day Camp Camper Shirts (2/camper/session)	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00			
	1	Day Camp Bus Trip & Admissions	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
	2	Day Camp Special Events	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
		Youth Day Camp Staff Uniform Shirts	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Youth Day Camp Bus Shuttle	\$ 500.00	\$ 500.00	\$ 1,200.00			
		Tent Camp Consumables	\$ 300.00	\$ 300.00	\$ 300.00			
		Tent Camp Program Supplies	\$ 600.00	\$ 600.00	\$ 600.00			
		Tent Camp Camper Shirts	\$ 440.00	\$ 440.00	\$ 440.00			

**Justifications**

1	Youth camp bus transportation & admission tickets (1 trip per session)
2	Youth camp special events (magicians, ice cream sundae afternoon, bagel breakfasts, etc.)

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
230		<b>Recreation: Portable Toilets - Parks</b>	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 23,357.00	\$ -	0.00%
		Portable Toilet Rentals - Various Parks	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 23,357.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
231		<b>Recreation: Equipment</b>	\$ 16,080.00	\$ 12,580.00	\$ 12,280.00	\$ 7,036.79	\$ 300.00	2.44%
		Maintenance Contract - Telephone System	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
	1	Pool table (3) & foosball repair	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00			
	2	Piano tuning	\$ 660.00	\$ 660.00	\$ 660.00			
		Lightening Detection System Monitoring Fee	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00			
	3	Maintenance - Office, Bldg, Equip & Software	\$ 1,270.00	\$ 1,270.00	\$ 1,270.00			
		Maintenance Contract - Rodda Outdoor Clock	\$ 300.00	\$ 300.00	\$ -			
	4	Maintenance Recreation Software	\$ 3,500.00	\$ -	\$ -			

<b>Justifications</b>	
1	Repair/recover pool and foosball tables
2	Sr. piano tuning needed 4x/year
3	Assorted equipment maintenance (office, building, equipment, software)
4	Maintenance contract recreation software package

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
240		<b>Recreation: Holiday Events</b>	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 20,882.00	\$ -	0.00%
		July 4th Bands	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00			
		July 4th Community Celebration	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00			
		Wreaths for Memorial Day and Veterans Day	\$ 900.00	\$ 900.00	\$ 900.00			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
249		Recreation: Movies in the Park	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,848.00	\$ -	0.00%
		Movies in the Park	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,848.00	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
250		Recreation: Bldg. Maintenance & Equip.	\$ 40,040.00	\$ 40,040.00	\$ 21,240.00	\$ 33,105.04	\$ 18,800.00	88.51%
		Building Custodial Materials	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
	1	Toilet Tissue & Paper Towels	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	2	Wood Floor Refinishing-Dance Studio Only	\$ 1,300.00	\$ 1,300.00	\$ 2,500.00			
	3	Gym 2 Floor Sanding	\$ 20,000.00	\$ 20,000.00	\$ -			
	4	Hood & Stove Steaming	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
	5	Blind/Sign Replacement	\$ 500.00	\$ 500.00	\$ 500.00			
	6	Smoke Detector Cleaning	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	7	Miscellaneous	\$ 740.00	\$ 740.00	\$ 740.00			

<u>Justifications</u>	
1	For 13 individual bathrooms in the building
2	Yearly floor screening (dance studio only for 2014 provided gym 2 sanding is approved)
3	NEW- Sanding to be performed every 5-10 years depending on use. Floor is exhibiting severe ground-in dirt and old stain compared to the new section of floor installed earlier this year as a result of water dripping on the wood floor from the roof leak.
4	Yearly steam cleaning of appliance hoods.
5	Window treatment replacement/repair; sign replacement
6	Annual cleaning of the smoke detectors
7	Miscellaneous building maintenance/equipment as needed

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
251		<b>Recreation: Cleaning Service</b>	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 24,640.00	\$ -	0.00%
	1	Cleaning Service	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 24,640.00	\$ -	0.00%

**Justifications**

1	Five night a week cleaning of floors, bathrooms, etc. as required. Cleaning performed starting at midnight when the building is not occupied.
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Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
270		<b>Recreation: Registration Materials</b>	\$ 4,450.00	\$ 4,450.00	\$ 4,450.00	\$ 7,440.74	\$ -	0.00%
	1	In ground Pool materials	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	2	Above Ground Pool/Tennis badges	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00			
		Guest Passes Printing Fees	\$ 600.00	\$ 600.00	\$ 600.00			
	3	Application Forms	\$ 750.00	\$ 750.00	\$ 750.00			

**Justifications**

1	Votee Pool registration materials (printer ribbons, blank cards, etc.
2	Purchase of badges/tags for Hawthorne Pool and tennis courts
3	Printing fees for application forms –park & picnic permits

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
280		<b>Recreation: Uniforms</b>	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	\$ 5,302.61	\$ -	0.00%
		Program shirts - Assorted Programs	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00			
		Summer staff uniform shirts	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00			
		Lifeguards & Driver Uniforms (mandated)	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
LIBRARY 390**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
390		<b>Library: Other Expenses</b>	\$ 407,800.00	\$ 407,800.00	\$ 406,950.00	\$ 321,023.30	\$ 850.00	0.21%
210	122	Materials	\$ 256,800.00	\$ 256,800.00	\$ 263,500.00	\$ 191,214.02	\$ (6,700.00)	-2.54%
220	122	Repairs & Maintenance	\$ 36,200.00	\$ 36,200.00	\$ 30,400.00	\$ 33,087.78	\$ 5,800.00	19.08%
230	122	Office Supplies	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 22,305.93	\$ -	0.00%
250	123	Janitorial Supplies	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 6,425.92	\$ -	0.00%
260	123	Postage	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,095.80	\$ -	0.00%
270	123	Telephone	\$ 7,200.00	\$ 7,200.00	\$ 7,000.00	\$ 6,682.42	\$ 200.00	2.86%
280	123	Equip & Contract Service	\$ 62,500.00	\$ 62,500.00	\$ 61,500.00	\$ 51,231.67	\$ 1,000.00	1.63%
290	123	Education & Training	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,003.42	\$ -	0.00%
292	124	Programs	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,210.72	\$ -	0.00%
293	124	Wagon Gas & Maintenance	\$ 300.00	\$ 300.00	\$ 350.00	\$ 104.62	\$ (50.00)	-14.29%
294	124	Insurance	\$ 4,800.00	\$ 4,800.00	\$ 4,200.00	\$ 4,661.00	\$ 600.00	14.29%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
LIBRARY 390**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
<b>210</b>		<b>Library: Library Materials</b>	\$ 256,800.00	\$ 256,800.00	\$ 263,500.00	\$ 191,214.02	\$ (6,700.00)	-2.54%
		Adult Books	83,000.00	83,000.00	83,000.00			
		Reference	31,000.00	31,000.00	33,000.00			
		Children	40,500.00	40,500.00	41,000.00			
		Periodicals	12,500.00	12,500.00	14,500.00			
		Non-Print	88,000.00	88,000.00	90,000.00			
		Binding and Microfilm	1,800.00	1,800.00	2,000.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
<b>220</b>		<b>Library: Repairs and Maintenance</b>	\$ 36,200.00	\$ 36,200.00	\$ 30,400.00	\$ 33,087.78	\$ 5,800.00	19.08%
		Elevator	\$ 2,300.00	\$ 2,300.00	\$ 2,200.00			
		Typewriters	\$ 300.00	\$ 300.00	\$ 400.00			
		Microfilm readers/printers	\$ 600.00	\$ 600.00	\$ 600.00			
		BCCLS Computer equipment	\$ 6,000.00	\$ 6,000.00	\$ 5,700.00			
		Window Washing	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		HVAC System	\$ 8,500.00	\$ 8,500.00	\$ 4,000.00			
		General Repairs	\$ 6,000.00	\$ 6,000.00	\$ 7,000.00			
		Carpet Cleaning	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		Flooring and Public Restrooms	\$ 6,000.00	\$ 6,000.00	\$ 4,000.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
<b>230</b>		<b>Library: Office Supplies</b>	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 22,305.93	\$ -	0.00%
		Assorted Office Supplies	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 22,305.93	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
LIBRARY 390**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
250		Library: Janitorial Supplies	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 6,425.92	\$ -	0.00%
		Janitorial Supplies	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 6,425.92	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
260		Library: Postage	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,095.80	\$ -	0.00%
		Postage	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,095.80	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
270		Library: Telephone	\$ 7,200.00	\$ 7,200.00	\$ 7,000.00	\$ 6,682.42	\$ 200.00	2.86%
		Telephone	\$ 7,200.00	\$ 7,200.00	\$ 7,000.00	\$ 6,682.42	\$ 200.00	2.86%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
280		Library: Equipment and Contract Services	\$ 62,500.00	\$ 62,500.00	\$ 61,500.00	\$ 51,231.67	\$ 1,000.00	1.63%
		BCCLS-10 Operating & Sharing Database Fee	\$ 44,000.00	\$ 44,000.00	\$ 42,500.00			
		Technical Procesing	\$ 18,500.00	\$ 18,500.00	\$ 19,000.00			

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
290		Library: Education and Training	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,003.42	\$ -	0.00%
		Dues - American Library Association	\$ 200.00	\$ 200.00	\$ 200.00			
		Dues- NJ Library Trustee Association	\$ 125.00	\$ 125.00	\$ 125.00			
		Dues - NJ Library Association	\$ 175.00	\$ 175.00	\$ 150.00			
		Staff, seminars, meetings, etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,525.00			

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
LIBRARY 390**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
292		Library: Programs	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,210.72	\$ -	0.00%
		As needed	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,210.72	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
293		Library: Wagon Gas & Maintenance	\$ 300.00	\$ 300.00	\$ 350.00	\$ 104.62	\$ (50.00)	-14.29%
		Gas & Maintenance	\$ 300.00	\$ 300.00	\$ 350.00	\$ 104.62	\$ (50.00)	-14.29%

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
294		Library: Insurance	\$ 4,800.00	\$ 4,800.00	\$ 4,200.00	\$ 4,661.00	\$ 600.00	14.29%
		Insurance	\$ 4,800.00	\$ 4,800.00	\$ 4,200.00	\$ 4,661.00	\$ 600.00	14.29%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
DEFERRED CHARGES 410**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
410		<b>Deferred Charges</b>	\$ 1,175,000.00	\$ 1,150,000.00	\$ 1,152,816.35	\$ 152,656.75	\$ (2,816.35)	-0.24%
217	125	Prior Year Bills	\$ -	\$ -	\$ 2,816.35	\$ 2,656.75	\$ (2,816.35)	-100.00%
222	125	Tax Appeal Reserve	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ -	\$ -	0.00%
223	125	Severance Liability	\$ 175,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
NATURAL GAS 430**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
430		Natural Gas	\$ 133,350.00	\$ 99,850.00	\$ 140,500.00	\$ 65,276.98	\$ (40,650.00)	-28.93%
210	126	Municipal Building	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 7,848.99	\$ -	0.00%
220	126	Public Library	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 8,785.90	\$ -	0.00%
230	126	Green House	\$ 7,000.00	\$ 7,000.00	\$ 10,000.00	\$ 4,672.25	\$ (3,000.00)	-30.00%
240	126	Rodda Community Center	\$ 30,000.00	\$ 1,000.00	\$ 30,000.00	\$ 766.79	\$ (29,000.00)	-96.67%
250	126	Fire Stations	\$ 40,000.00	\$ 35,500.00	\$ 40,000.00	\$ 28,605.71	\$ (4,500.00)	-11.25%
260	126	Quonset Hut, DPW Office	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 7,906.00	\$ -	0.00%
270	126	Old Rec. Center	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00	\$ 234.54	\$ (2,000.00)	-66.67%
280	126	Police HQS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,456.80	\$ -	0.00%
291	126	Est. PSEG Increase calculated on entire budget	\$ 6,350.00	\$ 6,350.00	\$ 8,500.00	\$ -	\$ (2,150.00)	-25.29%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
ELECTRIC 430-1**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2014</b>	<b>2013 Adopted Budget</b>	<b>2013 Spent Jan - Nov</b>	<b>+ OR - 2013 \$</b>	<b>+ OR - 2013 %</b>
430-1		<b>Electric</b>	\$ 513,200.00	\$ 513,200.00	\$ 536,000.00	\$ 406,552.61	\$ (22,800.00)	-4.25%
210	127	Municipal Building, Records Cen	\$ 80,000.00	\$ 80,000.00	\$ 92,000.00	\$ 74,085.28	\$ (12,000.00)	-13.04%
220	127	Police Headquarters	\$ 100,000.00	\$ 100,000.00	\$ 102,000.00	\$ 82,816.01	\$ (2,000.00)	-1.96%
230	127	Parking Lots	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 9,898.91	\$ -	0.00%
240	127	Flood Lights	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 956.24	\$ -	0.00%
250	127	Greenhouse	\$ 1,800.00	\$ 1,800.00	\$ 1,600.00	\$ 1,483.40	\$ 200.00	12.50%
260	127	Old Recreation Ctr-DPW Uses	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,045.34	\$ -	0.00%
270	127	Rodda Community Center	\$ 60,000.00	\$ 60,000.00	\$ 80,000.00	\$ 55,514.53	\$ (20,000.00)	-25.00%
280	127	PAL Building	\$ 800.00	\$ 800.00	\$ 800.00	\$ 523.56	\$ -	0.00%
290	127	Holiday Business Area	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,023.88	\$ 1,000.00	100.00%
300	127	Fire Stations	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 36,070.37	\$ -	0.00%
310	127	Traffic Lights	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 36,615.83	\$ -	0.00%
320	127	Recycling Center/Chl. Dispenser	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 1,757.35	\$ -	0.00%
330	127	Public Works Garage	\$ 20,000.00	\$ 20,000.00	\$ 22,000.00	\$ 8,829.03	\$ (2,000.00)	-9.09%
340	127	Stationary Compactor	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		\$ -	0.00%
350	127	Pump Station	\$ 20,000.00	\$ 20,000.00	\$ 14,000.00	\$ 16,197.32	\$ 6,000.00	42.86%
360	127	Park Facilities	\$ 80,000.00	\$ 80,000.00	\$ 84,000.00	\$ 75,735.56	\$ (4,000.00)	-4.76%
361	127	Est'd Increase	\$ 25,000.00	\$ 25,000.00	\$ 15,000.00	\$ -	\$ 10,000.00	66.67%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
STREET LIGHTING 430-2**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
430-2		<b>Street Lighting</b>	\$ 510,000.00	\$ 490,000.00	\$ 510,000.00	\$ 363,450.68	\$ (20,000.00)	-3.92%
210	128	Street Lighting	\$ 510,000.00	\$ 490,000.00	\$ 510,000.00	\$ 363,450.68	\$ (20,000.00)	-3.92%



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
TELEPHONE 440**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
440		<b>Telephone</b>	\$ 97,500.00	\$ 97,500.00	\$ 94,100.00	\$ 82,303.15	\$ 3,400.00	3.61%
210	129	New Horizon	\$ 25,000.00	\$ 25,000.00	\$ 38,000.00	\$ 18,908.66	\$ (13,000.00)	-34.21%
220	129	Pump Station	\$ 1,000.00	\$ 1,000.00	\$ 900.00	\$ 888.89	\$ 100.00	11.11%
230	129	Fire Headquarters	\$ 13,000.00	\$ 13,000.00	\$ -	\$ 11,295.54	\$ 13,000.00	N/A
240	129	Police Headquarters	\$ 20,000.00	\$ 20,000.00	\$ 16,500.00	\$ 17,627.47	\$ 3,500.00	21.21%
250	129	Gasoline Readings	\$ 2,500.00	\$ 2,500.00	\$ 1,200.00	\$ 2,381.82	\$ 1,300.00	108.33%
270	129	Rodda Community Center	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 7,170.37	\$ (2,000.00)	-20.00%
271	129	Public Safety Cell Phones	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 21,103.11	\$ -	0.00%
272	129	Court Video Conferencing	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,927.29	\$ 500.00	20.00%

**TOWNSHIP OF TEANECK  
2013 PROPOSED BUDGET  
HEATING OIL 447**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
447		Heating Oil	\$ 28,000.00	\$ 28,000.00	\$ 22,000.00	\$ 20,202.39	\$ 6,000.00	27.27%
230	130	Public Works Garage	\$ 28,000.00	\$ 28,000.00	\$ 22,000.00	\$ 20,202.39	\$ 6,000.00	27.27%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
BCUA 455**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
455		Bergen County Utilities Authority	\$ 4,400,000.00	\$ 4,400,000.00	\$ 4,290,000.00	\$ 4,284,082.91	\$ 110,000.00	2.56%
210	131	Sewer	\$ 4,400,000.00	\$ 4,400,000.00	\$ 4,290,000.00	\$ 4,284,082.91	\$ 110,000.00	2.56%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
GASOLINE 460**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
460		<b>Gasoline</b>	\$ 243,500.00	\$ 243,500.00	\$ 243,500.00	\$ 165,508.36	\$ -	0.00%
210	132	Fire	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 8,929.66	\$ -	0.00%
220	132	Police	\$ 159,500.00	\$ 159,500.00	\$ 159,500.00	\$ 115,465.15	\$ -	0.00%
230	132	Public Works	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 29,569.43	\$ -	0.00%
240	132	Recreation	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 11,544.12	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
DIESEL FUEL 460-1**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
460-1		<b>Diesel Fuel</b>	\$ 262,000.00	\$ 262,000.00	\$ 262,000.00	\$ 215,918.89	\$ -	0.00%
210	133	Fire	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 24,661.86	\$ -	0.00%
220	133	Public Works	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 171,886.23	\$ -	0.00%
230	133	Recreation	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 1,244.65	\$ (1,000.00)	-20.00%
250	133	TVAC	\$ 20,000.00	\$ 20,000.00	\$ 19,000.00	\$ 18,126.15	\$ 1,000.00	5.26%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
CONTINGENT 470**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
470		<b>Contingent: Other Expenses</b>	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 4,945.71	\$ -	0.00%
210	134	Miscellaneous	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 4,945.71	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
STATUTORY EXPENDITURES 471**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
471		<b>Statutory Expenditures</b>	\$ 7,256,144.00	\$ 7,256,144.00	\$ 6,873,460.46	\$ 6,566,884.68	\$ 382,683.54	5.57%
212	135	PERS	\$ 1,085,682.00	\$ 1,085,682.00	\$ 1,007,061.00	\$ 1,007,061.00	\$ 78,621.00	7.81%
213	135	Soc. Security System	\$ 1,473,900.00	\$ 1,473,900.00	\$ 1,445,000.00	\$ 1,170,331.20	\$ 28,900.00	2.00%
214	135	Consol P&F Ret System	\$ 45,000.00	\$ 45,000.00	\$ 58,666.46	\$ 31,759.48	\$ (13,666.46)	-23.30%
215	135	Pol & Fire Ret System	\$ 4,646,562.00	\$ 4,646,562.00	\$ 4,357,733.00	\$ 4,357,733.00	\$ 288,829.00	6.63%
220	135	DCRP	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
COURT 490**

**Account Summary**

		Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account	Page		Request	Approved 2014	Budget	Jan - Nov	\$	%
490		<b>Municipal Court: Other Expenses</b>	\$ 46,370.00	\$ 46,370.00	\$ 46,370.00	\$ 20,571.86	\$ -	0.00%
211	137	Books, Printing, Supplies	\$ 10,300.00	\$ 10,300.00	\$ 10,300.00	\$ 4,908.30	\$ -	0.00%
213	137	Equipment & Repair	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 54.76	\$ -	0.00%
214	138	Professional Affiliation & Travel	\$ 3,270.00	\$ 3,270.00	\$ 3,270.00	\$ 1,812.75	\$ -	0.00%
218	139	Professional Services	\$ 31,700.00	\$ 31,700.00	\$ 31,700.00	\$ 13,796.05	\$ -	0.00%
219	139	Miscellaneous	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%



**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
COURT 490**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
211		<b>Court: Books, Printing, Supplies</b>	\$ 10,300.00	\$ 10,300.00	\$ 10,300.00	\$ 4,908.30	\$ -	0.00%
	1	Pocket Parts	\$ 700.00	\$ 700.00	\$ 700.00			
	2	Law Library	\$ 400.00	\$ 400.00	\$ 400.00			
	3	Stationary and Supplies	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
	4	Misc. as required	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00			

**Justifications**

1	Pocket parts consist of any addendums or rule changes within the State to be permanently inserted into an existing law book as opposed to absorbing costs to print an entire book with updates
2	Law Library is a dedicated line item for the purpose of purchasing Law books for the Municipal Court Judge.
3	Stationery & Supplies is a dedicated line item for the purchase of office supplies for the Municipal Court.
4	Indicates a line item required by court rule.

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
213		<b>Court: Equipment and Repair</b>	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 54.76	\$ -	0.00%
	1	Pager Rental	\$ 100.00	\$ 100.00	\$ 100.00			
	2	Miscellaneous	\$ 900.00	\$ 900.00	\$ 900.00			

**Justifications**

1	Pagers have been purchased for the 24 hour on call services of the Municipal Court Judge, Certified Municipal Court Administrator and Deputy Court Administrator.
2	Miscellaneous line item per schedule.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
COURT 490**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
214		<b>Court: Professional Affil. &amp; Travel</b>	\$ 3,270.00	\$ 3,270.00	\$ 3,270.00	\$ 1,812.75	\$ -	0.00%
	1	Mileage	\$ 400.00	\$ 400.00	\$ 400.00			
	2	County Judges Dues	\$ 75.00	\$ 75.00	\$ 75.00			
	3	NJCMCA Association Dues	\$ 40.00	\$ 40.00	\$ 40.00			
	4	County CMCA Dues	\$ 40.00	\$ 40.00	\$ 40.00			
	5	NJCMCA Spring Conference	\$ 505.00	\$ 505.00	\$ 505.00			
	6	County Clerks Meeting	\$ 375.00	\$ 375.00	\$ 375.00			
	7	Principles of Municipal Court Administrators Training	\$ 1,285.00	\$ 1,285.00	\$ 1,285.00			
	8	NJ League of Municipalities	\$ 550.00	\$ 550.00	\$ 550.00			

<b><u>Justifications</u></b>	
1	Dedicated line item for mileage reimbursement.
2	County Judges Dues is a line item dedicated to pay for membership.
3	New Jersey Certified Municipal Court Administrator Dues is also a line item to pay for membership.
4	County Certified Municipal Court Administrator Dues is also a line item to pay for membership.
5	New Jersey Certified Municipal Court Administrator's Spring Conference is a line item to pay for annual training.
6	County Clerks Meetings is a line item specifically for county updates/training.
7	Is a line item dedicated for mandatory training offered by the Administrative Offices of the Courts.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
COURT 490**

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
218		<b>Court: Professional Services</b>	\$ 31,700.00	\$ 31,700.00	\$ 31,700.00	\$ 13,796.05	\$ -	0.00%
	1	Professional Services	\$ 31,700.00	\$ 31,700.00	\$ 31,700.00	\$ 13,796.05	\$ -	0.00%

**Justifications**

1 professional services of certified interpreters, replacement judges (in the absence of Judge Young) and replacement public defenders and defenders (in the case where there may be a conflict representing co-defendants)

Sub	Justification	Account Description	Department	Manager	2013 Adopted	2013 Spent	+ OR - 2013	+ OR - 2013
Account			Request	Approved 2014	Budget	Jan - Nov	\$	%
219		<b>Court: Miscellaneous</b>	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
	1	Miscellaneous	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%

**Justifications**

1 Items paid from this account include \$2.00 payable to subpoenaed witnesses to testify as per court rule.

**TOWNSHIP OF TEANECK  
2014 PROPOSED BUDGET  
DEBT SERVICE 900**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2013 Adopted</b>	<b>2013 Spent</b>	<b>+ OR - 2013</b>	<b>+ OR - 2013</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2014</b>	<b>Budget</b>	<b>Jan - Nov</b>	<b>\$</b>	<b>%</b>
900		Debt Service	\$ 2,561,798.79	\$ 2,561,798.79	\$ 2,153,916.32	\$ 1,977,075.19	\$ 407,882.47	18.94%
210	140	EDA Loan Principal	\$ -	\$ -	\$ 67,500.00	\$ 67,500.00	\$ (67,500.00)	-100.00%
220	140	EDA Loan Interest	\$ -	\$ -	\$ 1,012.50	\$ 1,012.50	\$ (1,012.50)	-100.00%
230	140	Note Principal	\$ 709,381.42	\$ 709,381.42	\$ 1,060,987.00	\$ 1,060,992.00	\$ (351,605.58)	-33.14%
240	140	Note Interest	\$ 88,335.18	\$ 88,335.18	\$ 229,926.83	\$ 229,926.00	\$ (141,591.65)	-61.58%
250	140	Bond Principal	\$ 1,150,000.00	\$ 1,150,000.00	\$ 325,000.00	\$ 325,000.00	\$ 825,000.00	253.85%
260	140	Bond Interest	\$ 485,076.75	\$ 485,076.75	\$ 340,000.00	\$ 163,639.25	\$ 145,076.75	42.67%
270	140	NJ Downtown Bus Imp Fund Loan	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	0.00%
280	140	BCIA Sublease Purch Prin	\$ 75,012.64	\$ 75,012.64	\$ 72,489.99	\$ 72,489.99	\$ 2,522.65	3.48%
290	140	BCIA Sublease Purch Interes	\$ 13,992.80	\$ 13,992.80	\$ 17,000.00	\$ 16,515.45	\$ (3,007.20)	-17.69%

# Section 6

## 2014 Capital Fund & 2014-2019 Capital Plan

<b>2014 CAPITAL BUDGET</b>									
<b>Project</b>	<b>Total Amount</b>	<b>Current Fund Budget</b>	<b>Capital Improvement Fund</b>	<b>Notes Authorized</b>	<b>Bergen County C.D.B.G.</b>	<b>Bergen County Open Space</b>	<b>N.J. D.O.T.</b>	<b>M.O.S.T.</b>	<b>Other Grants/Loans</b>
<b>Streets and Roads</b>									
Road Resurfacing, Pavement Reconstruction, Sidewalk and Curb Replacement and Engineering	\$2,000,000		100,000	1,900,000					
ADA Ramps Teaneck Rd (Rte 4-Bergenfield) Degraw Ave	\$765,000								765,000
<b>Storm Drains</b>									
Downing Street Drainage Project and Van Arsdale Pl./Rensselaer Drainage Study and Project	\$1,000,000		50,000	950,000					
<b>Community Development Block Grant (CDBG)</b>									
ADA Ramps in Various Locations of Twp.	\$391,500				391,500				
<b>State Aid Road Projects</b>									
Repaving Queen Anne Rd from West Englewood Ave to West Tryon Ave.	\$276,000						276,000		
<b>Parks and Playgrounds</b>									
Upgrade Lighting at Bandshell	\$20,000		20,000						
<b>Municipal Facilities Upgrades</b>									
Replace Rodda Center A/C Unit	\$20,000		20,000						
Municipal Building Records Archive	\$20,000		20,000						
Municipal Building Fixtures	\$160,000		8,000	152,000					
Municipal Building - Asbestos Abatement, Security, IT Cabling, Contingency	\$400,000		20,000	380,000					
<b>DPW Vehicle/Equipment Replacements</b>									
Bucket Loader	\$130,000		6,500	123,500					
(2) 5 cy Dump Trucks with Plows	\$350,000		17,500	332,500					
<b>Building Department</b>									
Permit Software	\$15,100		15,100						

\$5,547,600      \$0      \$277,100      \$3,838,000      \$391,500      \$0      \$276,000      \$0      \$765,000

## **2015 CAPITAL IMPROVEMENTS**

### **STREETS AND ROADS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Road Resurfacing, Pavement Reconstruction, Sidewalk and Curb Replacement	\$2,000,000.00	\$ 150,000.00
2. Guide Rail Replacement State Street Ramps at Windsor Road	\$ 35,000.00	6,000.00
3. Cedar Lane Mid-Block Crosswalk Flashing Signal	\$ 60,000.00	7,000.00

### **SIDEWALKS AND CURBS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Township Properties right-of-way sidewalk replacements: Votee Park, Phelps Park, Sagamore Bookstaver Park, Hawthorne Park and miscellaneous curbs at various locations	\$ 100,000.00	\$ 15,000.00

### **BUILDINGS AND GROUNDS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering/ Architecture</u></b>
1. Public Works Fueling Island Reconstruction	\$150,000.00	\$ 25,000.00
2. Interior Refurbishment and Asbestos Removal – Fire Station 4	\$150,000.00	\$ 20,000.00
3. Dispatch Center – Police Department	\$750,000.00	\$ 100,000.00
4. OEM Joint Command Center – Police Department	\$350,000.00	\$ 45,000.00
5. DPW Facility Studies/Permits	\$130,000.00	\$ 20,000.00

### **EMERGENCY MANAGEMENT**

<b><u>Project</u></b>	<b><u>Construction/ Purchases</u></b>	<b><u>Engineering/ Architecture</u></b>
1. Computer Aided Dispatch System – Fire Department	\$150,000.00	
2. Turnout Coats – Fire Department	\$127,400.00	
3. Communications/Dispatch/9-1-1 Equipment – Police Department	\$150,000.00	
4. AVL System – Police Department	\$ 15,000.00	
5. Replace Avaya Telephone System – Police Department	\$100,000.00	

### **VEHICLES/EQUIPMENT**

<b><u>Project</u></b>	<b><u>Cost</u></b>	<b><u>Engineering</u></b>
1. New Pumper (Replace 1990 Unit) – Fire Department	\$ 550,000.00	
2. D-65 Rolloff Truck w/Plow and Spreader Hyd. (Replace 1991 Unit) – DPW	\$ 220,000.00	
3. D-6 5-cy. Dump Truck w/Plow and Spreader (Replace 1987 Unit) – DPW	\$ 175,000.00	
4. D-52 Sweeper (Replace 1997 Unit) – DPW	\$ 175,000.00	
5. D-10 5-cy. Dump Truck w/Plow and Spreader (Replace 1991 Unit) – DPW	\$ 175,000.00	
6. D-2 5-cy. Dump Truck w/Plow and Spreader (Replace 1991 Unit) – DPW	\$ 175,000.00	
7. D-3 5-cy. Dump Truck w/Plow and Spreader (Replace 1993 Unit) – DPW	\$ 175,000.00	
8. D-69 Tractor (Replace 1995 Unit) – DPW	\$ 42,000.00	
9. Thermolazer Promelt System w/Linedriver – DPW	\$ 22,000.00	



**MUNICIPAL PARKING FACILITIES**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Public Works Facility	\$ 130,000.00	\$ 20,000.00
2. Firehouse #4 – Parking Area Resurfacing	\$ 25,000.00	\$ 7,000.00

## **2016 CAPITAL IMPROVEMENTS**

### **STREETS AND ROADS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Road Resurfacing, Pavement Reconstruction, Sidewalk and Curb Replacement	\$2,000,000.00	\$150,000.00

### **SIDEWALKS AND CURBS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Township Properties, Right-of-Way, Sidewalk Replacements, Program	\$ 100,000.00	\$ 15,000.00

### **PARKS AND PLAYGROUNDS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Phelps Park- River Road Fence	\$ 10,500.00	\$ 1,500.00
2. Ammann Park – Fort Lee Road, Fort Lee Road Fence	\$ 5,000.00	\$ 750.00
3. Hawthorne Park – Minor League Fencing	\$ 25,000.00	\$ 2,000.00
4. Terhune Park – Fencing (south property line)	\$ 28,500.00	\$ 2,000.00
5. Phelps Park – Walkway Reconstruction	\$ 35,000.00	\$ 5,000.00

**2016 CAPITAL IMPROVEMENTS continued**

**EMERGENCY MANAGEMENT**

<b><u>Project</u></b>	<b><u>Construction/ Purchases</u></b>	<b><u>Engineering/ Architecture</u></b>
1. New Turnout Gear Washing Machine – Fire Department	\$ 10,000.00	
2. Access Control/FOB/Visitor Entry System – Police Department	\$ 75,000.00	
3. Firearms – Police Department	\$ 50,000.00	

**VEHICLES/EQUIPMENT**

<b><u>Project</u></b>	<b><u>Cost</u></b>	<b><u>Engineering</u></b>
1. Box 54 – New Canteen Truck (Unit 1) – Fire Department	\$ 200,000.00	
2. Fire Prevention Cars (Hybrid Vehicles) (2)	\$ 70,000.00	
3. D-49 32-cy. Packer Truck w/Plow (Replace 1991 Unit) – DPW	\$ 240,000.00	
4. D-19 1-Ton Pickup Truck 4WD Road Service (Replace 1993 Unit) – DPW	\$ 55,000.00	
5. D-23 1-Ton Pickup Truck 4WD w/Plow (Replace 1998 Unit) – DPW	\$ 45,000.00	
6. D-42 Bucket Loader w/Attachments (Replace 1997 Unit) – DPW	\$ 180,000.00	
7. D-39 F450 Crew Cab Pickup Truck 4WD w/Plow (Replace 1994 Unit) – DPW	\$ 60,000.00	
8. D-73 Tractor (Replace 1993 Unit) – DPW	\$ 40,000.00	
9. D-29 1-Ton Pickup Truck w/Plow (Replace 1998 Unit) – DPW	\$ 45,000.00	
10. D-12 2/3-cy. Dump Truck 4WD w/Plow (Replace 2000 Unit) – DPW	\$ 60,000.00	
11. D-70 Gang Mower (Replace 1972 Unit) – DPW	\$ 120,000.00	

## **2017 CAPITAL IMPROVEMENTS**

### **STREETS AND ROADS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Road Resurfacing, Pavement Reconstruction, Sidewalk and Curb Replacement	\$2,000,000.00	\$ 150,000.00

### **SIDEWALKS AND CURBS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Township Properties, Right-of-Way, Sidewalk Replacements, Program	\$ 100,000.00	\$ 15,000.00

### **PARKS AND PLAYGROUNDS**

<b><u>Project</u></b>	<b><u>Construction/ Purchases</u></b>	<b><u>Engineering/ Architecture</u></b>
1. Playground – South End – Votee Park	\$ 150,000.00	\$ 12,000.00

### **BUILDINGS AND GROUNDS**

<b><u>Project</u></b>	<b><u>Construction/ Purchases</u></b>	<b><u>Engineering/ Architecture</u></b>
1. Public Works Facility	\$6,000,000.00 (estimate)	\$ 400,000.00
2. Interior Refurbishment – Fire Station 3	\$ 100,000.00	\$ 20,000.00
3. Heating and Air Conditioning (HVAC) VAV Box Unit Unit Replacements - Police Department	\$ 600,000.00	\$ 80,000.00

**2017 CAPITAL IMPROVEMENTS continued**

**VEHICLES/EQUIPMENT**

<b><u>Project</u></b>	<b><u>Cost</u></b>	<b><u>Engineering</u></b>
1. New Pumper (Replace 1990 Unit) – Fire Department	\$ 590,000.00	
2. Sport Utility Vehicles (3 per year) – Police Department	\$ 90,000.00	
3. D-45 32-cy. Packer Truck w/Plow (Replace 1993 Unit) – DPW	\$ 240,000.00	
4. D-27 1-Ton Pickup Truck 4WD w/Plow (Replace 1998 Unit) – DPW	\$ 45,000.00	
5. D-4 5-cy. Dump Truck w/Plow and Spreader (Replace 1999 Unit) – DPW	\$ 175,000.00	
6. D-14 5-cy Dump Truck w/Plow and Spreader (Replace 1999 Unit) – DPW	\$ 175,000.00	
7. D-24 1-Ton Pickup Truck 4WD w/Plow (Replace 1999 Unit) – DPW	\$ 45,000.00	
8. D-91 Chipper (Replace 1996 Unit) – DPW	\$ 50,000.00	
9. D-53 Sweeper (Replace 1997 Unit) – DPW	\$ 175,000.00	
10. D-32 1-Ton Pickup Truck 4WD w/Plow (Replace 1999 Unit) – DPW	\$ 45,000.00	
11. D-8 2/3-cy Dump Truck 4WD w/Plow (Replace 2003 Unit) – DPW	\$ 60,000.00	
12. D-74 Tractor (Replace 1985 Unit) – DPW	\$ 50,000.00	
13. D-88 Stump Grinder (Replace 1997 Unit) – DPW	\$ 40,000.00	

## **2018 CAPITAL IMPROVEMENTS**

### **STREETS AND ROADS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Road Resurfacing, Pavement Reconstruction, Sidewalk and Curb Replacement	\$2,000,000.00	\$ 150,000.00

### **BUILDINGS AND GROUNDS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Painting/Carpeting – Police Department	\$ 20,000.00	

### **EMERGENCY MANAGEMENT**

<b><u>Project</u></b>	<b><u>Construction/ Purchases</u></b>	<b><u>Engineering/ Architecture</u></b>
1. Office Furnishings/Chairs – Police Department	\$ 50,000.00	
2. Gym Floor/Equipment – Police Department	\$ 10,000.00	

**2018 CAPITAL IMPROVEMENTS continued**

**VEHICLES/EQUIPMENT**

<b><u>Project</u></b>	<b><u>Cost</u></b>	<b><u>Engineering</u></b>
1. New Rescue Truck (Replace 1988 Unit) – Fire Department	\$ 750,000.00	
2. D-47 32-cy Packer Truck w/Plow (Replace 2003 Unit) – DPW	\$ 240,000.00	
3. D-44 32-cy Packer Truck w/Plow (Replace 1997 Unit) – DPW	\$240,000.00	
4. D-5 5-cy Dump Truck w/Plow and Spreader (Replace 2001 Unit) – DPW	\$175,000.00	
5. D-76 Tractor (Replace 1986 Unit) – DPW	\$ 30,000.00	
6. D-51 Sweeper (Replace 2005 Unit) – DPW	\$ 175,000.00	
7. D-43 Bucket Loader w/Attachments (Replace 2005 Unit) – DPW	\$180,000.00	
8. D-22 2/3-cy Dump Truck 4WD w/Plow (Replace 2003 Unit) – DPW	\$ 60,000.00	
9. D-87 Stump Grinder (Replace 1991 Unit) – DPW	\$ 20,000.00	

**MUNICIPAL PARKING FACILITIES**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Brett Park – Parking Area Resurfacing	\$ 18,000.00	\$ 4,000.00

## **2019 CAPITAL IMPROVEMENTS**

### **STREETS AND ROADS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Road Resurfacing, Pavement Reconstruction, Sidewalk and Curb Replacement	\$2,000,000.00	\$ 150,000.00

### **PARKS AND PLAYGROUNDS**

<b><u>Project</u></b>	<b><u>Construction/ Purchases</u></b>	<b><u>Engineering/ Architecture</u></b>
1. Install New Safety Surfacing Inclusive Playground	\$ 250,000.00	\$ 20,000.00

### **BUILDINGS AND GROUNDS**

<b><u>Project</u></b>	<b><u>Construction</u></b>	<b><u>Engineering</u></b>
1. Fire Headquarters Renovations	\$4,000,000.00 (Estimate)	\$ 240,000.00

### **EMERGENCY MANAGEMENT**

<b><u>Project</u></b>	<b><u>Construction/ Purchases</u></b>	<b><u>Engineering/ Architecture</u></b>
1. ALPR Units – Police Department	\$ 180,000.00	
2. Holster Replacement – Police Department	\$ 10,000.00	



**2019 CAPITAL IMPROVEMENTS continued**

**VEHICLES/EQUIPMENT**

<b><u>Project</u></b>	<b><u>Cost</u></b>	<b><u>Engineering</u></b>
1. Utility Vehicle (Replace 1991 Unit) – Fire Department	\$ 50,000.00	
2. D-7 15-cy Tandem Dump Truck w/Plow (Replace 2006 Unit) – DPW	\$ 240,000.00	
3. D-20 1-Ton Pickup Truck 4WD w/Plow (Replace 2006 Unit) – DPW	\$ 45,000.00	
4. D-17 5-cy Dump Truck w/Plow and Spreader (Replace 2006 Unit) – DPW	\$ 175,000.00	
5. D-18 1-Ton Pickup Truck 4WD Road Service (Replace 2006 Unit) -DPW	\$ 55,000.00	
6. D-21 1-Ton Pickup Truck 4WD w/Plow (Replace 2006 Unit) – DPW	\$ 45,000.00	
7. D-33 1-Ton Pickup Truck 4WD w/Plow (Replace 2006 Unit) – DPW	\$ 45,000.00	
8. D-11 2/3-cy Dump Truck 4WD w/Plow (Replace 2006 Unit)	\$ 60,000.00	
9. D-8 2/3-cy Dump Truck 4WD w/Plow (Replace 2003 Unit) – DPW	\$ 60,000.00	
10. D-40 Bucket Loader w/Attachments (Replace 2005 Unit) – DPW	\$ 180,000.00	
11. D-48 32-cy Packer Truck w/Plow (Replace 2005 Unit) – DPW	\$ 240,000.00	

# Section 7

## Capital Improvement Fund 2013 Action

<b>CAPITAL IMPROVEMENT FUND 2013 ACTION</b>		
<b>Beginning Balance - January 1, 2013</b>		726,717.09
<b><u>INCREASED BY</u></b>		
2013 Budget Appropriation		79,500.00
		<u>0.00</u>
		806,217.09
<b><u>DECREASED BY:</u></b>		
Ordinances Adopted:		
22-2013	Amend Generators	15,000
6-2013	Fire and Police Equipment	43,640
Resolutions Adopted:		
25-2013	Ayers/Lozier Study	22,000
137-2013	Glenwood Pump Study	58,500
		<u>139,140.00</u>
<b>Actual Ending Balance - December 31, 2013</b>		<u><b>667,077.09</b></u>
<b><u>Reserve for Project Downpayments:</u></b>		
Acquisition of Property		5,000.00
Reserve for 2012 Projects		118,000.00
Reserve for 2013 Projects		154,500.00
		<u>277,500.00</u>
<b>Available Balance - December 31, 2013</b>		<u><b>389,577.09</b></u>

# Section 8

## Capital Budget 5-Year History

<b>2014 CAPITAL BUDGET</b>									
<b>Project</b>	<b>Total Amount</b>	<b>Current Fund Budget</b>	<b>Capital Improvement Fund</b>	<b>Notes Authorized</b>	<b>Bergen County C.D.B.G.</b>	<b>Bergen County Open Space</b>	<b>N.J. D.O.T.</b>	<b>M.O.S.T.</b>	<b>Other Grants/Loans</b>
<b>Streets and Roads</b>									
Road Resurfacing, Pavement Reconstruction, Sidewalk and Curb Replacement and Engineering	\$2,000,000		100,000	1,900,000					
ADA Ramps Teaneck Rd (Rte 4-Bergenfield) Degraw Ave	\$765,000								765,000
<b>Storm Drains</b>									
Downing Street Drainage Project and Van Arsdale Pl./Rensselaer Drainage Study and Project	\$1,000,000		50,000	950,000					
<b>Community Development Block Grant (CDBG)</b>									
ADA Ramps in Various Locations of Twp.	\$391,500				391,500				
<b>State Aid Road Projects</b>									
Repaving Queen Anne Rd from West Englewood Ave to West Tryon Ave.	\$276,000						276,000		
<b>Parks and Playgrounds</b>									
Upgrade Lighting at Bandshell	\$20,000		20,000						
<b>Municipal Facilities Upgrades</b>									
Replace Rodda Center A/C Unit	\$20,000		20,000						
Municipal Building Records Archive	\$20,000		20,000						
Municipal Building Fixtures	\$160,000		8,000	152,000					
Municipal Building - Asbestos Abatement, Security, IT Cabling, Contingency	\$400,000		20,000	380,000					
<b>DPW Vehicle/Equipment Replacements</b>									
Bucket Loader	\$130,000		6,500	123,500					
(2) 5 cy Dump Trucks with Plows	\$350,000		17,500	332,500					
<b>Building Department</b>									
Permit Software	\$15,100		15,100						

\$5,547,600      \$0      \$277,100    \$3,838,000    \$391,500      \$0    \$276,000      \$0      \$765,000

# Section 9

## 2014 Budget Tax Levy Cap Analysis

**TOWNSHIP OF TEANECK**  
**INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Municipal Manager

SUBJECT: Proposed 2014 Budget Tax Levy Cap Analysis

DATE: December 26, 2013

The Division of Local Government Services implemented the Property Tax Levy Cap (P.L. 2007, c.62) at 2% subject to certain exclusions and variables. With the budget information available at the present time, preliminary analysis indicates that the proposed budget will be under our allowable cap.

# Section 10

## Notes



Notes:



A series of horizontal lines for writing notes, consisting of 30 lines.